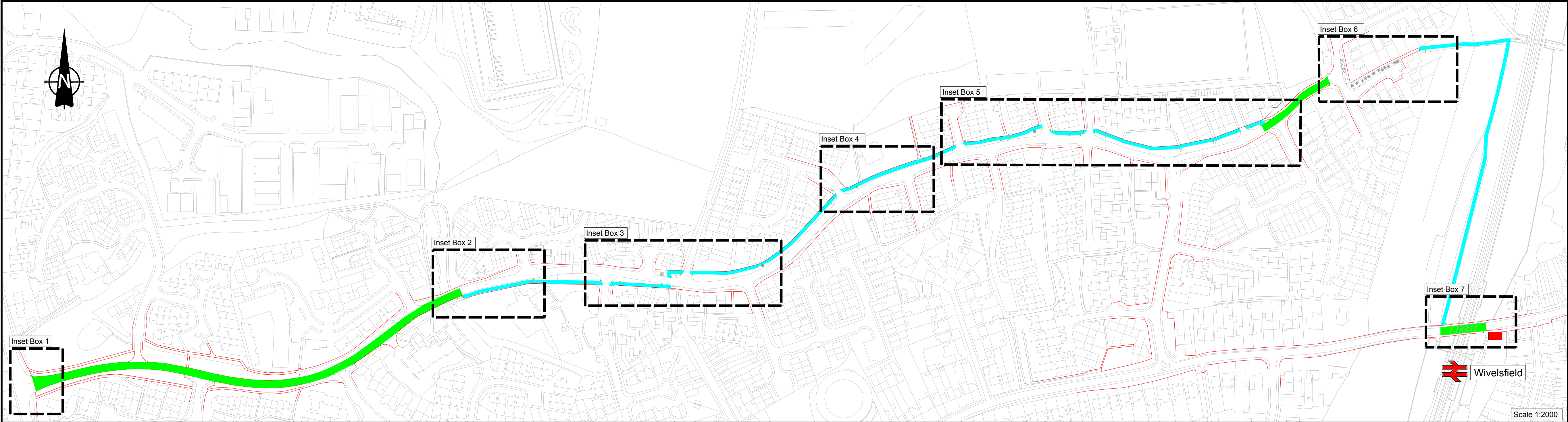
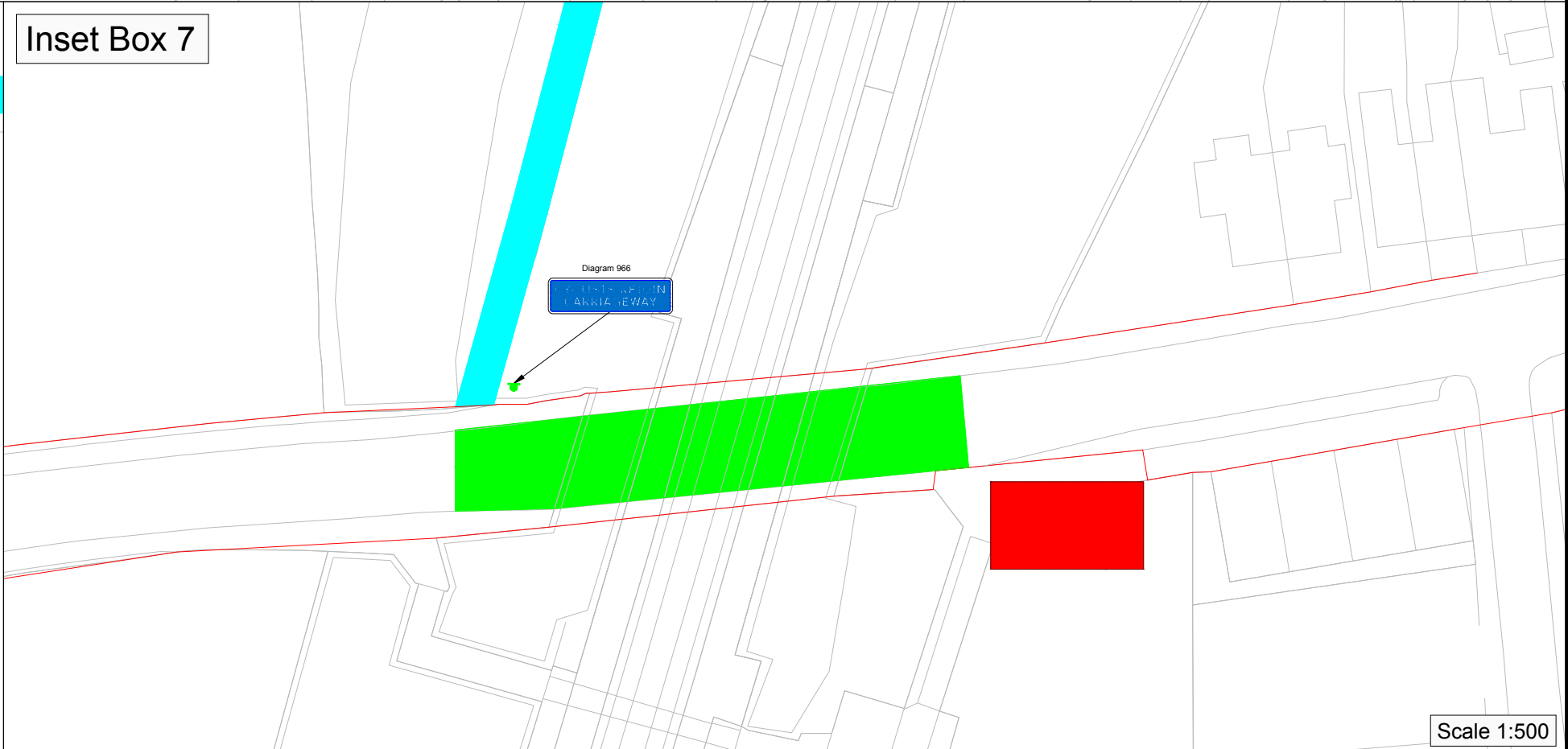
