

Application for Planning Permission

Town and Country Planning Act 1990 (as amended)

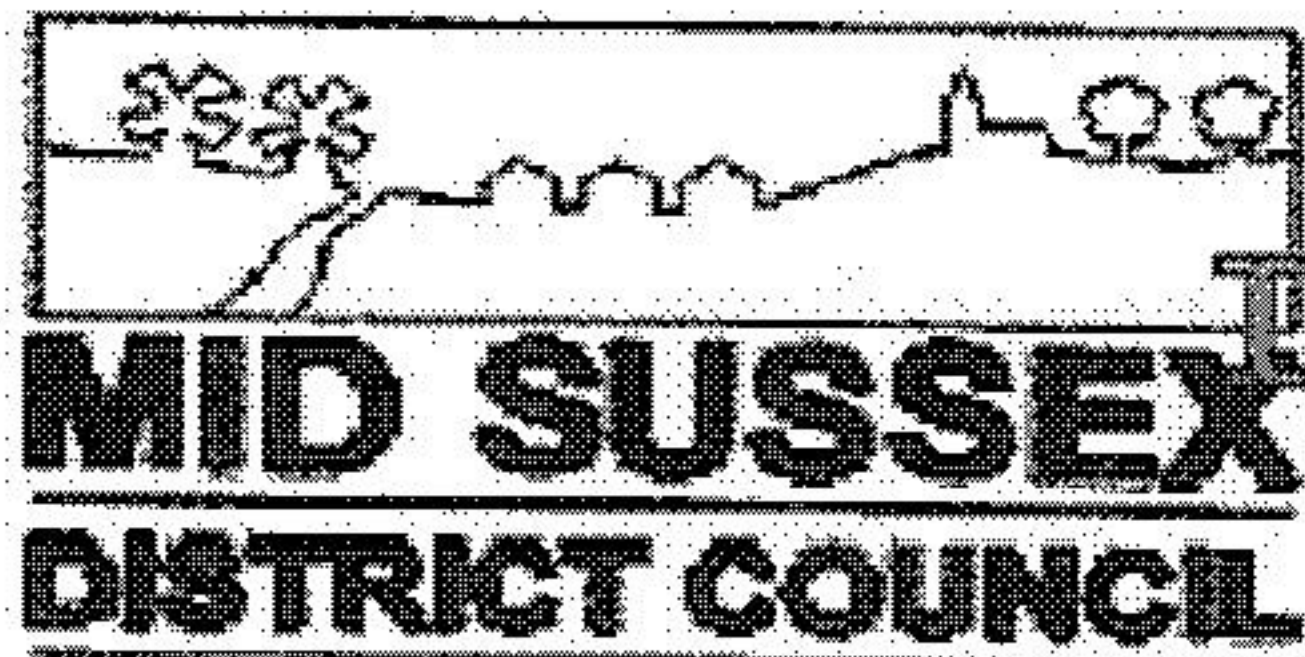
Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:



Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

Switchboard: 01444 458166
DX 300320 Haywards Heath 1
Email: servicesupport@midsussex.gov.uk
www.midsussex.gov.uk

For Official use

App No:

Date Rec:

Fee:

Publication on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information.

If you require any further clarification, please contact the Local Planning Authority directly.

1. Applicant Name and Address

Title:	MISS	First name:	MELANIE
Last name:	SMITH		
Company (optional):			
Unit:	82	House number:	
		House suffix:	
House name:			
Address 1:	MIDDLE VILLAGE		
Address 2:	BOLNORE VILLAGE		
Address 3:			
Town:	HAYWARDS HEATH		
County:	WEST SUSSEX		
Country:			
Postcode:	RH16 4GH		

2. Agent Name and Address

Title:		First name:	
Last name:			
Company (optional):			
Unit:		House number:	
		House suffix:	
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

3. Description of the Proposal

Please describe the proposed development, including any change of use:

Replace clear glass white wooden windows
and patio door with clear glass UPVC white
double glazed windows and patio door.
Will match all other flats in block.

Has the building, work or change of use already started?

☐ Yes ☒ No

If Yes, please state the date when building, work or use were started (DD/MM/YYYY):

(date must be pre-application submission)

Has the building, work or change of use been completed?

☐ Yes ☒ No

If Yes, please state the date when the building, work or change of use was completed (DD/MM/YYYY):

(date must be pre-application submission)

Reference number of permission in principle being relied on (technical details consent applications only):

Is the proposal for public service infrastructure development (within the meaning of article 2 of S.I. 2015/595 as amended by article 3 of S.I. 746/2021)?

