

Trees in a Conservation Area

Application No: DM/25/2389	Date Received: 22.09.2025
Portal No: PP-14347561	Validation Officer: Christine Pound

Site Address: Little Deerswood, High Street, Ardingly, Haywards Heath, West Sussex		
Description: T1 Oak: reduce the crown by 4.0m		
Charge categories:		
Fee required: £0	Date paid in full: N/A	
Description suitable and fees correct	Initial: ...CP....	Date: ...22/09/2025....

Special Constraints			
Major Housing (10+ dwellings)	☐ /No	Major (1000sq m+ floorspace)	☐ /No
Major (1ha Site Area)	☐ /No	Environmental Statement (30 day consultation)	☐ /No
Ardingly (East) Conservation Area - YES			
Setting of Conservation Area	☐ No	Setting of Listed Building	☐ /No
Special due to CA, LB or Major	☐ /No	Special due to Departure/Other	☐ /No
*Complete after allocation to PO			

Other Constraints	
[7] Ashdown Forest 7 Kilometre Buffer - YES	Great Crested Newt IRZ - Green Zone - YES
	High Weald AONB - YES

Cross Boundary	☐ /No	Minerals and Waste	☐ /No
MSDC Land Ownership	☐ /No	Other	☐ /No
Relevant Planning History	Yes/ ☐	Ref: ...DM/17/3815.....	Officer: ...RYALLO.....
MyMaps and Planning History checked		Signed: ...CP..... Date:22/09/2025.....	

	Date	Signed		Date	Signed
Registered	22/09	CP	Acknowledged	22/09	CP
Invalid sent	-----	-----	Weekly List Sheet	22/09	CP
Invalid chase sent	-----	-----	Consultations	22/09	CP
Marked Valid in Uniform	22/09	CP	Neighbours	22/09	CP
Indexed/scanned	22/09	CP	Site Notice	-----	-----
Sent for Allocation	22/09	CP	EIA Checklist	-----	-----
Valid Date	22/09	CP	File Completed	22/09	CP

Validation

National Requirements

- ☐ Application form
 - ☐ Ownership/agricultural cert. signed
 - ☐ Fully completed
- ☐ Location Plan
 - ☐ To suitable scale
 - ☐ Red line around boundary
 - ☐ Not copyright protected
 - ☐ Nearby roads/features shown
- ☐ Fire Statement
 - ☐ multi-occupied residential buildings of 18m or more in height, or 7 or more storeys
- ☐ Block plan
 - ☐ To suitable scale
 - ☐ Red line around property boundary
 - ☐ Neighbouring properties shown
 - ☐ Proposal clearly indicated
- ☐ Design and access statement
 - ☐ 1 or more dwelling in Conservation Area
 - ☐ Building with 100m²+ floorspace in Conservation Area
 - ☐ Listed Building Consent

Drawings

- ☐ Existing elevations
 - ☐ To scale
 - ☐ All sides of building where changes will be made and/or;
 - ☐ For all buildings to be demolished
 - ☐ Tally with existing floorplans
- ☐ Existing floorplans
 - ☐ To scale
 - ☐ All floors where changes will be made and/or
 - ☐ For all buildings to be demolished
- ☐ Proposed elevations
 - ☐ To scale
 - ☐ All sides of building where changes will be made and/or;
 - ☐ Tally with proposed floorplans
 - ☐ All changes shown included within description
- ☐ Proposed floorplans
 - ☐ To scale
 - ☐ All sides of building where changes will be made and/or;
 - ☐ Tally with proposed elevations
 - ☐ All changes shown included in description.
- ☐ Existing and proposed sections
 - ☐ To scale
 - ☐ All areas where significant changes in site levels are proposed e.g bunds, pools, landscaping works etc.
 - ☐ Shows reasonable section of site (i.e. showing all major areas of change and/or area of most significant change)