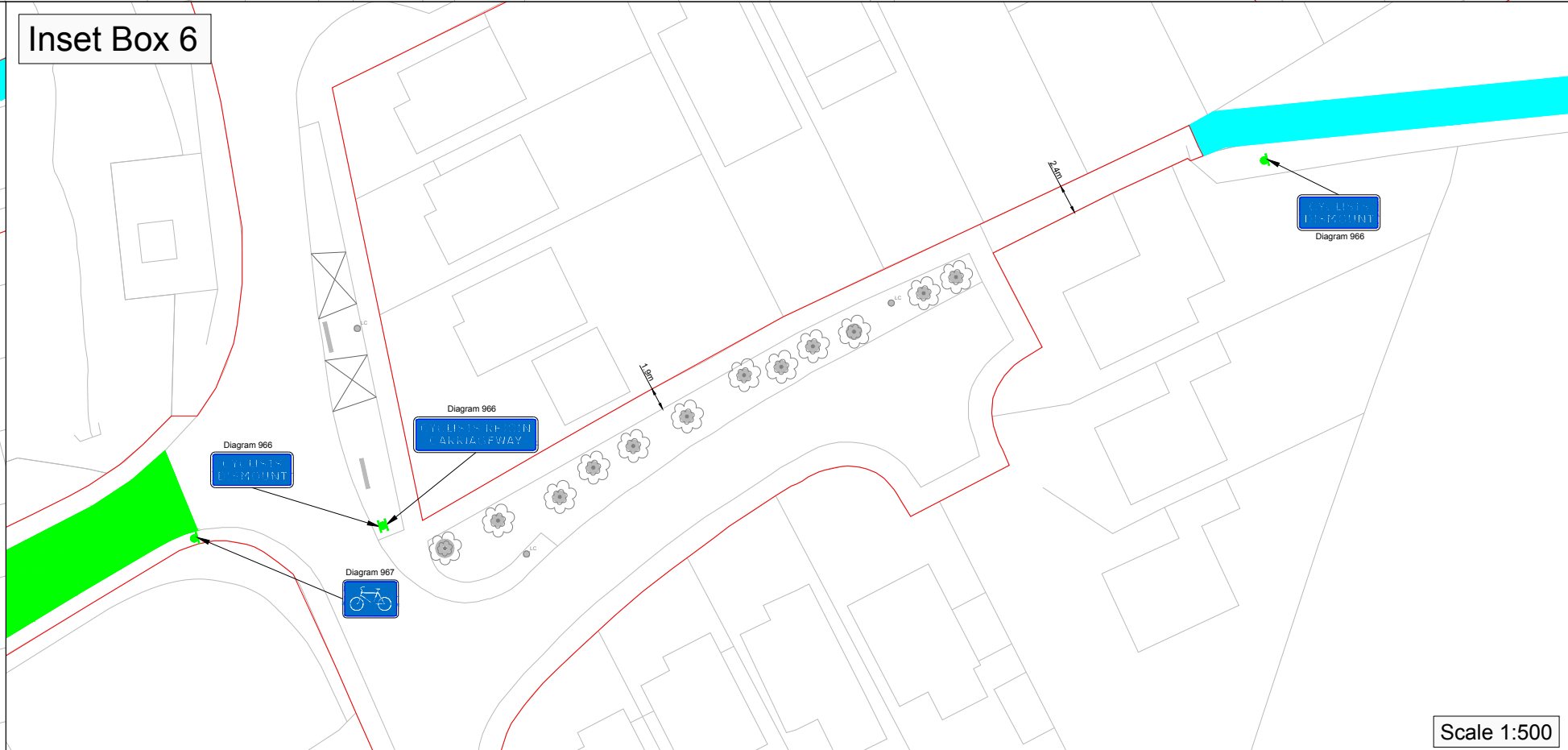
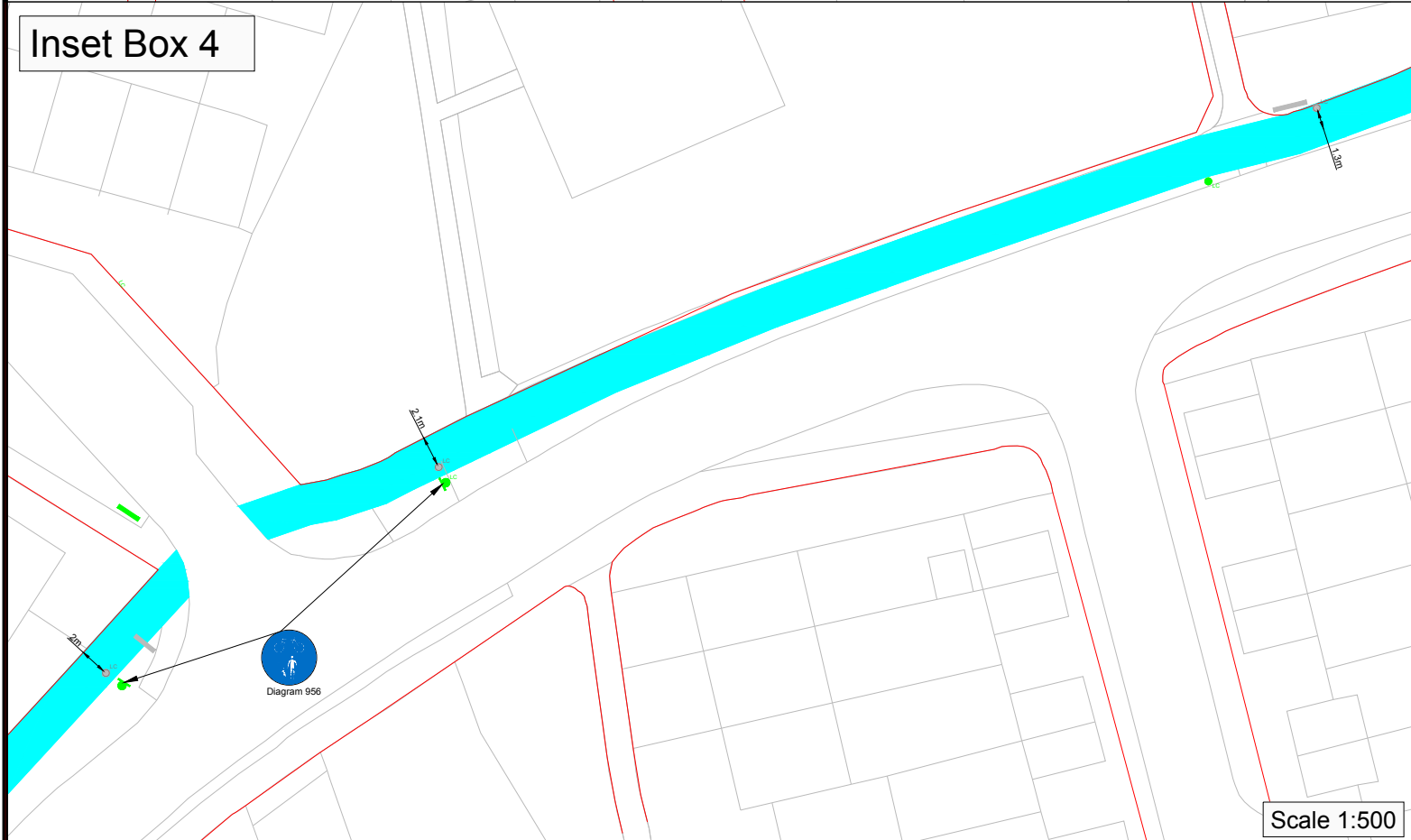
