

Planning Department
Mid Sussex District Council
Oaklands Road
Haywards Heath
RH16 1SS

14 January 2025
W3256

Dear Sir /Madam,

50 HURST ROAD, HASSOCKS, BN6 9NL

Whaleback is instructed by the applicant to prepare a heritage statement accompanied by an Historic Environment Record (HER) search. There are two separate applications associated with the site: DM/24/2504 - *Two three-storey rear extensions, a single storey rear extension, two hip to gable enlargements, a rear dormer, a single storey side extension, solar panels within south, east and west facing roof slopes, new timber front gates, render to walls and replacement window and doors frames*, and DM/24/2505 – *Erection of a tennis court in the rear garden*. It was agreed with Rachel Salter, Historic Environment Record Officer, that one HER search and heritage statement would be adequate. Given the length of the garden, it was decided that a 300m search radius taken from the red line boundary would be undertaken to ensure that as much information was captured and is representative of the site and the area.

The site lies within an archaeological notification area (ANA) and there are two others nearby. The HER search indicates that archaeological remains have been found across the search area. At 36 Hurst Road, to the east of the site, evidence of Roman quarrying activity was found. The works on the present site are similar to that approved at 36 Hurst Road.

The excavation of the basement will truncate or remove any archaeological remains that may be present. Given the topography of the site, the construction of the existing house is likely to have required terracing of the land which will have impacted any archaeological remains if present. The construction of the tennis court will not cause any impact to archaeological remains as the surface will be built up.

Recent nearby approvals along Hurst Road have had a recommendation for an archaeological evaluation secured through a standard planning condition. If this application is approved, then a similar recommendation would allow for any archaeological remains present to be recorded prior to construction and would be an appropriate mitigation strategy.

Yours sincerely,



Rebecca Hawkes-Reynolds, PhD
Senior Heritage Consultant
WHALEBACK

Heritage Statement

The **Heritage Statement** is for the applicant or agent to identify the heritage asset(s) that have the potential to be affected by the proposals and their setting. Please read the **guidance notes** provided at the back of this report to help you fill in the form correctly.

Appendix 1 relates to the **Historic Environment Record (HER) Consultation Report**. You must state whether or not supporting data from the HER is required.

There are 3 options:

- HER report attached (this must be completed by the Historic Environment Record Team)
- HER report not considered necessary – email attached from HER
- HER report not required by the Local Planning Authority as detailed on the relevant website validation requirements

Please tick the relevant box at the **back of this form** as to which option applies.

Both the **Heritage Statement** and the **Historic Environment Record Consultation report (Appendix 1)** must be completed in order to meet validation requirements of the Local Planning Authority – tick the boxes on the right hand side below to confirm the sections completed.

Note: All fields are **mandatory**. Failure to fully complete all fields may result in the form not being validated by the **Local Planning Authority (LPA)**.

To be completed by the applicant – please tick relevant boxes	
1. Heritage Statement completed	X
2. Appendix 1 completed	X

Heritage Statement

Site name

50 Hurst Road

**Address of site
(including postcode)**

50 Hurst Road
Hassocks
BN6 9NL

Grid Reference

TQ 29415 15761

1. Schedule of Works

Please state the type of proposal e.g. extension to a listed building, internal alterations

There are 2 separate applications associated with this property:

DM/24/2504 - Two three-storey rear extensions, a single storey rear extension, two hip to gable enlargements, a rear dormer, a single storey side extension, solar panels within south, east and west facing roof slopes, new timber front gates, render to walls and replacement window and doors frames.

DM/24/2505 – Erection of a tennis court in the rear garden.

Please list the works proposed e.g. replacement windows, removal of internal wall, reinstatement of original staircase, damp proofing works to basement etc.

DM/24/2504 – To the rear, two new wings are to be constructed with basement levels on each and a patio area between the two and a small terrace. The creation of the basement will require ground excavation down to formation level. Existing ground level is not known, the basement will be approximately 3m deep.

