

The Arc Centre for Outdoor Sport
West End Farm Avenue - Burgess Hill - West Sussex

Car Park Plan – Rev A

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1. Introduction

Places Leisure has been appointed by Mid Sussex District Council to operate the ‘Arc Centre for Outdoor Sport’, a facility situated on nine hectares of land to the west of Burgess Hill.

The facility includes an Artificial Turf Rugby Pitch, Artificial Turf Football Pitch, Pavillion and Car Park.

It should be noted the facilities also have grass pitches adjoined, this forms part of a separate management contract but will have access to the car park and Pavillion amenities. This document outlines the car park management plan for the use of the facilities.

The car park will have access from the newly built West End Farm Avenue. It will hold 104 car spaces including 6 accessible parking spaces, 5 parent and child parking spaces, 2 electric vehicle charging spaces, coach parking and drop off bay. The spaces have been determined as set out in the approved Transport Statement. This takes into consideration relevant transport links including walking, cycling and public transport availability.

Pitch bookings are staggered to minimise demand on the car park during intensive use and changeovers. The opening hours of the facilities will be 9am to 10pm weekdays; and 9am to 8pm at weekends. There will always be staff on site during opening times.

As outlined, it is necessary to implement a Car Park Management Plan for the site to robustly manage the operations of The Arc Centre’s car park. This will ensure it is used effectively for the benefit of all customers and to ensure no unauthorised users park at site.

Objectives of the management plan are;

- To provide adequate and safe provision for staff and visitors;
- To provide a safe and secure environment for users;
- To minimise any potential conflict with other road users because of unauthorised on-street parking and queuing or congestion at the car park entrance or along West End Farm Avenue;
- Provide unobstructed access, egress, loading and unloading for service vehicles.

2. Management Plan

Layout

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The layout (as per appendix 1) creates a one-way system with an entry point and exit point. This allows easy direction and flow of cars. This lowers the risk for pedestrians if required to cross the car park to access their car. Signage will clearly be displayed to support this approach. Car parking is free. There is little reason to use this car park but to access the facilities.

Ramp and steps offer access from the car park to the facilities. Curbs raised offer protection to pedestrians.

A car park barrier will be in operation outside of the designated opening hours to prevent unauthorised access. CCTV will be in operation across the site and work as a deterrent to unauthorised users or antisocial behavior. Where required it will form part of any record taking to assist in any investigation.

Staggered booking times

Staggered booking times will reduce the volume of cars entering and leaving the car park at the same time. This will allow for flow.

Non-vehicle users

To minimise car use we encourage visitors to use other means of accessing the site. There is a bike park and pathways to access on foot. Although there not currently a direct bus route there are bus stops within 5mins walking distance of the site and public transport routes are being updated as the 'Brookleigh' development comes online.

Noise

During times when large numbers of cars would be entering or leaving the site at the same time, for example during a match event; the car park should be manned so that the visitors can be redirected to The Triangle and walk back via the available pavement. Events ending in the evening (after 21.00), should also be manned to support safe and quick clearance of the car park whilst avoiding high noise levels associated with vehicles revving and horns sounding, when ambient noise levels are otherwise lower. Please refer to the Noise Management Plan for further information.

Mitigation

To minimise car use, we also encourage car sharing, and this request will be displayed on our website. It will also be communicated with our stakeholders through our booking terms and conditions.

In the event the car park is at capacity, and to stop unauthorised parking off site, we will redirect users to The Triangle Leisure Centre Car park for those that can manage a 10minute walk. In these circumstances a car park attendant provided by Places Leisure may be required to manage this. It is intended that car park attendants would also monitor potential parking on West End Farm Avenue. The attendants would intervene to request users park at The Triangle or

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alternative locations that aren't on West End Farm Avenue such as Gatehouse Lane (and access site via the southern path). This approach will be kept under review.

Housekeeping

Places Leisure will have a Planned Maintenance / Cleaning & Checking programme which includes the car park. See Maintenance Management Plan.

Contractor Access

Where possible contractor access to site will be planned when the facilities are closed. For example, refuse trucks have access to the bins within 10metres of the roadway, and collections will be scheduled specifically to a day and time.

Emergency Access

Clear routes are available for all emergency services as set out in our EAP (Emergency Action Plan). Fire tenders have access within the required distance, and ambulances can access right up to the front door and directly onto pitches if required.

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