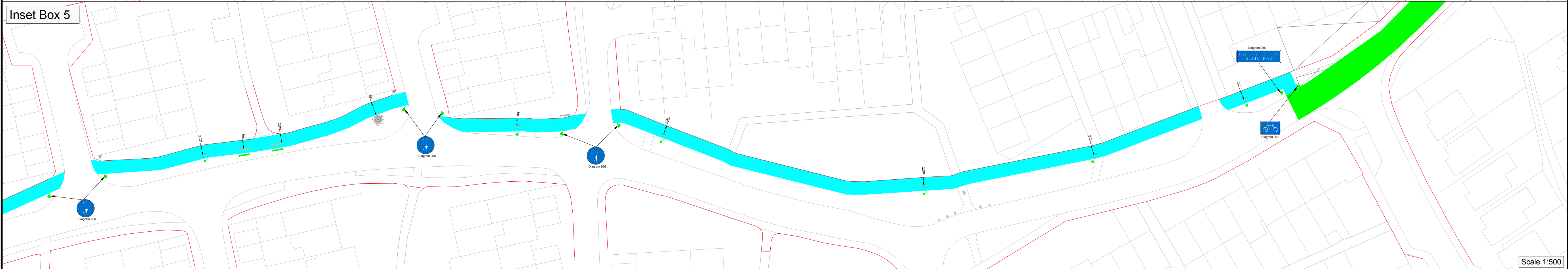
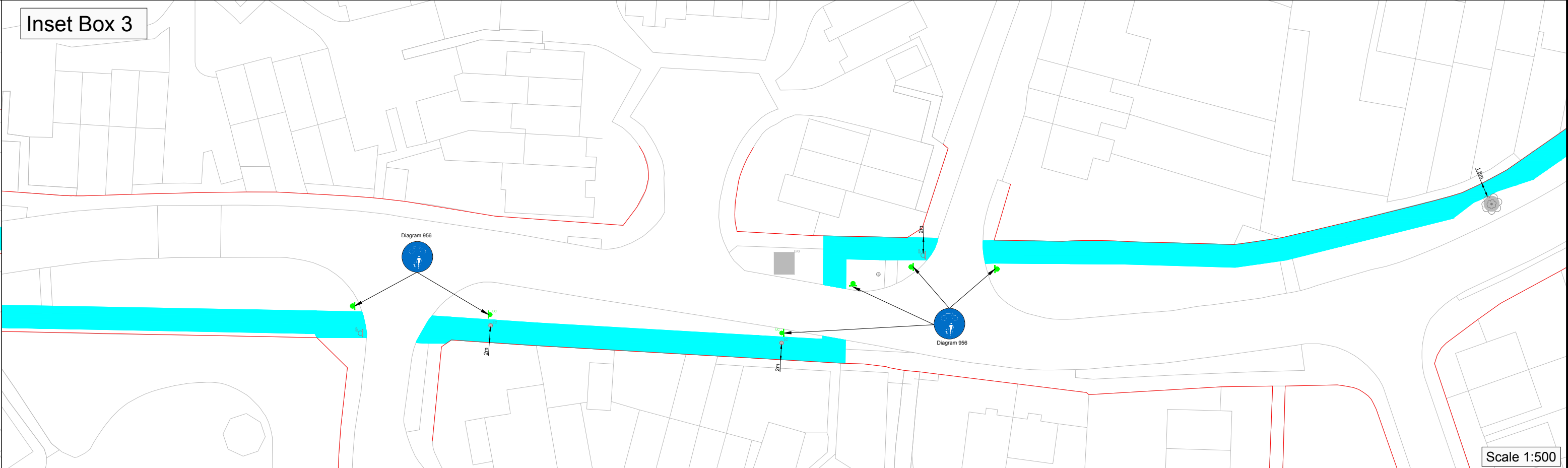