Local Requirements

- ☐ Affordable Housing Statement
- ☐ Air Quality Assessment
- ☐ Biodiversity Survey/Report
- ☐ Flood Risk Assessment
- ☐ Foul Sewage and Surface Water Assessment
- ☐ Heritage Statement
- ☐ Land Contamination Assessment
- ☐ Lighting Assessment
- ☐ Noise Impact Assessment
- ☐ Open Space Assessment
- ☐ Planning Obligation Instruction Form
 - ☐ Net increase of 5+ units or where affordable housing is required
 - ☐ 1+ dwellings within 7km Ashdown Forest Buffer Zone
- ☐ Planning Statement
- ☐ Stage 1 Safety Audit
- ☐ Statement of Community Involvement
- ☐ Structural Survey
- ☐ Sustainability Statement
- ☐ Telecommunication Supplementary Info.
- ☐ Town Centre Impact Assessment
- ☐ Transport Assessment
- ☐ Travel Plan
- ☐ Tree Survey
- ☐ Ventilation and Extraction Statement

Allocation

Application Number:	DM/25/2389	Departure:	Yes/No
Case Officer:		Special?	Yes/No
		EIA Checklist required:	Yes/No

Notes for Service Support	Notes for Planning Officer		
Consultees: Mid Sussex ☐ Architectural Advisor (Emily) (MP18) ☐ Better Mid Sussex Planning Leader (MP10) ☐ Contaminated Land Officer (MP11) ☐ Flood Risk and Drainage Team (MP09) ☐ Environmental Protection (MP08) ☐ Housing Enabling Team (MP07) ☐ Housing Standards – Cassy Foster (MP23) ☐ Leisure (MP05) ☐ Parks and Landscape Team (MP20) ☐ Planning Policy (MP04) ☐ Trees and Landscape Officer (MP02) ☐ Urban Designer (MP03) ☐ Corporate Estates (MP16) ☐ Sustainability Officer (MP22) ☐ Leisure – Play Areas (MP24) ☐ Waste Management Team (MP17) West Sussex ☐ County Planning Officer (CP01) ☐ County Rights of Way Officer (CP11) ☐ Drainage Strategy Team (CP14) ☐ Gypsy and Caravan Liaison Officer (CP17) ☐ Highways (CP05) ☐ Social Services (CP13) ☐ Minerals and Waste (CP16) ☐ West Sussex Fire & Rescue Service (DP89) ☐ WSCC Fire Brigade – Battery Energy Storage Sites (DP115) Environmental ☐ Ecology – Essex County Council (DP114) ☐ Heritage Environment – Essex CC (DP113) ☐ Landscape – Essex County Council (DP112) ☐ High Weald Forum (DP44) ☐ Natural England (DP25) ☐ NatureSpace Partnership – Newts (DP121) ☐ Ramblers Association (DP61) ☐ Sussex Badger Society (DP62) ☐ Sussex Bat Group (DP63) ☐ Sussex Wildlife Trust (DP58) ☐ The Open Spaces Society (DP66) ☐ The Woodland Trust(DP65) ☐ The Gardens Trust (DP103) ☐ SoS (Reg 19 EIA Regs 2017) (DP108)	Historic Buildings ☐ English Heritage (DP16) ☐ National Amenity Societies (DP100) ☐ Royal Commission on Historic Monuments (DP21) Other ☐ Active Travel England (DP120) ☐ Aerodrome Safeguarding Shoreham (DP50) ☐ Brighton & Hove CC (DP30) ☐ Crawley BC (DP31) ☐ EDF Energy (DP40) ☐ Environment Agency (DP10) ☐ Gatwick Airport Safeguarding (DP28) ☐ Gypsy and Traveller Forum (DP101) ☐ National Highways (DP06) ☐ Health and Safety Executive (DP106) ☐ Horsham DC (DP32) ☐ HSE – Hazardous Substances (DP24) ☐ HSE – NSIP & DNS Apps (DP106) ☐ Judy Pointing – Community Dev. Manager (DP102) ☐ Lewes DC (DP33) ☐ ADAS Planning – Agricultural Consultant (DP116) ☐ Ministry of Defence (DP90) ☐ National Air Traffic Services (DP49) ☐ Network Rail & Tunnel Locations (DP27) ☐ Planning Gateway One – 7 storeys+ (DP122) ☐ South East Water (DP64) ☐ Southern Gas Networks (DP41) ☐ Southern Water Services (DP07) ☐ Sport England (DP60) ☐ Sports Council (DP42) ☐ Sussex Police – Designing Out Crime (DP38) ☐ Sussex Police – Joint Commercial Planning Manager (DP123) ☐ Tandridge DC (DP34) ☐ Thames Water Utilities Ltd (DP09) ☐ South Downs National Park (DP37) ☐ NHS Sussex - Simon Clavell-Bate (DP53) ☐ Wealden DC (DP35) Additional <table><tr><td></td><td></td></tr></table>		

