

9. Action Plan

9.1 Introduction

This section outlines the different actions that are required to be undertaken in the development of the TP and the implementation measures in order to achieve the targets set out in this document.

9.2 Action Plan

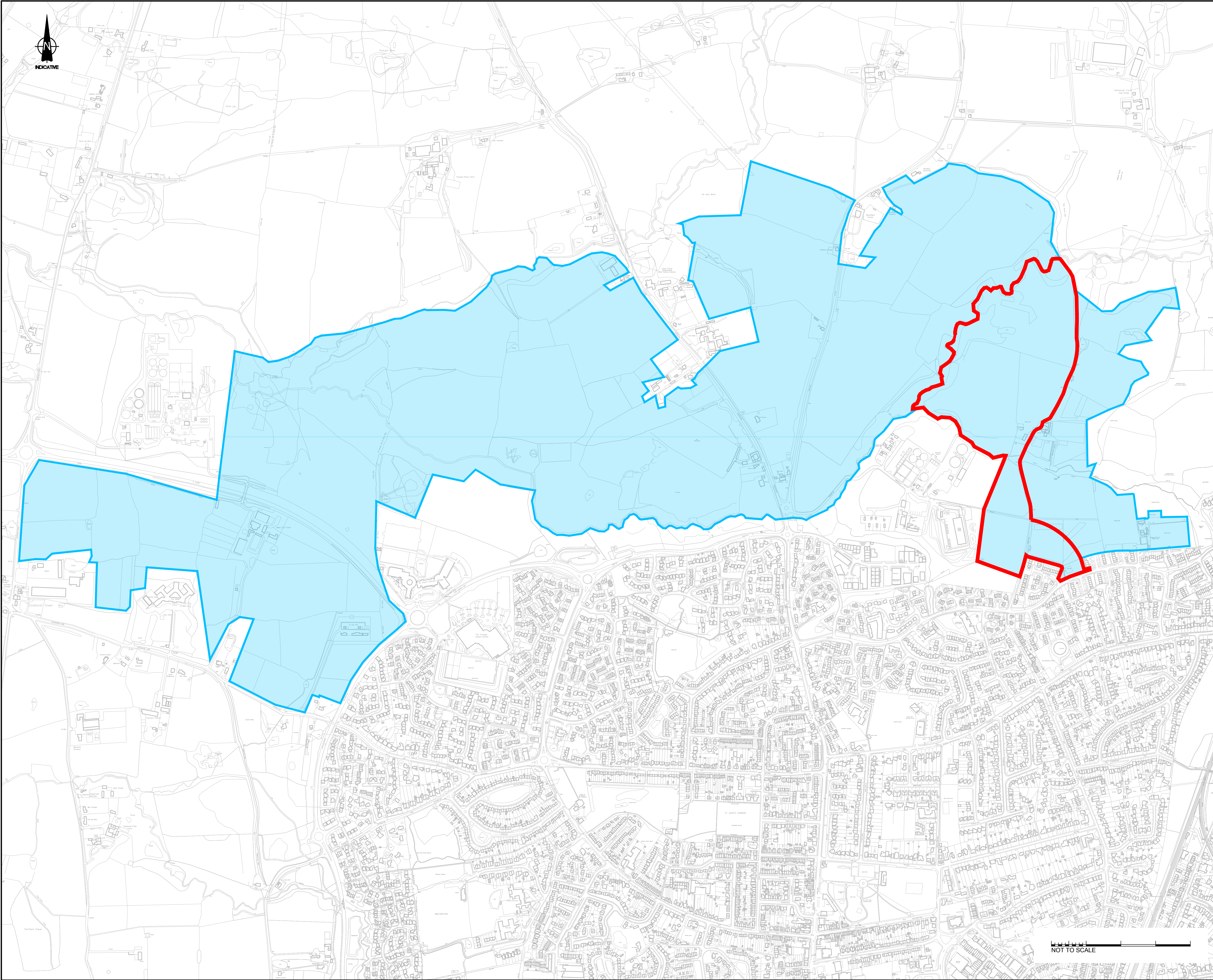
The action plan for the implementation, monitoring and review of the TP is outlined in **Table 10**.

Table 10 – Action Plan

Area to Develop	Action	Responsibility	Timescales
Travel Plan Co-Ordinator	Appoint a TPC	Developer	Three months prior to first occupation
Baseline Travel Survey	A baseline survey of all households occupying the site will be undertaken in accordance with TRICS SAM within the first six months of first occupation. This will provide an understanding of the baseline modes of travel to/from the site.	Developer/ TPC	After six months of first occupation
Travel Survey	A travel survey will be undertaken in accordance with TRICS SAM in order to collect detailed information related to the travel to/from the site.	Developer/TPC	Will take place in the following years after first occupation of the development: Year 1 Year 3 Year 5
Monitoring Report	This document will review the travel survey and also set out the results of the monitoring and review.	TPC	Will take place in the following years after first occupation of the development: Year 1 Year 3 Year 5
Cycle Facilities	Provide new facilities for cyclists including safe, secure cycle storage. Cycling infrastructure will also be provided on the site including providing connections to local cycling infrastructure	Developer	Upon site occupation
Walking Facilities	Provide walking infrastructure on site to connect the development to the surrounding area outside of the site boundary.	Developer	Upon site occupation

Area to Develop	Action	Responsibility	Timescales
Electric Vehicle Charging	Provide electric vehicle charging access	Developer	Prior to site occupation and on-going
Car Club space	Arrange for two car club vehicles and spaces to be provided on the site.	TPC/Developer/Enterprise	Upon site occupation and on-going
Welcome Packs	Provide an introductory welcome pack for the first occupants of each dwelling which will include: A voucher subsidising public transport A voucher subsidising the cost of a bicycle or scooter Public transport timetables and route maps Cycle route maps and information including the distances/times to reach local amenities Walking information including maps and distances/times to reach local amenities Car share database details and West Sussex Lift share details	TPC	On completion of purchase of the dwelling
Pedestrian and Cycling Maps	Pedestrian and cycle maps will be developed to assist residents. These maps will be provided to residents in the Welcome Packs and also on the Community Noticeboard.	TPC	Prior to the opening of the site and ongoing

Appendix A – Figures & Drawings



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PROJECT

FRECKS FARM

CLIENT

COUNTRYSIDE

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SEVENOAKS, KENT
www.countryside-properties.com

CONSULTANT

AECOM
Aldgate Tower
2 Leman Street
London, E1 8FA, United Kingdom
www.aecom.com

KEY PLAN

1. ALL DIMENSIONS ARE IN METERS UNLESS OTHERWISE SPECIFIED.

LEGEND

- Frecks Farm Site Boundary
- Strategic Allocation DP9

ISSUE/REVISION

01	14/06/2019	DRAFT
I/R	DATE	DESCRIPTION

KEY PLAN

PROJECT NUMBER

60605831

SHEET TITLE

Local Amenities Within
400m Walking Isochrone

SHEET NUMBER

Figure 2