DM/24/2505 – For the tennis court, the existing turf will be removed and the land level graded through slight build up where required prior to the laying down of the playing surface. The tennis court will be surrounded by a 2.5m high metal mesh fence. The posts of the fence will be anchored into the ground on small concrete pads 200mm deep.

2. Pre Application Advice

Have you sought pre-application heritage advice from the relevant local planning authority?

☐ Yes ☒ No

If Yes, please provide a copy of any written correspondence with reference number/contact name if applicable.

Have you consulted the West Sussex Historic Environment Record, as the minimum requirement of the NPPF?

☒ Yes ☐ No

If no, please provide the reasons why not below, including any correspondence with the HER/LPA archaeological advisor or LPA validation team:

If Yes, please attach any correspondence to this Heritage Statement in Appendix 1 (including the HER Consultation Report)

Have you sought pre-application heritage advice from Historic England?

☐ Yes ☒ No

If Yes, please provide a copy of any written correspondence with reference number/contact name if applicable.

3. What heritage asset(s), including their setting, are potentially affected by the proposals? (Please tick the relevant boxes below)

1: Scheduled Monument (SM)	☐
2. Listed Building (LB)	☐
3. Conservation Area (CA) and/or Area of Character	☐
4. Registered Park and Garden (RPG)	☐
5. Locally Listed Heritage Asset (LLHA)	☐
6. Archaeological Notification Area (ANA)	☒
7. Other Non-Designated Heritage Asset (including below ground archaeology)	☒

4. What is known about the affected heritage asset(s)?

4 (a). Using the information obtained through research and on-site analysis provide a summary of the history of the site/building.

Please add a summary history of the site/building including specifically the parts that will be impacted by the proposals – e.g. how the site/building was originally laid out, how it has evolved, phases of construction and/or change. Please also provide information on past impacts – e.g. modern extension, drainage, former footings, recent landscaping, gardening. **Please include / attach any research material as an addendum to this Statement after Appendix 1.**

The area was open undeveloped land until the north side of Hurst began to become developed from the 1930s onwards.

The house sits on the north side of Hurst Road with the garden extending northwards. The garden slopes down to the north, with the steepest part closest to the house. The land to the front of the house is relatively flat, but from the garden it is evident that the house sits on the crest of a hill and so the garden facing elevation and patio will have required some terracing of the land.

The new basement will appear to be at ground level from the garden. This will require excavation of the ground beneath the existing house and within the existing garden.

For the tennis court, an area at the northern end of the garden will have the turf removed and the ground built up slightly where needed.

4 (b) What research have you undertaken to understand the significance of the heritage asset(s) affected?

Please tick the relevant boxes

HER	☒
West Sussex Record Office	☐
Map regression (historic maps)	☒
Historic Buildings Survey	☐
Historic England sources	☐
Museum or Library (please provide details)	☐
Other (please state)	☐

(Please include / attach any research material as an addendum to this Statement after Appendix 1.)

5. What is important about the affected heritage asset(s) ('the significance')?

Use this space to describe the significance of the heritage asset(s) including their setting (and any below ground archaeology) identified in Section 3. Please see the guidance notes on page 9 on what a heritage asset is and how to define significance.

(Please continue on a separate sheet of paper if further space is required and attach / include as an addendum to this Statement after Appendix 1.)

The site lies within an archaeological notification area and there are two further archaeological notification areas close to the site. The conjectured line of a Roman road may cross the site.

The HER notes that archaeological remains from the Roman period have been found within the area and close to the site.

The heritage assets that could be affected are of archaeological significance. The HER and the fact that the site lies within an archaeological notification area suggests that there is potential for archaeological remains within the site. The significance of these will depend on their nature and condition.