☐ Yes ☐ No

4. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional):

Description of location or a grid reference. (must be completed if postcode is not known):

Easting: Northing:

Description:

5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

Reference:

Date (DD/MM/YYYY):
(must be pre-application submission)

Details of pre-application advice received?

Quered type of
planning application
required.

6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Are there any new public roads to be provided within the site?

☐ Yes ☒ No

Are there any new public rights of way to be provided within or adjacent to the site?

☐ Yes ☒ No

Do the proposals require any diversions /extinguishments and/or creation of rights of way?

☐ Yes ☒ No

If you answered Yes to any of the above questions, please show details on your plans/drawings and state the reference of the plan (s)/drawings(s)

Handwritten notes: "No new access proposed" and "No new roads proposed".

7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

☐ Yes ☒ No

If Yes, please provide details:

Empty box for details.

Have arrangements been made for the separate storage and collection of recyclable waste?

☐ Yes ☒ No

If Yes, please provide details:

Handwritten notes: "Recyclable waste will be stored in a separate area" and "Recyclable waste will be collected by a separate contractor".

8. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

Do any of the following statements apply to you and/or agent?

☐ Yes

☒ No

With respect to the authority, I am:

(a) a member of staff

(b) an elected member

(c) related to a member of staff

(d) related to an elected member

If Yes, please provide details of their name, role and how you are related to them.

Empty box for details.

9. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls			☒	☐
Roof			☒	☐
Windows	white wooden clear glass	white UPVC double glazed. clear glass	☐	☐
Doors	white wooden clear glass	white UPVC double glazed. clear glass.	☐	☐
Boundary treatments (e.g. fences, walls)			☒	☐
Vehicle access and hard-standing			☒	☐
Lighting			☒	☐
Others (please specify)			☒	☐

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☐ Yes

☒ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

10. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

Type of Vehicle	Total Existing	Total proposed (including spaces retained)	Difference in spaces
Cars			
Light goods vehicles/ public carrier vehicles			
Motorcycles			
Disability spaces			
Cycle spaces			
Other (e.g. Bus)			
Other (e.g. Bus)			

11. Foul Sewage

Please state how foul sewage is to be disposed of:

- ☐ Mains sewer ☐ Cess pit
☐ Septic tank ☐ Other
☐ Package treatment plant

Are you proposing to connect to the existing drainage system? ☐ Yes ☐ No

If Yes, please include the details of the existing system on the application drawings and state references for the plan(s)/drawing(s):

Not applicable

12. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)

☐ Yes ☒ No

If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? ☐ Yes ☒ No

Will the proposal increase the flood risk elsewhere? ☐ Yes ☒ No

How will surface water be disposed of?

- ☐ Sustainable drainage system ☐ Existing watercourse
☐ Soakaway ☐ Pond/lake
☐ Main sewer

13. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

a) Protected and priority species:

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

b) Designated sites, important habitats or other biodiversity features:

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

c) Features of geological conservation importance:

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

14. Existing Use

Please describe the current use of the site:

N/A

Is the site currently vacant? ☐ Yes ☒ No

If Yes, please describe the last use of the site:

When did this use end (if known)?

DD/MM/YYYY

(date where known may be approximate)

Does the proposal involve any of the following?

If yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated? ☐ Yes ☒ No

Land where contamination is suspected for all or part of the site? ☐ Yes ☒ No

A proposed use that would be particularly vulnerable to the presence of contamination? ☐ Yes ☒ No

15. Trees and Hedges

Are there trees or hedges on the proposed development site? ☐ Yes ☐ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? ☐ Yes ☐ No

If Yes to either or both of the above, you may need to provide a full Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

16. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste? ☐ Yes ☒ No

If Yes, please describe the nature, volume and means of disposal of trade effluents or waste

17. Residential Units (Including Conversion)

Does your proposal include the gain, loss or change of use of residential units?
If Yes, please complete details of the changes in the tables below:

☐ Yes

☒ No

Proposed Housing

Market Housing	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☐						
Flats/maisonettes	☐						
Sheltered housing	☐						
Bedsit/studios	☐						
Cluster flats	☐						
Other	☐						
Totals (a+b+c+d+e+f) =							

Social, Affordable or Intermediate Rent	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☐						
Flats/maisonettes	☐						
Sheltered housing	☐						
Bedsit/studios	☐						
Cluster flats	☐						
Other	☐						
Totals (a+b+c+d+e+f) =							

