



Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

PP-14295321

Switchboard: 01444 458166
DX 300320 Haywards Heath 1
Email: servicesupport@midsussex.gov.uk
www.midsussex.gov.uk

For Official use

App No:

Date Rec:

Fee:

Application for Removal or Variation of a Condition following Grant of Planning Permission or Listed Building Consent

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	60
Suffix	A
Property Name	Sharpthorns
Address Line 1	Folders Lane
Address Line 2	
Address Line 3	West Sussex
Town/city	Burgess Hill
Postcode	RH15 0DX

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
532614	118050

Description

Applicant Details

Name/Company

Title

Mr

First name

James

Surname

Marks

Company Name

Address

Address line 1

60 A Sharpthorns Folders Lane

Address line 2

Address line 3

Town/City

Burgess Hill

County

West Sussex

Country

Postcode

RH15 0DX

Are you an agent acting on behalf of the applicant?

- ☐ Yes
- ☒ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

"Proposed two storey side extension to house in place of existing ground floor garage. Minor extension to rear of house. Construction of an annexe building for a family member within the garden."

Reference number

DM/25/1117

Date of decision (date must be pre-application submission)

30/07/2025

Please state the condition number(s) to which this application relates

Condition number(s)

2

Has the development already started?

- ☐ Yes
- ☒ No

Condition(s) - Variation/Removal

Please state why you wish the condition(s) to be removed or changed

Planning permission was granted in July 2025 for a proposed two storey side extension to house in place of existing ground floor garage; minor extension to rear of house; and construction of an annexe building for a family member within the garden (DM/25/1117).

We now propose to reposition the consented annexe to the southern-most part of the rear garden and re-orient it to face back towards the house. The primary reasons being:

- We feel it would be an improvement on the consented scheme in relation to the impact on neighbouring residents and also to the occupant(s) of the annexe itself.
- Our neighbours at Lake Edge are very opposed to the annexe being in the currently consented position but support the revised position.
- We have consulted the council via preapplication advice (under reference DM/25/2110) and subject to necessary consultation, the advice received was positive to this revised location.

The annexe will have the exact same surface area and design as proposed and consented. The only change is the location and the orientation of the annexe. We have submitted only the relevant drawings to be swapped out with this application:

- Site plan showing amended annexe location.
- Annexe plan.
- Tree protection plan (TPP) for annexe.

If you wish the existing condition to be changed, please state how you wish the condition to be varied

We simply wish to swap out the consented drawings related to the annexe and have new ones consented which show the amended location.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED *****

First Name

***** REDACTED *****

Surname

***** REDACTED *****

DM/25/2110

Date (must be pre-application submission)

28/08/2025

Details of the pre-application advice received

Summary of the pertinent points relating to the advice provided below (excluding the points around consultation which are standard process and which will be undertaken under the application we are submitting, and therefore I did not think this would be needed here)

"Planning permission was granted in July 2025 for a proposed two storey side extension to house in place of existing ground floor garage; minor extension to rear of house; and construction of an annexe building for a family member within the garden (DM/25/1117).

You now propose to reposition the consented annexe to the southern-most part of the rear garden and re-orient it to face back towards the house. Although I have not had the benefit of a site visit, I agree with your reasoning that this would be an improvement on the consented scheme in relation to the impact on neighbouring residents and also to the occupant(s) of the annexe itself. The main impact would therefore fall onto 21 Bartlett Close, which appears to have a shallow rear garden and a detached garage closest to the boundary, but would be sited obliquely to the north-east.

To achieve this change, the best approach would be to apply for a variation to Condition 2 of permission DM/25/1117 to substitute new drawings."

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- ☒ Yes
☐ No

Is any of the land to which the application relates part of an Agricultural Holding?

- ☐ Yes
☒ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

*** "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.**

**** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

- ☒ The Applicant
☐ The Agent

Title

Mr

First Name

James

Surname

Marks

Declaration Date

01/09/2025

☒ Declaration made

Declaration

I/We hereby apply for Removal/Variation of a condition as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Sophie Peters

Date

01/09/2025