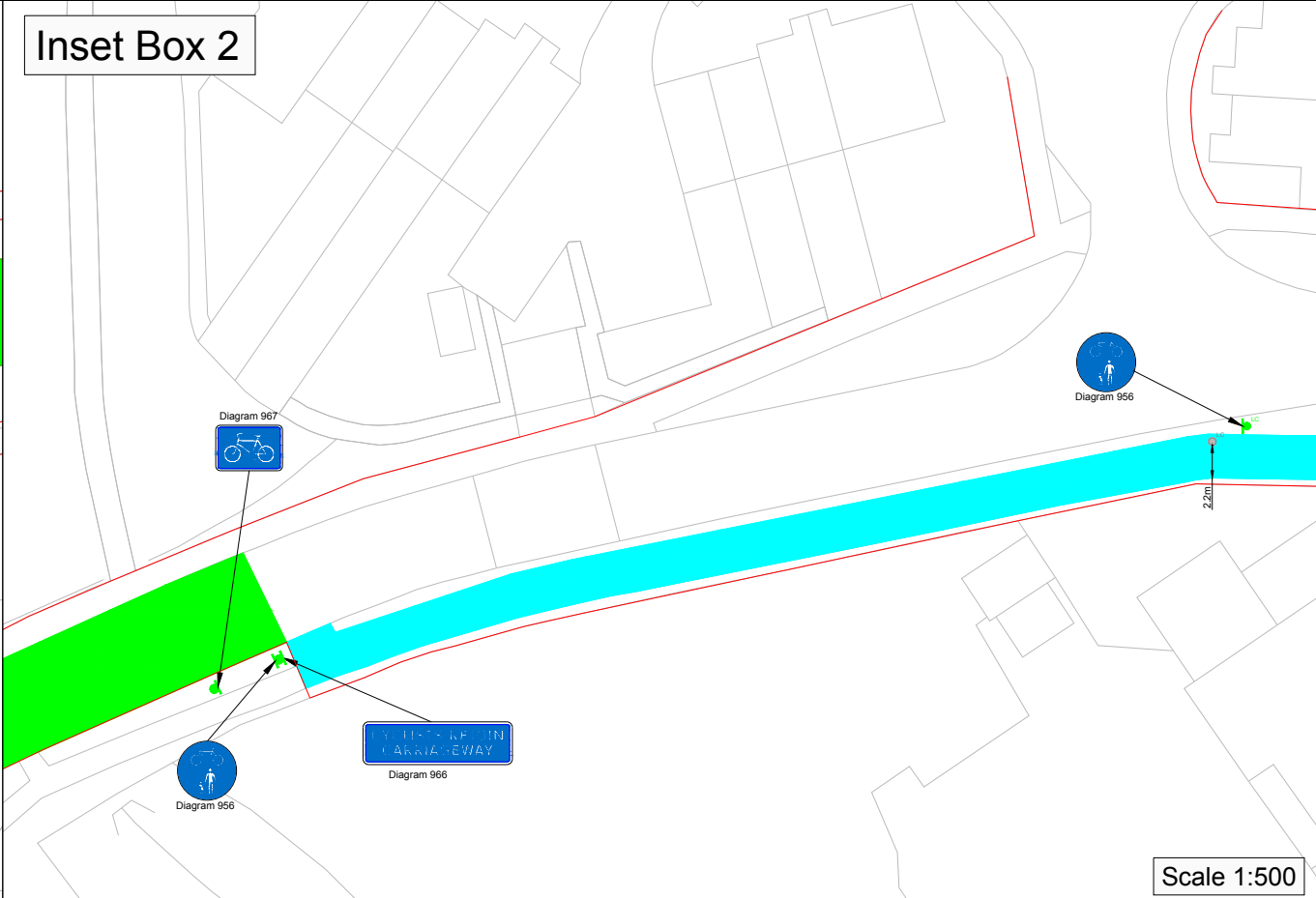
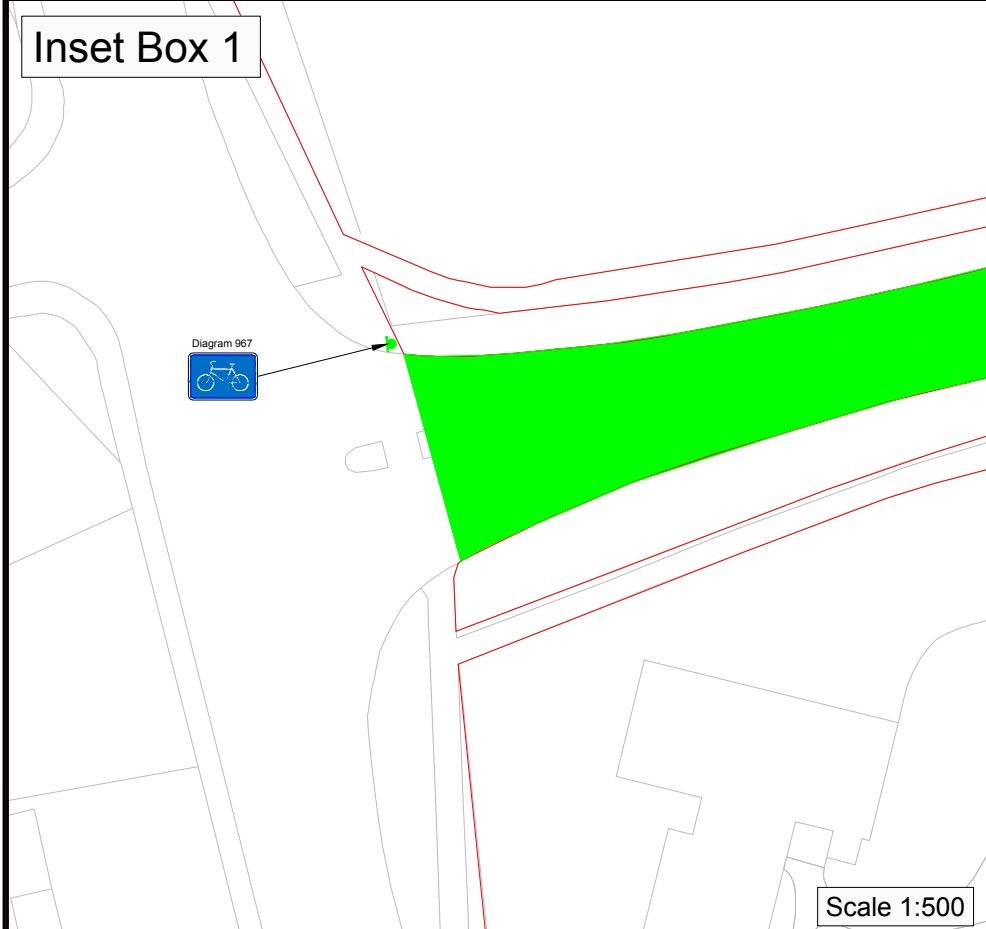