6. How will the proposals impact on the significance of the heritage asset(s) including their setting?

Please discuss what impact the proposals have on the heritage asset(s) i.e. loss or disturbance of historic building fabric, below or above ground archaeological impacts, setting or change of relationship between buildings

and altering scale. **(Please continue on a separate sheet of paper if further space is required and attach / include as an addendum to this Statement after Appendix 1.)**

The excavation of the new basement will truncate or remove any archaeological remains within its footprint. The construction of the present house and its patio and the terracing will already have truncated any archaeological remains or impacted their context.

The removal of the turf in the garden may expose any archaeological remains. These will then be covered over again by the playing surface. Provided the ground is carefully built up as opposed to being reduced, any archaeological remains present will not be impacted and will be left *in situ*.

7. How has the proposal been designed to conserve the significance of the heritage asset(s) including their setting?

Describe how the proposal has been designed to conserve and enhance the significance of the heritage assets (including below ground archaeology). Also describe how any harmful impacts have been avoided or minimised. For example, use of raft foundations, movement of the proposed extension to a less sensitive location.

(Please continue on a separate sheet of paper if further space is required and attach / include as an addendum to this Statement after Appendix 1.)

The basement will not cover the whole footprint of the building and so impact is minimised.

The tennis court will be located at the end of the garden on one of the flattest parts of the garden and the surface will be evened out through build up instead of reduction in order to not impact any underlying archaeological remains.

Contact details:

County Archaeology Team
County.archaeology@eastsussex.gov.uk

Historic Environment Record
County.HER@eastsussex.gov.uk

Historic England
www.historicengland.org.uk

Local Planning Authority

Brighton & Hove City Council: <http://www.brighton-hove.gov.uk/content/planning/heritage>

Wealden District Council: planning@wealden.gov.uk

Rother District Council planning@rother.gov.uk

Hastings Borough Council dcenquiries@hastings.gov.uk

Eastbourne Borough Council customerfirst@eastbourne.gov.uk

Lewes District Council planning@lewes.gov.uk

South Downs National Park Planning@southdowns.gov.uk

Appendix 1

To be completed by the applicant – please tick the relevant box Please note one of these boxes must be ticked or your application will not be valid For further help contact her@westsussex.gov.uk	
HER Consultation report attached	☒
HER Consultation report not considered necessary as confirmed in attached email from HER	☐
HER Consultation report not relevant for reasons indicated by the Local Planning Authority. These reasons are: - The site is not located in an Archaeological Notification Area and is not a major development - The site is located in an Archaeological Notification Area but no below ground works or demolition works are proposed - The application is for change of use	☐ ☐ ☐

Guidance Notes

The **Heritage Statement** should identify all **heritage assets** potentially affected and their settings; describe their significance; and assess the potential impact of the proposal on that significance, including direct physical change and change to their setting.

Heritage assets include designated and non-designated assets, as well as both buildings and below ground archaeology.

The **National Planning Policy Framework (NPPF)** (Department for Communities and Local Government, July 2018) sets out the government's planning policies for England and how these are expected to be applied. The relevant section which relates to heritage is: **Section 189** which states that:

In determining applications, local planning authorities should require an applicant to describe the significance of any heritage assets affected, including any contribution made by their setting. The level of detail should be proportionate to the assets' importance and no more than is sufficient to understand the potential impact of the proposal on their significance. As a minimum the relevant historic environment record should have been consulted and the heritage assets assessed using appropriate expertise where necessary. Where a site on which development is proposed includes or has the potential to include heritage assets with archaeological interest, local planning authorities should require developers to submit an appropriate desk-based assessment and, where necessary, a field evaluation.