Affordable Home Ownership	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☐						
Flats/maisonettes	☐						
Sheltered housing	☐						
Bedsit/studios	☐						
Cluster flats	☐						
Other	☐						
Totals (a+b+c+d+e+f) =							

Starter Homes	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☐						
Flats/maisonettes	☐						
Bedsit/studios	☐						
Other	☐						
Totals (a+b+c+d) =							

Self Build and Custom Build	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☐						
Flats/maisonettes	☐						
Bedsit/studios	☐						
Other	☐						
Totals (a+b+c+d) =							

Total proposed residential units (A+B+C+D+E) =

Existing Housing

Market Housing	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☐						
Flats/maisonettes	☐						
Sheltered housing	☐						
Bedsit/studios	☐						
Cluster flats	☐						
Other	☐						
Totals (a+b+c+d+e+f) =							

Social, Affordable or Intermediate Rent	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☐						
Flats/maisonettes	☐						
Sheltered housing	☐						
Bedsit/studios	☐						
Cluster flats	☐						
Other	☐						
Totals (a+b+c+d+e+f) =							

Affordable Home Ownership	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☐						
Flats/maisonettes	☐						
Sheltered housing	☐						
Bedsit/studios	☐						
Cluster flats	☐						
Other	☐						
Totals (a+b+c+d+e+f) =							

Starter Homes	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☐						
Flats/maisonettes	☐						
Bedsit/studios	☐						
Other	☐						
Totals (a+b+c+d) =							

Self Build and Custom Build	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☐						
Flats/maisonettes	☐						
Bedsit/studios	☐						
Other	☐						
Totals (a+b+c+d) =							

Total existing residential units (F+G+H+I+J) =

TOTAL NET GAIN or LOSS of RESIDENTIAL UNITS (Proposed Housing Grand Total - Existing Housing Grand Total):

18. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?

☐ Yes ☒ No

If you have answered Yes to the question above please add details in the following table:

Use class/type of use	Not applicable	Existing gross internal floorspace (square metres) (a)	Gross internal floorspace to be lost by change of use or demolition (square metres) (b)	Total gross internal floorspace proposed (including change of use) (square metres) (c)	Net additional gross internal floorspace following development (square metres) (d = c - a)
B2 General industrial	☐				
B8 Storage or distribution	☐				
C1 Hotels and halls of residence	☐				
C2 Residential institutions	☐				
C2A Secure Residential institutions	☐				
C4 Homes in Multiple Occupation	☐				
E(a) Display/Sale of goods other than hot food	☐				
E(b) Sale of food and drink for consumption mostly on the premises	☐				
E(c)(i) Financial services	☐				
E(c)(ii) Professional services	☐				
E(c)(iii) Other appropriate services in a commercial, business or service locality	☐				
E(d) Indoor sport, recreation, or fitness - Excluding motorised vehicles, firearms, swimming, and skating	☐				
E(e) Medical or health services - Except premises attached to the residence of the provider	☐				
E(f) Creche, day nursery or day centre - Except where including a residential use	☐				
E(g)(i) Offices - Except where not suitable in a residential area	☐				
E(g)(ii) Research and development - Except where not suitable in a residential area	☐				
E(g)(iii) Industrial processes - Except where not suitable in a residential area	☐				
F1 Learning and non-residential institutions	☐				
F2 Local community uses (essential shops, meeting places, sport, and recreation)	☐				
OTHER	☐				
Please Specify	☐				
Total					

18. All Types of Development: Non-residential Floorspace (continued)

Does the proposal include use as a shop (e.g. For the display/sale of goods under Use Class E(a), the sale of essential goods under Use Class F2, or as part of any other use)

☐ Yes ☒ No

If you have answered Yes to the question above please add details in the following table:

Use class/type of use	Not applicable	Existing tradable floor area (square metres) (e)	Tradable floor area to be lost by change of use or demolition (square metres) (f)	Total tradable floor area proposed (including change of use)(square metres) (g)	Net additional tradable floor area following development (square metres) (h = g - e)
E(a) Display/Sale of goods other than hot food	☐				
F2 Local community uses (essential shops, meeting places, sport, and recreation)	☐				
OTHER	☐				
Please Specify	☐				
Total					

Does the proposal include loss or gain of rooms for hotels, residential institutions, or hostels?