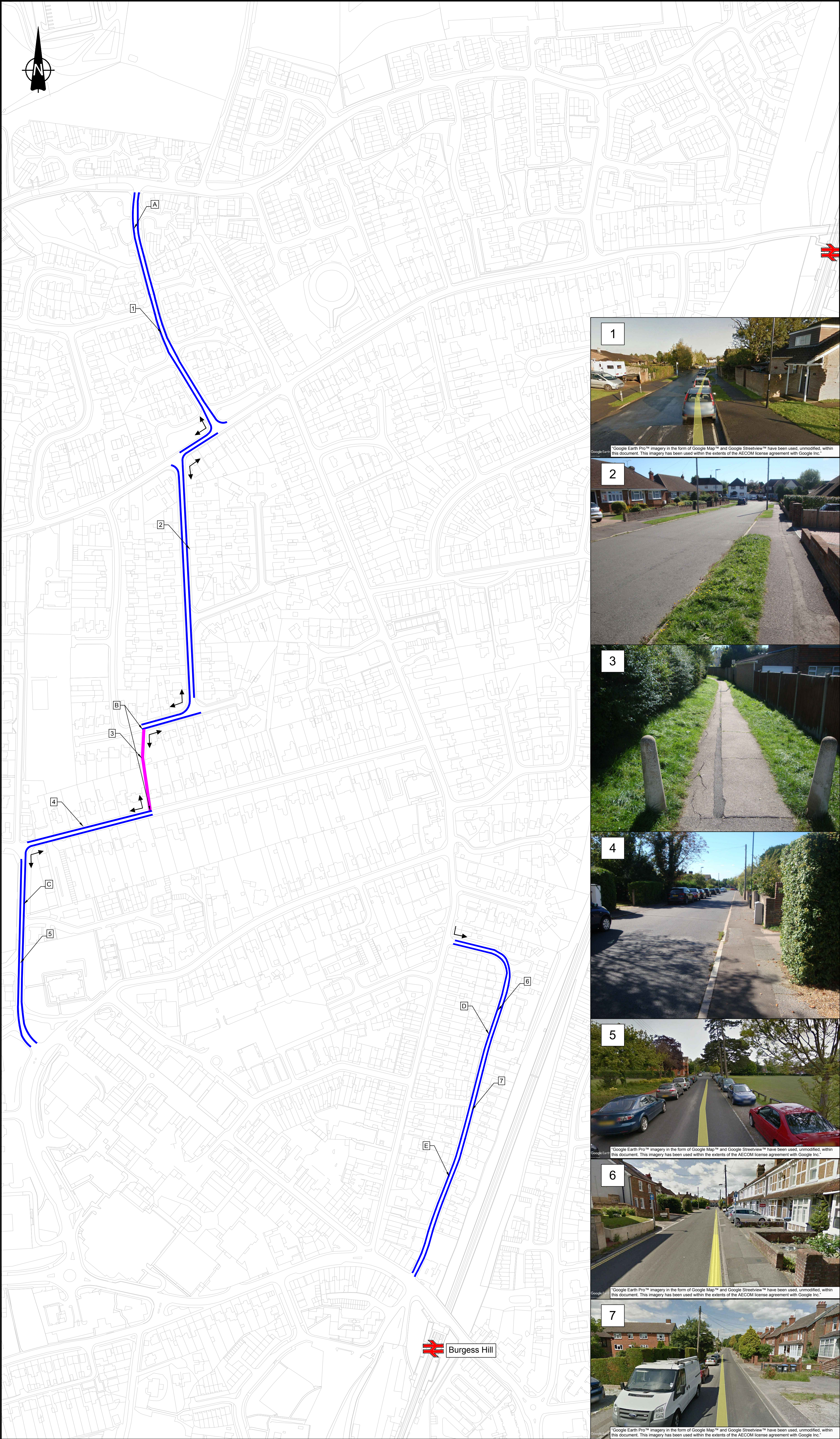
Appendix C – Walking and Cycling Improvements