National Planning Policy Framework:

<https://www.gov.uk/government/publications/national-planning-policy-framework--2>

For **further information** on assessment of significance and assessing the potential impact of a proposal on that significance, including setting, can be found in (or their future updates):

- CLG (2012) **National Planning Policy Framework (NPPF)** (especially paragraph 17, Section 12 and Annex 2 Glossary)
- CLG (2014) **Planning Policy Guidance (PPG)** (especially 18a, paragraph 001-063)
- Historic England (2015) **Good Practice Advice (GPA) note 2 Managing Significance in Decision Taking in the Historic Environment**
- Historic England (2015) **Good Practice Advice (GPA) note 3 The Setting of Heritage Assets**

The NPPF and PPG also include a Glossary and explanation of terms, such as 'heritage asset', 'setting' and 'significance':

Heritage asset: A building, monument, site, place, area or landscape identified as having a degree of significance meriting consideration in planning decisions, because of its heritage interest. Heritage asset includes designated heritage assets and assets identified by the local planning authority (including local listing).

Setting of a heritage asset: The surroundings in which a heritage asset is experienced. Its extent is not fixed and may change as the asset and its surroundings evolve. Elements of a setting may make a positive or negative contribution to the significance of an asset, may affect the ability to appreciate that significance or may be neutral.

Significance (for heritage policy): The value of a heritage asset to this and future generations because of its heritage interest. That interest may be archaeological, architectural, artistic or historic. Significance derives not only from a heritage asset's physical presence, but also from its setting. (NPPF Annex 2: Glossary)

Historic Environment Record Consultation Report

Appendix 1

Please see **further information** at the end of this document which covers the requirements for this report and what your next steps are.

HER Search No.

202425-081

Date completed

19/12/2024

Address of site

50 Hurst Road, Hassocks, West Sussex, BN6 9NL

Grid Reference

TQ 29415 15761.
Measurements are taken from this centre point.

Development type

Full

1. Scheduled Monument (SM)

The site is: Please see below

Description of the Scheduled Monument

There are no Scheduled Monuments within 300m of the site.

Scheduled Monument Consent (SMC) is required for any works that are within the boundary of a Scheduled Monument. Before submitting an application for SMC the applicant should seek the advice of Historic England. Where the application site is adjacent to or within 100m of a Scheduled Monument or is further than 100m from a Scheduled Monument, but could be considered to be within its setting, the applicant should visit the Historic England website to establish when to seek pre-application advice from them:

www.historicengland.org.uk/services-skills/our-planning-services/

2. Listed Building

Please choose the most appropriate option: Please see below

Description of the Listed Building(s)

There are no listed buildings within 300m of the site.

Where a listed building has been identified (above) the applicant should familiarise themselves with any information the LPA may hold, and seek the advice* of the local planning authority before submitting a planning application or listed building consent (LBC) application.

Where a listed building has been identified outside the boundaries to the site, the impact of the proposal on the setting of the listed building should be considered.

Where works will affect a Grade I or II* listed building or its setting the applicant should visit the Historic England website to establish when to seek pre-application advice from them:

www.historicengland.org.uk/services-skills/our-planning-services/

*Please note that some Local Planning Authorities charge for pre-application advice and information can be found on the relevant planning websites.

3. Conservation Area

The site is: Please see below

Description of the Conservation Area

The site is not within a Conservation Area, and there are no Conservation Areas within 300m of the site.

Where a Conservation Area has been identified (above) the applicant should familiarise themselves with any Conservation Area Appraisal or other information the LPA may hold*, in order to consider any impact on the Conservation Area or its setting, prior to submitting the application. Historic England should be consulted on proposals that affect the character or appearance of a Conservation Area and which involves the erection of a new building or the extension to an existing building where the area of land in respect of which the application is made is more than 1000 square metres. Please see: www.historicengland.org.uk/services-skills/our-planning-services/

*Information can be found on the relevant planning websites

4. Registered Park and/or Garden (RP&G)

The site is: Please see below

Description of the Registered Park and / or Garden

There are no Registered Parks and / or Gardens within 300m of the site.

Where a Registered Park and / or Garden has been identified (above) the applicant should familiarise themselves with any information the LPA may hold*, in order to consider any impact on the Registered Park and / or Garden or its setting, prior to submitting the application.

