

Form Submission PDF

Application for works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation site.

Your Data

REFERENCENUMBER	2204-0516-6070-3949
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Applicant Details

Your Details	
Applicant Details	
First name	Katherine
Last name	Bohanna
Phone number	
Email address	
Confirm email address	
Address	82 LASHMERE COPTHORNE WEST SUSSEX RH10 3RT

Agent Details

Agent Details	
Agent Details	
Name	Neil
Last Name	Wenham
Company	Copthorne Prep School
Address	Effingham Ln Crawley RH10 3HR
Phone number	
Email address	

Tree Location

Tree Location	
Do all trees stand at the applicant address?	No
Full address/location of the site where the tree(s) stand	Copthorne Common Road, Copthorne, Crawley, RH10 3SL
Location Description	there are two trees located directly the other side of our fench (82 Lashmere RH10 3RT). T1 and T2 oak

Ownership of Trees

Label	
Is the applicant the owner of the trees?	No
Owner Details	
First name	Neil
Last name	Wenham
Phone number	
Email address	
Address	Effingham Ln Crawley RH10 3HR

TPO Details

Further Details	
Are you seeking consent for works to tree(s) subject to TPO	Yes
Are you wishing to carry out works to tree(s) in a conservation area?	No
If you know which TPO protects the tree(s), enter its title or number	T20 and T21 oak
Please identify the tree(s) and provide a full and clear specification of the works you want to carry out	We are applying for consent to undertake crown reduction works to trees referenced as T20 and T21. Both trees have experienced significant natural growth since they were last pruned in January 2021. This growth is now resulting in increased encroachment toward the property and surrounding garden areas. We are experiencing: • Progressive overhang toward the dwelling • Increased shading and debris fall into the garden • Ongoing shedding of deadwood and small branches Given that young children and animals regularly use the garden, we have concerns regarding falling deadwood and overall proximity of growth to the property. To manage the trees responsibly while maintaining their health and amenity value, we propose: • T20: Crown reduction of approximately 2–3 metres, as appropriate to suitable growth points • T21: Crown reduction of approximately 2–4 metres, as appropriate to suitable growth points, along with removal of deadwood throughout the crown The intention is not to alter the natural shape of the trees, but to restore them to a more proportionate size relative to their surroundings, reduce overhang, and manage safety and maintenance concerns following five years of growth.

Additional Information

ADDITIONALINFORMATION	
For all trees	

Sketch plan clearly showing the position of trees listed in the previous question	Screenshot_20260124-103651~2.png (download)
For works to trees covered by TPO	
Please provide a reason why you wish to perform these works	We are applying for consent to undertake crown reduction works to trees referenced as T20 and T21. Both trees have experienced significant natural growth since they were last pruned in January 2021. This growth is now resulting in increased encroachment toward the property and surrounding garden areas. We are experiencing: • Progressive overhang toward the dwelling • Increased shading and debris fall into the garden • Ongoing shedding of deadwood and small branches Given that young children and animals regularly use the garden, we have concerns regarding falling deadwood and overall proximity of growth to the property. The intention is not to alter the natural shape of the trees, but to restore them to a more proportionate size relative to their surroundings, reduce overhang, and manage safety and maintenance concerns following five years of growth.
Condition of the trees(s)	Yes
Advice/Diagnostics	
Alleged damage to property	No
Report/Evidence	
Are you providing separate information?	No
Please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application.	

Authority/Employee

Label	
With respect to the Authority, I am	none of the above
Please provide details of the name, relationship and role	

Declaration

Label	
Signed - Applicant	
Signed - Agent	N/A
Date	2026-01-24

Summary of Form

