

	OUTLINE METHOD STATEMENT (FOR PLANNING DISCHARGE)	No: WBLR3/MS/3001			
		Date: 28/04/2025			
Contract: Western Bridge & Link Road Phase 1					
Subcontractor (if applicable): TBC					
Issue details: Outline Method Statement to support ordinary watercourse application.					
Distribution: Site ☐ HO ☒	Originated by Name: D Vince  Signature: 	Submitted by Name:  Signature:  for Subcontractor (if applicable)			
		Reviewed by Name: D Vince  Signature:  for Jackson Civil Engineering			
Note: A review of this document should be carried out within two months to ensure it continues to remain effective.					
Title: WBLR Phase 1 – CFOS Substation Landscaping Proposals		Drawing/Specification References: Design Drawings WBLR-WSP-EXX-03-DR-L-0414-P02			
Main Activity/Area of Work: Planting to three sides of the already installed substation GRP kiosk.					
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Personal Protective Equipment/Safety Equipment/Special Precautions: Hard Hat, Hi Visibility Vest / Jacket, Hi Visibility Trousers, Safety Boots, Gloves, Glasses, flash-proof overalls PPE, and only use fully insulated tools.					
Barriers/Fences/Warning Signs: Barrier off works area. Whilst works are off carriageway, they will be within verge adjacent to footway so appropriate traffic management arrangements are to be implemented.					
Constraints/Restrictions/Permits: Permit to break ground to be issued, which shall contain information concerning the location of existing services and will highlight the significant hazards identified in the risk assessment.					
Plant and Equipment: CAT & Genny Insulated Hand Tools (rakes, spades, shovels, brooms, wheelbarrow, drills, handsaw, etc). Small 3 tonne dump truck Rotavator Small excavator					
Materials (Handling/Storage/Disposal): Arisings– To be used retained on site as part of scheme and used as backfill. Green Screen ST4 concrete Fertiliser Hedges, plants, seed mixes.					
Labour and Supervision: Site Agent, Site Engineer, 3 General Operatives, Foreman					

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Works Location:

The works covered under this outline Method Statement are located along the western side of the WBLR Phase 1 link road, approx. chainage 250m, at the CFOS sports facility access, where an existing LIVE green substation kiosk is present. Planting is required around three sides of the substation.

Emergency Procedures:

The nearest hospital is The Princess Royal Hospital in Haywards Heath, RH16 4EX, It has a 24hour emergency department – 01444 441881 and is approximately a 15minute drive from site.

First Aid facilities will be available within remote site office accommodation.

Any service strike will result in works stopping immediately and the strike being reported to the site management team who will instruct the works team on how to proceed and inform relevant parties.

A spill kit will be present in the works area as a precautionary measure. Should a hose burst, or another part of the Excavator develop a leak through burst hose or other the Spill Kit will be deployed by a trained operative, should the spillage enter a water course it will be reported to the EA immediately and contained with booms.

Method of Construction:

