

From: Buchan Rum Architects <info@buchanrumarchitects.co.uk>
Sent: 21 November 2025 10:04:16 UTC+00:00
To: "Rachel Richardson" <rachel.richardson@midsussex.gov.uk>
Subject: Re: Request for site visit please? DM/25/2157. Pool House.
Attachments: 25_119_PL_110_04_.pdf

Hi Rachel,

Please find attached the amended drawings for the garage with smaller conservation rooflights.

As we submitted the applications through the planning portal, and these are now locked and can't be amended. Are you able to send me a form to complete and return?

kindest regards,

Emma

--

BA(hons)DipArch RIBA ARB & Interior Designer

buchan rum

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t: 01444 239019

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From: Rachel Richardson <rachel.richardson@midsussex.gov.uk>
Sent: 20 November 2025 10:04
To: Buchan Rum Architects <info@buchanrumarchitects.co.uk>
Subject: RE: Request for site visit please? DM/25/2157. Pool House.

Hi Emma,

Thank you for your email and attached tree related information.

I will not update the application until I have received all of the information needed (please see my email to you sent on 17th November).

The following is needed:

- Updated application form including new description
- Any revised and updated statements reflecting the latest application proposal
- Revised drawings changing the proposed garage rooflights to conservation style rooflights, reducing their size and limiting them to 2 over the store and maybe just 1 over the garage area where the vehicle would be parked.

Kind regards,

Rachel.

Rachel Richardson Bsc (Hons) DIP TP MRTPI
Senior Planning Officer
Development Management
www.midsussex.gov.uk
01444 477 224

Please note I work part-time (usually over Monday to Thursday) and from home Monday to Wednesday.

From: Buchan Rum Architects <info@buchanrumarchitects.co.uk>
Sent: 19 November 2025 14:09
To: Rachel Richardson <rachel.richardson@midsussex.gov.uk>
Subject: Fw: Request for site visit please? DM/25/2157. Pool House.

Hi Rachel,

Please see the latest Arboricultural information for Renovo. We would like to add the pool house to this application and have tried calling and left messages for you. Are you able to do this at your end or do we need to anything to amend the application?

kindest regards,

Emma

--

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From: Ben Tidey <ben@thearbconsultant.co.uk>

Sent: 19 November 2025 11:49

To: Emma Buchan <emma@buchanrumarchitects.co.uk>; Saskia Seller
<saskia@thearbconsultant.co.uk>

Cc: Buchan Rum Architects <info@buchanrumarchitects.co.uk>; Emma Medhurst
<emmajane0469@gmail.com>

Subject: RE: Request for site visit please? DM/25/2157. Pool House.

Good morning Emma,
Please see attached arb reports for the garage project, any questions please do ask.

Many thanks

Kind regards

Benjamin Tidey
Director & Lead Arboricultural Consultant



The Arboricultural Consultancy Ltd
M: 07736835585

E: ben@thearbconsultant.co.uk

W: www.thearboriculturalconsultancy.co.uk

A: 3 Old Barn Way, Southwick, West Sussex, BN42 4NS

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From: Emma Buchan <emma@buchanrumarchitects.co.uk>

Sent: 28 October 2025 19:17

To: Ben Tidey <ben@thearbconsultant.co.uk>; Saskia Seller <saskia@thearbconsultant.co.uk>

Cc: Buchan Rum Architects <info@buchanrumarchitects.co.uk>; Emma Medhurst <emmajane0469@gmail.com>

Subject: FW: Request for site visit please? DM/25/2157. Pool House.

Dear Ben,

Please see email below from the planning officer requesting arboricultural impact assessment, method statement and tree protection plan for the garage application to the front of the main house building. The trees shown in the photo below doesn't seem to be included in your survey information. Are you able quote for providing the additional information please?

Kindest regards,

Emma Buchan

From: Rachel Richardson <Rachel.Richardson@midsussex.gov.uk>

Sent: 27 October 2025 14:40

To: Buchan Rum Architects <info@buchanrumarchitects.co.uk>; Emily Hatton <emily@buchanrumarchitects.co.uk>

Cc: Emily Wade <Emily.Wade@midsussex.gov.uk>; emmajane0469@gmail.com

Subject: RE: Request for site visit please? DM/25/2157. Pool House.

Hi Emma,

Please can you confirm if the email below should've had an amended drawing attached? There only appears to be photographs.

Can you also indicate when I am likely to receive the amended drawings? I need to understand when I will be in a position to make a recommendation on this application. Please note that Emily Wade is away next week on annual leave so depending on when I receive your revised drawings will impact on when I will receive Emily's comments. I am also on annual leave week commencing 3rd November.