Where the works are within or could affect the setting of a Grade I or II* Registered Park and / or Garden the applicant should visit the Historic England website to establish when to seek pre-application advice from them: www.historicengland.org.uk/services-skills/our-planning-services/

*Information can be found on the relevant planning websites

5. Archaeological Notification Area (ANA)

The site is: Inside an ANA

Description of and reason for the ANA

The site is located within an Archaeological Notification Area:

Archaeological Notification Area **SDNPA 069 Multi-Period Features, Hassocks**. This has been defined due to potential remains of use and occupation of the area from all periods of human activity, including a number of Prehistoric flint working sites, a Bronze Age urnfield and a Roman settlement and cemetery.

There are two additional ANAs within 300m of the site:

Archaeological Notification Area **Horsham 078; Mid Sussex 044 section of the Hardham to Barcombe Mills Roman Road**. This has been defined due to the potential remains of the Hardham to Barcombe Mills Roman road route through Horsham and Mid Sussex as evidence by excavations along sections of this route. This ANA is within 50m to the south of the site.

Archaeological Notification Area **Mid Sussex 004 Route of the Roman Road from Ham Farm to New Close Farm, Hassocks**. This has been defined due to the potential remains of a Roman road route from Ham Farm to New Close Farm, Hassocks.

For further information about the ANA please contact the West Sussex HER Team: HER@westsussex.gov.uk.

6. Other Non-Designated Heritage Asset

(including buildings, structures, parks and gardens identified from the HER and/or associated sources such as historic mapping or documentary records)

Please choose the most appropriate option: The site contains a Non-Designated Heritage Asset

Description of non-designated heritage assets

The route of a North-South Roman Road (which extends into the site) was first identified in c.1925 at the time the Greensand Way Roman Road was discovered. It was a well-made, seemingly important one, 8.2 metres wide, well-cambered, with flint metalling averaging 0.13 metres thick, and, where it crossed the Hassocks to Hurstpierpoint road (at about 200 metres west of Ham Farm), based on large blocks of stone and with a hard rubble surface. It seems to terminate within the red line boundary of 50 Hurst Road, and runs south to Coldharbour Farm; it may be associated with Roman buildings at Talbot Field and a Roman settlement at Ham Farm. [1]

Unfortunately the Historic Mapping for this area is unavailable at the time. This will be added, and the report resent as soon as it is available. [2]

Approximately 130m east of the site an archaeological evaluation was conducted. A possible quarry pit was found which extended out of the excavation trench. Roman pottery was recovered from the pit, dating to the late 3rd to early 4th century AD. An adjacent ditch may also be of Roman date. Further excavation at the site revealed more of the quarry pit and some other associated features. A small assemblage of Roman pottery, again dating to the late 3rd to early 4th century AD, was recovered. The presence of the quarry suggests some industrial activity was being undertaken.

A geophysical survey and excavation was undertaken in Talbot Field, approximately 160m south of the site. A large quantity of Roman pottery, tile, possible wall footings, ditches and pits were found, indicating to an area of Roman occupation. In addition, a watching brief was carried out during the erection of a basketball post in Talbot Field. No archaeological features were observed and the only find was a small fragment of Roman tile in the topsoil.

Approximately 260m south of the Site, a Romano-British settlement site was found at Crossways. Occupation spread across the site with various pits, postholes, wall footings and ditches recorded. Most of the features appear to have been of structural use, and a layer of flint rubble could have formed the base of a structure. The finds are of domestic purposes (e.g. querns, pottery, bones, etc). [3]

Approximately, 160m south of the site lies the route of a Roman road (part of the Greensand Way Roman Road). The Greensand Way (identified as Margery's route 140) extends for about 25 miles from Barcombe Mills in the east to Hardham on Stane Street to the west.