- Key:**
- Proposed foot/cycleway
 - Proposed route continues on road
 - Existing lighting column
 - Existing street name sign
 - Existing road sign
 - Existing tree
 - Existing bollard
 - Existing driveway
 - Existing Gas/Electric Infrastructure
 - Proposed lighting column
 - Proposed lighting column with road sign
 - Proposed road sign
 - Proposed street name sign
 - Highway boundary
 - Rail station
 - Cycle parking



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Key:

- Proposed on-road cycle route (shared with traffic)
- Proposed foot/cycleway widened to 3m
- Direction sign for cycle route
- Cycle Parking
- Rail station
- 1 Photograph location showing existing conditions
- A Location of potential obstructions

Note:

A) On-street parking to be retained.
B) Bollard to be placed at each end of the alleyway to stop cars using this as a cut through.
C) On-street parking to be retained.
D) Two-way street.
E) One-way street heading southbound.

1	
2	
3	
4	
5	
6	
7	

Rev	Date	Detail	Made	Check	App'd

Client: **Homes England**

Project: **Burgess Hill Northern Arc**

Title: **Proposed Cycle Route Towards Rail Station**

Design: DC	CAD: DC
Chk'd: JM	App'd: JS
Date: 27/09/2018	Scale: 1:2000 @A1

AECOM House
63-77 Victoria Street
St Albans, Herts AL1 3ER

Tel: +44 (0)1727 535000
Fax: +44 (0)1727 535099
www.aecom.com

No. 60578790_PCR_2	Rev:

cm

Appendix D – Welcome Pack Example

Travel Information Booklet

Countryside would like to inform you of the sustainable travel options available to you. This is to ensure that you have the required information to be able to make a choice regarding how you travel to and from your home.



In this booklet you will find relevant information on a range of travel opportunities within the local area. The information provided to you in this booklet includes the following:

- An overview of the Travel Plan for Freek's Farm
- Details of the Travel Incentive Scheme being offered by Countryside Properties PLC
- Map of the local area including local amenities, public transport and cycling routes
- Information for walkers, cyclists and public transport users
- Information about car sharing and car clubs
- Bus Maps and Timetables
- Information about taxi services
- Useful websites, tools and contacts, including contact details for the Travel Plan Co-Coordinator

Included in this Welcome Pack:
£150 subsidy towards Public Transport usage
£150 voucher towards a new bike/scooter

Travel Planning - Useful Information for you

What is a Travel Plan?