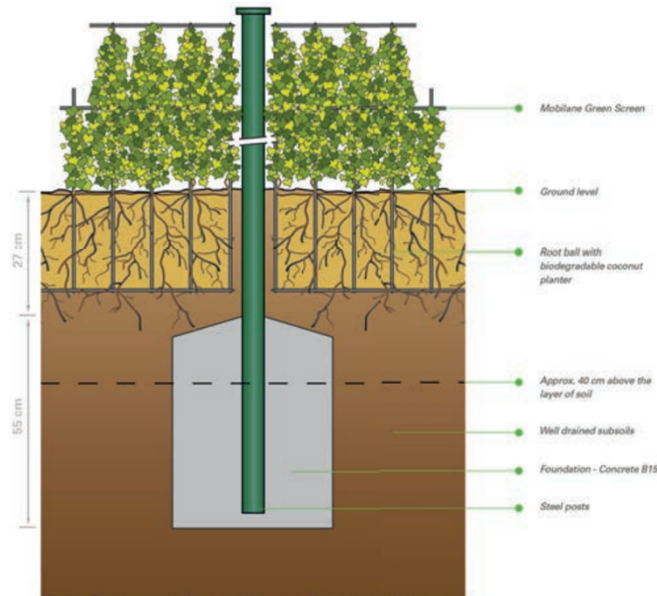
1. This is an outline method statement only, provided to give an overview of the requirements and a likely timeline for implementation. It should not be taken as a detailed Method Statement – the Contractor undertaking the works should prepare their own detailed formal Method Statement & Risk assessment, which ensures risks are reduced to the lowest acceptable level that is reasonably practicable.
2. Any works that involve breaking the ground should be carried out under the Permit to Break Ground system for the primary purpose of identifying and avoiding damage to buried services. All services should be assumed to be live until informed otherwise by a responsible person. The substation is owned by UKPN, so the construction team should establish whether the utility company has any special procedures that must be followed when working close to their apparatus. Trial holes will require digging by hand only, in agreed locations, to physically identify existing services entering the substation. All operatives hand-digging to find cables shall wear flash-proof PPE and only use fully insulated tools.
3. Materials shall be transported safely to the work site via pick up truck on similar along the link road. Delivery of materials shall be based on a "just in time" strategy to prevent excess materials being stored on site causing unnecessary space constraints. Depending on whether the new link road and/or footpath is open to the public or not works, traffic management shall be installed to inform road users of the works, provide safe separation to the work force, and keep the general public safe. Large or heavy loads shall be unloaded using mechanical handling equipment such as a hiab, pallet trucks, trolleys etc, and placed in an agreed area, where it will need to be transferred to the working areas.
4. There are five separate planting types to be installed –
 - i. Amenity grass seeding within verge to the back of footway.
 - ii. Wildflower seeding, to be tied into existing planting.
 - iii. Proposed Native Hedge Planting.
 - iv. Proposed Screen Planting.
 - v. Proposed Green Screen.
5. Planting of shrubs / hedges for hedge & screen planting
 - Shrubs in crates / bags shall be positioned adjacent to the planting areas.
 - Operatives shall remove shrubs from the crate, remove the plastic pots / bags and plant the shrubs / hedge into the existing ground using a spade / trowel.
 - Plant pots and bags shall be placed in the designated skip on site.
 - Shrubs will be planted as per the detailed design specification.
 - Each shrub / hedge unit shall be heeled in where necessary; shrubs shall be watered.
6. Amenity Grass & Wildflower Seeding
 - The area to be seeded shall be raked to a fine tilth manually using landscaping rakes.
 - Prior to seeding, where necessary areas of light compaction or dense soil shall be relieved using a tractor and power harrow or rotavated using a small pedestrian operated rotavator/tiller.
 - Areas that are to receive the seeding shall be marked out with pegs & string line.
 - Seeding to be undertaken on a non-windy day, as the sawdust and seed are likely to be blown / drift which would affect the distribution.
 - Once locations are ready to be seeded, the seeder will apply the seed allowing for 2 passes.
 - Once seeded then all areas are to be lightly raked through to cover the seed.
 - After raking has been completed, then all areas to be rolled (with a hand roller) to ensure good soil/seed contact.

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- On completion of works or at the end of the day, all packaging and any other material used will be collected up and removed from site. Finished works shall be protected using suitable barriers and signs.

7. Green Screen Installation

- The Mobilane Green Screen is supplied as a pre-grown hedge. A trench shall be excavated along the line of the hedge some 300m deep, such that when the pre-planted screen is lifted into position, the root system / coconut tray sits planted within the existing soil, as per the image provided below.



- Post holes shall be excavated by hand at the required spacings. The posts shall be positioned within the ground using concrete footings at a depth of approximately 900mm below ground level.
- The pre-planted screens have a standard width of 1200mm. These may require cutting on site to ensure that they fit between post centres as they span the existing buried electric ducting. Posts must span the ducts, so trial holes will be first undertaken to determine the exact location of the buried ducts. This will determine the width of the screen. If they require cutting, then this can be carried out with a disc cutter.
- Screen brackets will be screwed onto the posts. These brackets will support the pre-planted screen once lifted into position.
- Each individual pre-planted screen will be lifted by hand (they weigh < 15kg each) into position, with the coconut tray sitting within the pre-dug trench, such that the top of the coconut tray sits just below existing ground level. The screen will be fixed to the brackets.
- The trench shall then be backfilled by hand around the roots with good quality soil, firmly compacted, and watered.

Timeline for Implementation

- In the UK, the best times for planting trees and shrubs are typically from October to April. Therefore, it is anticipated that the proposed screen planting and native hedge planting will be undertaken in October / November 2025.
- It is anticipated that the screen planting, amenity grass seeding and wildflower seeding works can be undertaken prior to the above, possibly in summer 2025 provided details are agreed with MSDC.