

## WEST SUSSEX COUNTY COUNCIL CONSULTATION

<b>TO:</b>	Mid Sussex District Council FAO: Joanne Fisher
<b>FROM:</b>	WSSC – Highways Authority
<b>DATE:</b>	8 January 2026
<b>LOCATION:</b>	Changing Workplace 1 Boltro Road Haywards Heath RH16 1BY
<b>SUBJECT:</b>	DM/25/3178 Change of use from offices to 7 self-contained flats.
<b>DATE OF SITE VISIT:</b>	n/a
<b>RECOMMENDATION:</b>	No Objection

This is a re-submission of previous prior approval application under DM/2802/22. WSSC raise no objection subject to any conditions.

The location of the existing offices is adjacent to Haywards Heath train station on Boltro Road, Haywards Heath. The change in use from office to flats will create 7 independent flats with cycle parking. The development will be car free.

WSSC are satisfied this development will not generate any significant increase in trips to and from the site by all modes of travel and that given this highly sustainable location will encourage travel by sustainable modes.

During the conversion to flats, as the site is quite constrained there may be the need to obtain temporary licences for skips or hoarding. Please see informative.

**Alison Meeus**  
**West Sussex County Council – Planning Services**

### INFORMATIVE

#### *Temporary Works Required During Construction*

The applicant is advised of the requirement to enter into early discussions with and obtain the necessary licenses from the Highway Authority to cover any temporary construction related works that will obstruct or affect the normal operation of the public highway prior to any works commencing. These temporary works may include, the placing of skips or other materials within the highway, the temporary closure of on-street parking bays, the imposition of temporary parking restrictions requiring a Temporary Traffic Regulation Order, the erection of hoarding or scaffolding within the limits of the highway, the provision of cranes over-sailing the highway.