A Travel Plan is a long-term management plan of actions which seek to encourage and increase the levels of sustainable travel by those moving into a new development

Within the Travel Plan are aims and objectives which, if achieved, should result in a change in transport behavior to more sustainable habits. These aims and objectives, in particular, are shaped around reducing single occupancy private car trips whilst increasing awareness and use of sustainable travel modes such as walking, cycling and public transport.

This pack, provided by Countryside Properties PLC, forms part of the Travel Plan.

Overseeing the Travel Plan and its progress is a Travel Plan Co-coordinator, whose contact details have been provided in this booklet should you have any questions, queries or ideas.

Travel information such as local travel options and up to date Travel Plan information can also be found on the Community Noticeboard located on the site.

Travel Surveys will be undertaken in the first five years of Freek's Farm development opening in order to assess the travel behavior of residents. We ask that, as residents, you please complete these surveys when received in order to play your part in helping shape the Travel Plan.



Travel Incentive Scheme

Dear Resident,

Countryside is committed to encouraging the use of sustainable methods of transport and we would like to offer you assistance with travelling around the area by means of public transport.

Hopefully, you will have already noticed the information provided in the Travel Information Pack; however, to supplement this, we are delighted to offer you the opportunity for a contribution of up to £150 per household for public transport travel, including use on national rail services and local bus services.

To claim this offer, please complete the voucher below and return this to our Travel Plan Coordinator – **[Insert Travel Plan Co-Coordinator details]**.

With your voucher you need to send us:

- Receipt / Proof of Purchase for travel (e.g. train/bus ticket(s))
- Proof of Address (e.g. copy of utility bill or tenancy agreement)

Following receipt and validation of this information, you will then be reimbursed up to the value of £150. Please note that this offer is valid for a single claim per household, after the date of legal completion of the dwelling sale.

If you have any questions regarding this offer please feel free to contact us at **[insert an email address]**



Countryside Public Transport Voucher (Up to £150 per household)

Name: _____ Age: _____

Address: _____

Email address (in the event of a problem): _____

Value of claim (up to £150): £ _____

Checklist: ☐ Completed Form ☐ Proof of Purchase ☐ Proof of Address

This voucher can only be redeemed by the approved household that it is intended for. It should be noted that this voucher has no cash value and Countryside (Housing) and AECOM reserves the right to withdraw this offer at any time. The voucher can only be redeemed once. AECOM accepts no liability for payment of any sum under or in connection with this offer. AECOM accepts no responsibility for external website content
All data collected will be treated in the strictest confidence. Claims will be processed by AECOM on behalf of Countryside and stored in a secure location and securely transferred to Countryside who will process the information for payment to the resident via **[insert payment method]**

AECOM complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We only use your personal data to enable us to process your claim. To exercise all relevant rights, queries of complaints with regards to GDPR please in the first instance contact **[AECOM's Data Protection Officer at privacyquestions@aecom.com.]**

Travel Incentive Scheme

Dear Resident,

Countryside is committed to encouraging the use of sustainable methods of transport and we would like to offer you assistance with travelling around the area by means of use of bicycle or scooter.

Hopefully, you will have already noticed the information provided in the Travel Information Pack; however, to supplement this, we are delighted to offer you the opportunity for a contribution of up to £150 per household towards a new bicycle or scooter.

To claim this offer, please complete the voucher below and return this to our Travel Plan Coordinator – **[Insert Travel Plan Co-Coordinator details]**.

With your voucher you need to send us:

- Receipt / Proof of Purchase for bicycle/scooter
- Proof of Address (e.g. copy of utility bill or tenancy agreement)

Following receipt and validation of this information, you will then be reimbursed up to the value of £150. Please note that this offer is valid for a single claim per household, after the date of legal completion of the dwelling sale.

If you have any questions regarding this offer please feel free to contact us at **[insert an email address]**



Countryside Bicycle/Scooter Voucher (Up to £150 per household)