Please note that there are trees within 15m of the proposed garage and as such you will need to also submit an arboricultural impact assessment, method statement and tree protection plan.



The application form below has been filled in incorrectly, can this please be amended.

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

☐ Yes

☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

☐ Yes

☒ No

Given the above, I am anticipating that the extension of time necessary to determine the application for the proposed garage (DM/25/2156), is realistically not likely to be until 17th November. Please confirm that you are in agreement with this date?

I will, however, be in a position to determine the CLU for the pool house by the end of this week. As such, can you reply to this email and confirm that you will be happy with an extension of time for DM/25/2157 until 31.10.25?

I look forward to hearing from you regarding the above points.

Kind regards,

Rachel.

Rachel Richardson Bsc (Hons) DIP TP MRTPI

Senior Planning Officer

Development Management

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Please note I work part-time (usually over Monday to Thursday) and from home Monday to Wednesday.

From: Buchan Rum Architects <info@bucharumarchitects.co.uk>

Sent: 27 October 2025 12:28

To: Rachel Richardson <Rachel.Richardson@midsussex.gov.uk>; Buchan Rum Architects <info@bucharumarchitects.co.uk>; Emily Hatton <emily@bucharumarchitects.co.uk>

Cc: Emily Wade <Emily.Wade@midsussex.gov.uk>; emmajane0469@gmail.com

Subject: RE: Request for site visit please? DM/25/2157. Pool House.

Dear Rachel,

Please see attached the updated drawing and photograph attached.

There isn't a first floor plan, but we have shown the mezzanine which is intended for storage. The section shows there is no full height at the mezzanine level.

Regarding the roof material, we chose a standing seam zinc to match the neighbouring property facing this building and sharing the same driveway for consistency. Please see the photos of this building attached.

We have reduced the size of the conservation roof lights, we will forward updated drawings.

Kindest regards,

Emma

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BA(hons)DipArch RIBA ARB & Interior Designer

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From: Rachel Richardson <Rachel.Richardson@midsussex.gov.uk>

Sent: 23 October 2025 11:42

To: Buchan Rum Architects <info@buchanrumarchitects.co.uk>; Emily Hatton <emily@buchanrumarchitects.co.uk>

Cc: Emily Wade <Emily.Wade@midsussex.gov.uk>; emmajane0469@gmail.com

Subject: RE: Request for site visit please? DM/25/2157. Pool House.

Dear Emma,

Thank you for your email below.

Apologies, I see that we have missed the date below to meet on site. Is your client free late morning, next Tuesday 28th please?

Also, in respect of DM/25/2156 for the proposed garage, the determination deadline is now passed. It would be appreciated if you could please agree to an extension of time until 13th November? Obviously, if it can be determined prior to this date I will endeavour to do so.

Following on from Emily's comments dated 9th October, it would be helpful if you can provide the following:

- Proposed first floor plan
- Confirmation and details of alternative roof materials
- Amended drawings to show a reduction in size of the proposed conservation style rooflights

I look forward to hearing from you in respect of the above,

Kind regards,

Rachel.

Rachel Richardson Bsc (Hons) DIP TP MRTPI
Senior Planning Officer
Development Management
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Please note I work part-time (usually over Monday to Thursday) and from home Monday to Wednesday.

From: Buchan Rum Architects <info@buchanrumarchitects.co.uk>
Sent: 15 October 2025 19:48
To: Rachel Richardson <Rachel.Richardson@midsussex.gov.uk>; Emily Hatton <emily@buchanrumarchitects.co.uk>
Cc: Emily Wade <Emily.Wade@midsussex.gov.uk>; emmajane0469@gmail.com
Subject: RE: Request for site visit please? DM/25/2157. Pool House.

Dear Rachel,

Our client is available at 11am on the 21st.

Kindest regards,

Emma

--

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From: Rachel Richardson <Rachel.Richardson@midsussex.gov.uk>

Sent: 15 October 2025 15:05

To: Buchan Rum Architects <info@buchanrumarchitects.co.uk>

Cc: Emily Wade <Emily.Wade@midsussex.gov.uk>

Subject: Request for site visit please? DM/25/2157. Pool House.

Dear Emma and Emily,

Emily and I would like to visit Renovo House in Cuckfield to see the location for the above proposed development.

Emily and I can do got 11am next Tues 21st free, or any time from 11:30 am on Tuesday 28th?

Please let me know what works better for you.

Many thanks,

Rachel.

Rachel Richardson Bsc (Hons) DIP TP MRTPI

Senior Planning Officer

Development Management

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01444 477 224

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