Sections of the road are traceable as earthworks or following field boundaries or tracks. Approximately 190m to the east of the Site, another Roman Road, running northeast – southwest, was discovered during groundworks for a golf course at Friar's Oak. [4]

Within Talbot field, and also to the south of it, Mesolithic and prehistoric worked flints have been found, sealed by a layer of Roman occupation debris, and a later Iron Age linch pin with an ornamental bronze top, believed to belong to a chariot, was found with Roman pottery within a rubbish pit. Neolithic clay spoons have also been found at The Dell, by Belmont Lane. To the south of the site, Roman settlement and cemetery evidence have been found. A Roman building, evidenced by foundations of loose boulders, is recorded approximately 220m south-east of the Site. It is a small building, lying between a Roman Road and a Roman cemetery, and is possibly associated with the cemetery (approximately 300m south-east from the site). A ditch about 3ft deep led in the direction of a 1st century well, south-east of the foundations. The Roman cemetery was excavated on the site of the current 23 Hurst Road, and yielded a large quantity of Roman pottery, mostly cremation urns, with fragments of domestic vessels, querns, mortars, and mealing stones, indicating occupation. The urnfield was used c.70-190AD, with the period of greatest activity, judging from the coins, potters' stamps and datable pottery, being c.140-190AD. Further occupation of the area from the 3rd to the end of the 4th century was evidenced by pottery and a substantial quantity of coins. An additional six large urns and cups of Middle Bronze Age date were found in the Roman urnfield and adjoining areas, along with a dozen Saxon urns. In the later part of the 20th century, the area of the burial ground was partly developed, with the remainder lying within long disused and overgrown sandpits.

The sandpits lie approximately 160m south of the site. One, named as 'Stonepound Sand Pit' on the 1910 edition Ordnance Survey map, is extensive and dates to the post medieval and 20th century; the second smaller one, recorded as 'Hassocks Sand Pit' on the 1956 edition Ordnance Survey map, dates to the 20th century. Both are visible as earthworks on air photographs and lidar. They were mapped as part of the Changing Chalk: Downs from Above Aerial Survey project.

Just below the sand pits, an isolated area of post medieval ridge and furrow, has been identified on the latest 2019 Environment Agency lidar. This is one area of a number, some of which may have medieval origins. Most of the earthworks remain extant. These areas were also mapped as part of the Changing Chalk: Downs from Above Aerial Survey project.

A group of post medieval field boundaries and associated ridge and furrow are visible as earthworks on 2019 Environment Agency lidar, approximately 200m north of the site. They were mapped as part of the Changing Chalk: Downs from Above Aerial Survey project. [5]

Ham Farm, an extant c.19th century dispersed multi-yard farmstead, lies approximately 245m south-east of the Site. It has been identified through the 'Historic Farmsteads and Landscape Character in West Sussex' Project which represents all farmsteads shown on the Ordnance Survey 2nd Edition 25" mapping of 1895. To the immediate north east of Ham Farm, Butting Hill was excavated and shown to be a natural mound. When the adjacent farm yard was enlarged, in c.1856, part of the mound was cut away and revealed an urn and fragments of others, together with bones and the teeth of animals. Part of a quern was also found near the spot, and a piece of sandstone perforated with holes.[6]

7. HER data sources

[1] Shields, G. (1999) The Course of London to Brighton Roman Road south of Burgess Hill: Article in Sussex Archaeological Collections Volume 137 pp81-90

[2] Tithe map and OS historic mapping (WSRO)

[3] a) Butler, Chris (2024) An Archaeological Evaluation Excavation at 36 Hurst Road, Hassocks, West Sussex (Chris Butler Archaeological Services) Project No. CBAS 1493

b) Butler, Chris (2024) Archaeological Investigations at 36 Hurst Road, Hassocks, West Sussex (Chris Butler Archaeological Services) Project No. CBAS 1493

c) Butler, C. (1998) Survey and Subsequent Excavations at Talbot Field, Hassocks: Mid Sussex Field Archaeological Team

d) Butler, C. (1998) Watching Brief at Talbot Fields, Hassocks: Mid Sussex Field Archaeological Team

e) Wood, W. (1993) Crossways, Ham Farm, Clayton: Watching Brief South Eastern Archaeological Services Project No. 1993/69