Constraints:

Post 1974 Conservation Area Boundary / Conservation Area / Planning Agreement / Planning Obligation / Ashdown Forest SPA/SAC / Minerals Local Plan Safeguarding (WSCC) / Minerals Local Plan Safeguarding (WSCC) / Minerals Local Plan Safeguarding (WSCC) / Area of Special Control of Adverts / Countryside Area of Dev. Restraint / Areas of Outstanding Natural Beauty / Great Crested Newt - Impact Risk Zone / Aerodrome Safeguarding (CAA) / Aerodrome Safeguarding (CAA) / Aerodrome Safeguarding (CAA) / Aerodrome Safeguarding (CAA) / Ancient Woodland / Area of Outstanding Natural Beauty / Countryside Area of Dev. Restraint / High Weald AONB /

Planning History:

Application No	Proposal	Status	Decision Date	Officer
02/01181/TCA	Reduce canopy of 1 no. Oak by 20%	NO	02.07.2002	
02/01909/FUL	Alterations to roof space to provide additional bedroom and bathroom space. New entrance porch and minor internal alterations on ground floor. Amended plans received 14.02.03 showing revised design.	PER	01.04.2003	
03/01677/FUL	Formation of new access drive	PER	12.08.2003	
AR/030/86	FELLING OF ONE CEDAR TREE	NO	18.12.1986	
05/01002/TCA	Pollard Oak. Fell Triple Stemmed Ash Sapling and Apple.	NO	20.06.2005	
10/01018/FUL	Amended description: Construction of attached annex.	PER	15.06.2010	
10/02224/FUL	Erection of a 2 bay timber framed garage	PER	21.09.2010	
10/03327/FUL	Erection of a 1 bay timber framed garage	PER	23.12.2010	
11/01047/FUL	Erection of a 1 bay timber framed garage	PER	01.06.2011	
DM/17/3815	Oak Tree (T1) Crown reduce by 2.5 metres and remove two lowest limbs. Oak Tree (T2) crown reduce to south west by 2.5 metres. Oak Tree (T3) Fell. Oak Tree (T4) Crown Reduce to Southwest by 2 metres and remove low hanging limb back to stem. Conifer (T5) Fell.	NO	18.10.2017	
DM/25/2389	T1 Oak: reduce the crown by 4.0m	REC		

Pre-app:

Application No	Proposal	Status	Closed Date	Officer
09/01349/PREAPP	Proposed entrance gates	CLO		
09/03196/PREAPP	To build an annexe within the grounds of the property to accommodate elderly parents.	REC		

Appeals:

Application No	Proposal	Status	Decision Date	Officer
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MID SUSSEX DISTRICT COUNCIL

Planning Services Division

New application file - scanning check list

This sheet to be inserted into wallet with new application documents prior to dispatch to Terraquest. Please ensure sheet appears on top.

DM/25/2389

Plans submitted with application

Plan Type	Plan Ref.	Version	Drawing Date
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