☐ Yes ☒ No

If you have answered Yes to the question above please add details in the following table:

Use class	Type of use	Not applicable	Existing rooms to be lost by change of use or demolition	Total rooms proposed (including changes of use)	Net additional rooms
C1	Hotels	☐			
C2	Residential Institutions	☐			
C2A	Secure Residential Institutions	☐	N/A		
OTHER		☐			
Please Specify		☐			

19. Employment

Please complete the following information regarding employees:

	Full-time	Part-time	Total full-time equivalent
Existing employees		N/A	
Proposed employees			

20. Hours of Opening

If known, please state the hours of opening (e.g. 15:30) for each non-residential use proposed:

Use	Monday to Friday	Saturday	Sunday and Bank Holidays	Not known
		N/A		

21. Site Area

Please state the site area in hectares (ha)

22. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

Is the proposal a waste management development? ☐ Yes ☒ No

If the answer is Yes, please complete the following table:

	Not applicable	The total capacity of the void in cubic metres, including engineering surcharge and making no allowance for cover or restoration material (or tonnes if solid waste or litres if liquid waste)	Maximum annual operational throughput in tonnes (or litres if liquid waste)
Inert landfill	☐		
Non-hazardous landfill	☐		
Hazardous landfill	☐		
Energy from waste incineration	☐		
Other incineration	☐		
Landfill gas generation plant	☐		
Pyrolysis/gasification	☐		
Metal recycling site	☐		
Transfer stations	☐		
Material recovery/recycling facilities (MRFs)	☐		
Household civic amenity sites	☐		
Open windrow composting	☐		
In-vessel composting	☐		
Anaerobic digestion	☐		
Any combined mechanical, biological and/or thermal treatment (MBT)	☐		
Sewage treatment works	☐		
Other treatment	☐		
Recycling facilities construction, demolition and excavation waste	☐		
Storage of waste	☐		
Other waste management	☐		
Other developments	☐		

Please provide the maximum annual operational throughput of the following waste streams:

Municipal	
Construction, demolition and excavation	
Commercial and industrial	
Hazardous	

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make clear what information it requires on its website.

23. Hazardous Substances

Does the proposal involve the use or storage of any of the following materials in the quantities stated below? ☐ Yes ☐ No ☒ Not applicable

If Yes, please provide the amount of each substance that is involved:

Acrylonitrile (tonnes)

Ethylene oxide (tonnes)

Phosgene (tonnes)

Ammonia (tonnes)

Hydrogen cyanide (tonnes)

Sulphur dioxide (tonnes)

Bromine (tonnes)

Liquid oxygen (tonnes)

Flour (tonnes)

Chlorine (tonnes)

Liquid petroleum gas (tonnes)

Refined white sugar (tonnes)

Other:

Other:

Amount (tonnes):

Amount (tonnes):

24. Biodiversity Net Gain

Do you believe that, if the development is granted planning permission, the Biodiversity Gain Condition (as set out in Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990) would apply?

☐ Yes ☐ No

If No, please provide reasons, with reference to which exemptions or transitional arrangements you believe apply:

1. Name of the person to whom the property is being transferred 2. Address of the person to whom the property is being transferred 3. Description of the property being transferred 4. Date of the transfer 5. Signature of the person transferring the property 6. Signature of the person to whom the property is being transferred 7. Notary Public's Signature and Seal 8. State of the transfer 9. County of the transfer 10. City of the transfer 11. Zip Code of the transfer 12. Other information	
--	--

If Yes, please provide the information requested in all the questions below:

Please provide the date the pre-development biodiversity value of onsite habitat(s) have been calculated: (this should be one of the following dates: the date of this application; or an earlier proposed date)

Date (DD/MM/YYYY):

1. *What is the purpose of this document?*
 2. *What are the main findings of the study?*
 3. *What are the implications of the findings?*
 4. *What are the limitations of the study?*
 5. *What are the conclusions of the study?*

Please provide the pre-development biodiversity value of onsite habitats on this date:

Figure 1. The effect of the concentration of the *Agrobacterium* suspension on the transformation efficiency of *Agrobacterium* strains. The concentration of the *Agrobacterium* suspension was 10⁶ cells/ml (A), 10⁷ cells/ml (B), 10⁸ cells/ml (C), and 10⁹ cells/ml (D). The concentration of the *Agrobacterium* suspension was 10⁶ cells/ml (A), 10⁷ cells/ml (B), 10⁸ cells/ml (C), and 10⁹ cells/ml (D). The concentration of the *Agrobacterium* suspension was 10⁶ cells/ml (A), 10⁷ cells/ml (B), 10⁸ cells/ml (C), and 10⁹ cells/ml (D). The concentration of the *Agrobacterium* suspension was 10⁶ cells/ml (A), 10⁷ cells/ml (B), 10⁸ cells/ml (C), and 10⁹ cells/ml (D).