[4] a) Shields, G. (1999) The London to Brighton Road: Sussex Archaeological Collections Volume 137, page 81-90

b) West Sussex Historic Environment Record database

[5] a) West Sussex Historic Environment Record database

b) Changing Chalk: Downs from Above Aerial Survey of the South Downs north of Brighton (2023) Historic England Research Report 16/2023

[6] a) Edwards, R. (2004) West Sussex Farmstead Characterisation Project

b) West Sussex Historic Environment Record database

8. Further Information

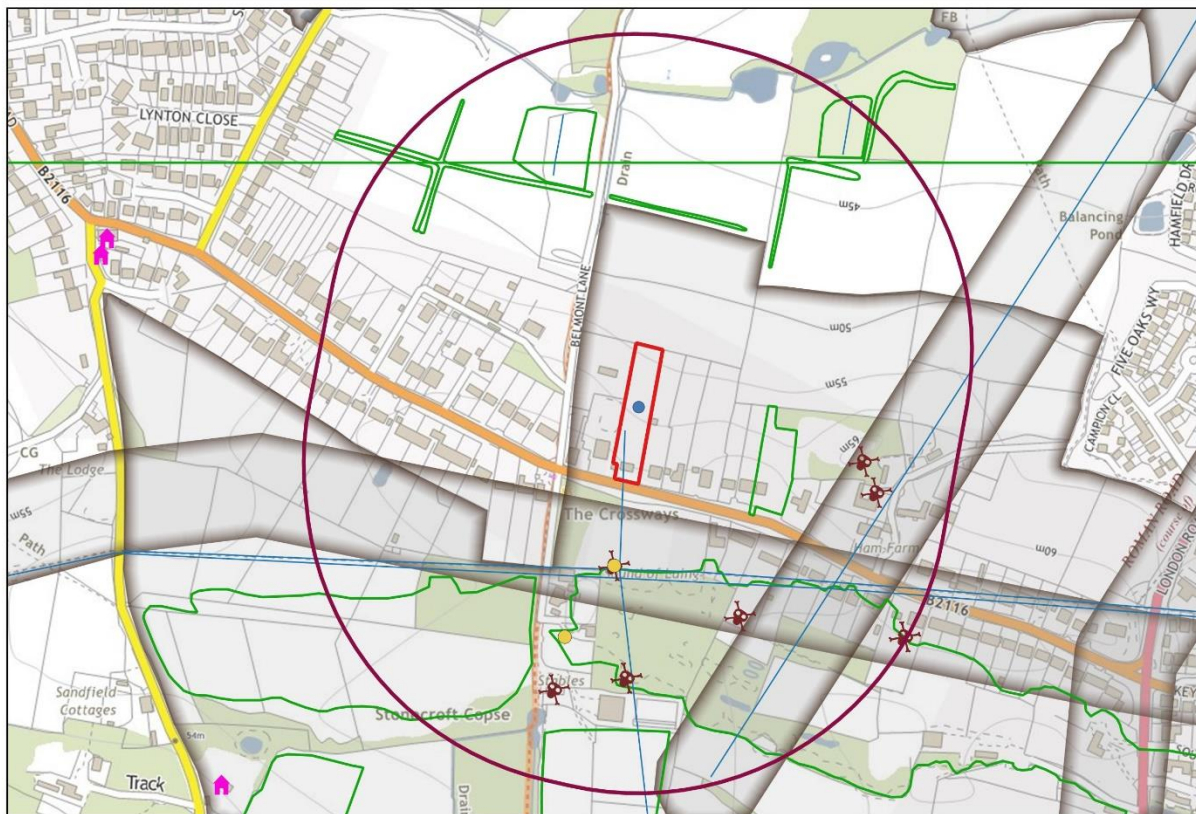
The local planning authority may apply conditions on any forthcoming planning permission to require appropriate mitigation surveys and recording before and/or during development

Guidance with regard to development and historic farmsteads can be found at: <https://historicengland.org.uk/images-books/publications/south-east-farmsteads-character-statement/> and also by discussion with the LPA.

