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DATE: 23rd September 2025

Dear Sir/Madam

**Reference: DM/25/0666**

**Description: Change of use from a single dwellinghouse to a pair of semi-detached dwellinghouses. Conversion of rear outbuilding and main house loft space to habitable accommodation. Demolition of rear store building and rear garage. First floor side extension and remodelling of roofs (Amended plans received 22.08.2025)**

**Location: Claremont Copthorne Bank Copthorne Crawley**

With reference to the above planning application you will be aware of the importance to the Council in determining applications according to the Government's timeframes of 8 or 13 weeks. However, under the provisions of the Town and Country Planning (Development Management Procedure) (England) Order 2015 under Section 34 (2)(c) it does allow the Local Planning Authority and the applicant to agree an extended period to determine applications:

[http://www.legislation.gov.uk/uksi/2015/595/pdfs/uksi\\_20150595\\_en.pdf](http://www.legislation.gov.uk/uksi/2015/595/pdfs/uksi_20150595_en.pdf)

I seek agreement with you to further extend the period available to determine the application to 5th November 2025 for the reason(s) noted below:

1. Awaiting comments from Consultee.

I would be grateful if you could confirm, in writing or by email, your agreement to this extension for the Council's records.

Yours faithfully



Ann Biggs

**Planning Services Division**

Ann Biggs  
Assistant Director Planning and Sustainable Economy

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EXTIME