Name: _____ Age: _____

Address: _____

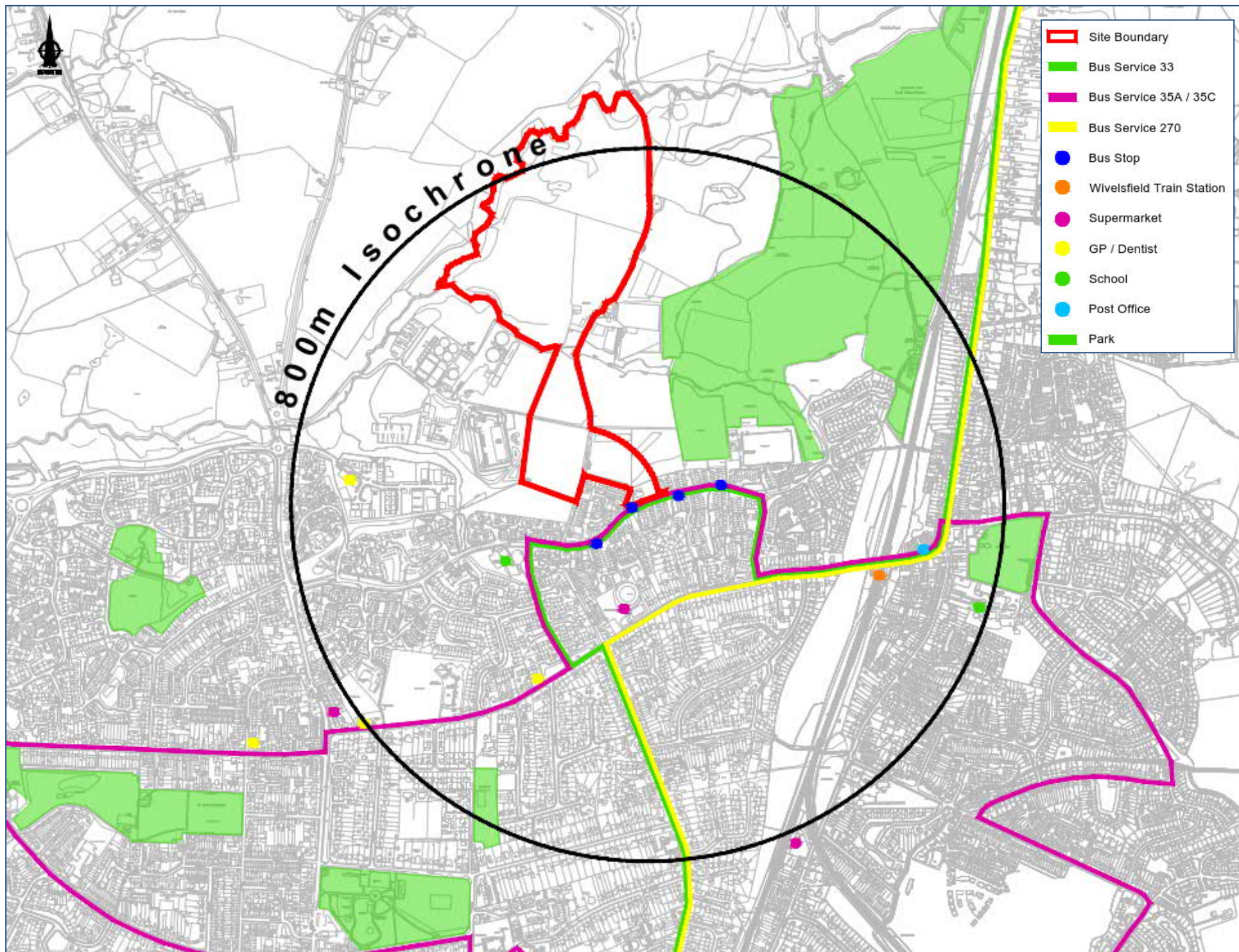
Email address (in the event of a problem): _____

Value of claim (up to £150): £ _____

Checklist: ☐ Completed Form ☐ Proof of Purchase ☐ Proof of Address

This voucher can only be redeemed by the approved household that it is intended for. It should be noted that this voucher has no cash value and Countryside (Housing) and AECOM reserves the right to withdraw this offer at any time. The voucher can only be redeemed once. AECOM accepts no liability for payment of any sum under or in connection with this offer. AECOM accepts no responsibility for external website content. All data collected will be treated in the strictest confidence. Claims will be processed by AECOM on behalf of Countryside and stored in a secure location and securely transferred to Countryside who will process the information for payment to the resident via **[insert payment method]**

AECOM complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data. We only use your personal data to enable us to process your claim. To exercise all relevant rights, queries of complaints with regards to GDPR please in the first instance contact the **[AECOM's Data Protection Officer at privacyquestions@aecom.com]**



Car Clubs and Car Sharing

Car Club

Car Clubs provide the benefits of being able to use a car when you want, without the cost of ownership. On site we have two car club vehicles, provided by our car club partner Enterprise. Booking the car is quick and easy via the Enterprise app or using the access card.

The Car Club spaces will be located along the Spine Road in visible locations.

Car Sharing

Car sharing services provide the opportunity to find someone travelling on the same route you to share your car journey with. Benefits of car sharing include:

- Monetary savings
- Environmental benefits
- A reduction in congestion
- A decrease in the stress of driving

The largest car sharing service is operated by Liftshare, and within West Sussex there is a long standing car sharing community, which can be accessed via the following link:

<https://liftshare.com/uk/community/westsussexcarshare>.

To sign up for free, visit the West Sussex Car Share website.

Cycling

Local Cycling Shops

Hole Anthony & Sons	39 Cyprus Road, Burgess Hill RH15 8DX 01444 233176
Halfords	Unit A, 208-216 London Road RH15 9RD 01444 250129
The Cogfather	46 The Oaks, Burgess Hill RH15 9XP 07342 695635

Cycle Skills

West Sussex County Council provide Levels 1-3 cycle training which is free to children and for Adults the charges vary between £34.50 for one hour to £45.00 for two hours. All schools within West Sussex are also entitled to free cycle training courses for children in year six and above, provided by Bikeability.

Cycle Information

Further cycle information, specific for Burgess Hill can be found on the Burgess Hill Town Website: <https://www.burgesshill.gov.uk/walkingcyclinghorseriding>.

Additional cycling information covering West Sussex, including access to a Cycle Journey Planner, Cycle Routes and Maps, visit: <https://www.westsussex.gov.uk/leisure-recreation-and-community/walking-horse-riding-and-cycling/>.