The information in this report will need to be attached as Appendix 1 to the Heritage Statement. You may be required by the Local Planning Authority to provide additional information or undertake further research to complete the Heritage Statement.

Map of HER Data

300m Buffer Search centred on 50 Hurst Road, Hassocks



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0 75 150 225 m

Legend

Red Line Boundary	Mon	FS [0]	MAR [0]	PLA [0]	DesigLB (Point)	Conservation Areas
Centre Point	Mon (Point) [13]	LB [0]	MON [0]	[0]	DesigANA (Poly)	Registered Park and Gardens
300m Buffer of Boundary	BLD [0]	LND [0]	NEG [0]	Mon (Line) [5]	Scheduled Monuments	
	CAN [0]			Mon (Poly) [7]		

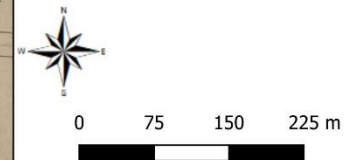
Clayton Tithe Map dated 1838

300m Buffer Search centred on 50 Hurst Road, Hassocks



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Legend

Red Line Boundary ● Centre Point 300m Buffer of Boundary

Hurstpierpoint Tithe Map dated 1842

300m Buffer Search centred on 50 Hurst Road, Hassocks



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0 75 150 225 m

Legend

Red Line Boundary ● Centre Point 300m Buffer of Boundary

Further information

The **Historic Environment Record Consultation report (Appendix 1)** provides information about designated and non-designated heritage assets on and adjacent to a proposed development site. This information is taken from information recorded in the West Sussex Historic Environment Record (WSHER), including historic maps.

The **Historic Environment Record Consultation report (Appendix 1)** will be completed by the West Sussex Historic Environment Record Team. This report identifies heritage assets recorded in WSHER that are located within the development site or within 250m of the development site.* This information should inform proposals and the production of a **Heritage Statement** required by the Local Planning Authority in accordance with the National Planning Policy Framework.

The **National Planning Policy Framework** (Department for Communities and Local Government, July 2018) **Section 194** states that: *In determining applications, local planning authorities should require an applicant to describe the significance of any heritage assets affected, including any contribution made by their setting. The level of detail should be proportionate to the assets' importance and no more than is sufficient to understand the potential impact of the proposal on their significance. As a minimum the relevant historic environment record should have been consulted and the heritage assets assessed using appropriate expertise where necessary. Where a site on which development is proposed includes or has the potential to include heritage assets with archaeological interest, local planning authorities should require developers to submit an appropriate desk-based assessment and, where necessary, a field evaluation.*

Please use the information provided in the **Historic Environment Record Consultation report (Appendix 1)** to aid the completion of the **Heritage Statement**. Both of these documents will need to be completed and submitted to the Local Planning Authority with the planning application.

Description of the term **Heritage Asset**: A building, monument, site, place, area or landscape identified as having a degree of significance meriting consideration in planning decisions, because of its heritage interest. Heritage Asset includes designated heritage assets and assets identified by the local planning authority (including local listing).

**The information in the West Sussex County Council Historic Environment Record although verified as far as possible, is not definitive and WSHER cannot be held responsible for any inaccuracies in the data. The 100m and 250m distances indicated are given as a guide in order to identify heritage assets that may be affected by the proposal. The Local Planning Authority may identify further designated and/or non-designated heritage assets that require further research to determine the impact of the proposed development on these assets and/or their setting*