

From: Emily Wade
Sent: 08 September 2025 16:03:12 UTC+01:00
To: "Tracy Perry-Stere" <tracy@jamesclague.co.uk>
Subject: Tanyard Manor DM/25/2009

Dear Tracy

Further to your email of 4th September regarding the roofing repairs at Tanyard Manor, I have now had a chance to review the information submitted with the current listed building consent application, and have the following queries which I hope you can help me with:

- As I understand it, the proposal with the majority of the roof slopes, which are clad with plan clay tile, is to strip the roof entirely and to then reclad the roof using as much of the existing tile as can be cleaned and reclaimed, with new clay tile to match to make up any shortfall, new bat friendly roofing membrane, insulation, and associated works. Approximately what proportion of the existing tiles do you estimate will be re-usable? Can you indicate where you would anticipate using any new tile- i.e. would you expect to mix this among the reclaimed tile on all of the affected slopes, or to prioritise recovering certain roof slopes with reclaimed tile and concentrate the new tile elsewhere? Can you provide details of the proposed new tile to make up any shortfall now (this would avoid a pre-commencement condition)?
- With respect to the single Horsham slate roof slope to the 15th century wing, approximately what proportion of the existing HSS do you estimate you will be able to retain and re-use? Where a shortfall occurs, I would agree that accepted practice is to introduce clay tile to the upper part of the slope, and would have no objection in principle to this, but again can you please supply details of the tile to be used (which I would assume would be the same as above)?
- The proposed re-covering should be indicated on the proposed elevations and plans and it would be helpful if the above details could also be included as appropriate (i.e. location of new as opposed to reclaimed tile or HSS).
- With respect to the Proposed Attic Loft Construction Key, just to make sure I am understanding this correctly, can you confirm that the proposed pitched roof attic treatment (options A and B) applies only to the existing habitable rooms within the 17th century part of the building, i.e. bedroom 5 and the associated bathroom, bedroom and dressing room (as labelled on the attic loft plan), depending on the structural capacity of the sarking boards? The remaining parts of the roof, including the remainder of the roof over the 17th century wing and that lying over the 15th and 20th century wings would not be insulated under the roof but between and above the ceiling joists, as per the bottom detail on the Construction Key? Can you also please confirm that to Bedroom 5, the bathroom, dressing room and stairwell the ceiling/skimming is entirely as the top detail to the Key, i.e. rafters are currently concealed? I note that a plasterboard lining beneath the insulation is proposed, is the existing ceiling finish entirely

plasterboard? I assume not as the existing section states that the ceiling finishes vary? Are there areas of lath and plaster surviving? N.B. that where lath and plaster survives, we would expect this to be replaced like-for-like.

- A larger access hatch to the roof void above the 15th century wing is mentioned in the submitted Heritage Statement but does not appear to be shown on the plans- details of this should be provided and any impact on historic fabric noted.
- The specification of works within the Heritage Statement mentions possible repairs to the roof structure. Do you have any idea at present what the extent of this work is likely to be? Would you accept a condition requiring more information to be provided in respect of these repairs, bearing in mind that this may result in works being interrupted after the roof-covering is removed and the condition of the roof can be assessed? Such a condition could be worded along these lines (TBC):
- - *'Prior to commencement of work on the relevant part of the scheme further details including an existing condition survey and full details of necessary repairs to the timber frame of the roof shall be submitted to and approved in writing by the Council. These details should as appropriate include plans, elevations, sections, and a schedule of works including details of methods and materials to be employed.'*

With respect to your request that these works be treated as Emergency Works under Section 9(3) of the Act, although I have watched the videos submitted by your client which do indicate that there is an issue with water penetration, as the current application has now passed the consultation period, and as we have no objection in principle to the works subject to the above clarifications and further information I do not currently feel that this is necessary or justified. It will be preferable if the above information can be submitted as quickly as possible; all being well a formal consent can then be issued and works can proceed in good time before the winter sets in. The current application target date is 8th October and provided that the information above is before us in a timely fashion I am confident that a decision can be issued within this timeframe.

I look forward to hearing from you,

Kind regards,

Emily Wade

Please note that this advice is given at Officer level only and is without prejudice to the formal decision of the District Council.

Submit your planning application online.
<http://www.planningportal.gov.uk>

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