If a date earlier than the date of the submission of the planning application has been specified above, please provide reasons why this date has been used:

[illegible]

Please state the publication date of the biodiversity metric tool(s) used to calculate the onsite biodiversity value(s) provided above.

Date (DD/MM/YYYY):

reNarabeC bax, hruvichngA Leo iira(fira) qutrenwO .E1

☒ No

on this date;

1. The first step in the process of identifying a problem is to define the problem. This involves identifying the symptoms of the problem and determining the scope of the problem. Once the problem has been defined, the next step is to identify the causes of the problem. This involves identifying the factors that are contributing to the problem and determining the relationships between these factors. Once the causes of the problem have been identified, the next step is to develop a plan of action. This involves identifying the steps that need to be taken to solve the problem and determining the resources that will be needed to implement the plan. Once a plan of action has been developed, the final step is to implement the plan. This involves carrying out the steps that have been identified in the plan and monitoring the progress of the implementation.

Biodiversity metric tool(s) used to calculate any ORIs

1. The first step in the process is to identify the problem. This involves gathering information about the situation and understanding the needs of the stakeholders involved.

habitat(s) (corresponding to the descriptions in The Biodiversity Gain Requirements which exist on land to which this application relates on the date the pre-development

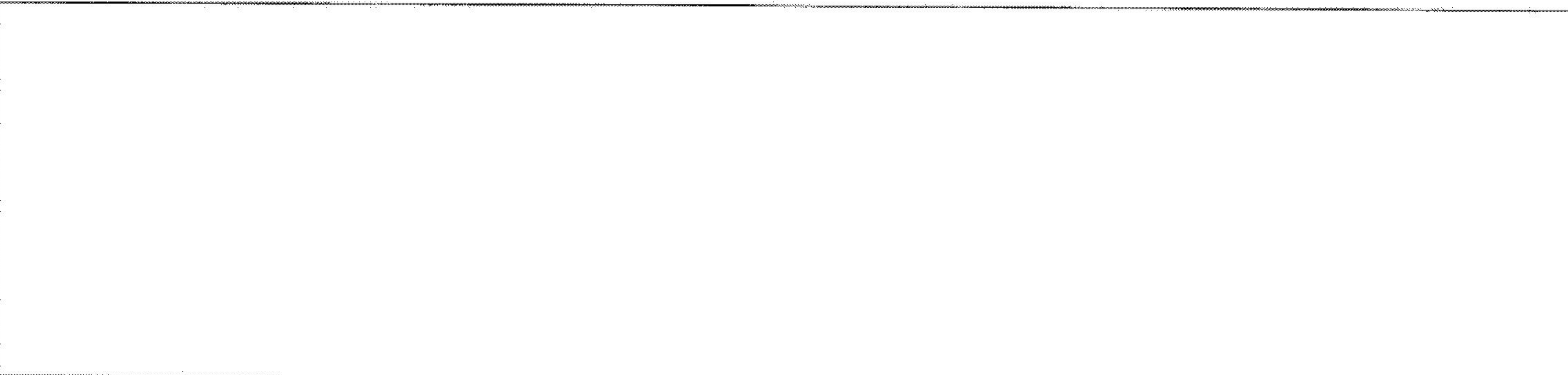
☒ No

[illegible]

i. The completed biodiversity metric tool(s) showing the calculation of the pre-development biodiversity values, and on the dates, detailed above including, if applicable, those related to any loss (or degradation) of any onsite habitat(s)

- ii. Plan(s), showing onsite habitat(s) existing on the date the pre-development biodiversity value of onsite habitat(s) was calculated; and
- iii. If applicable, plan(s) showing onsite irreplaceable habitat(s) existing on the date the pre-development biodiversity value of onsite habitat(s) was calculated.

244



25. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner / Agricultural Tenant	Address	Date Notice Served
PEMBROKE PROPERTY MANAGEMENT	FOUNDATION HOUSE, COACH & HORSES PASSAGE, LOWER PANTILES TUNBRIDGE WELLS	
	KENT TN2 5NP	

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

25. Ownership Certificates and Agricultural Land Declaration (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners* and/or agricultural tenants** of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

--

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

--

On the following date (which must not be earlier than 21 days before the date of the application):

--

Signed - Applicant:

--

Or signed - Agent:

--

Date (DD/MM/YYYY):

--

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

--

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

--

On the following date (which must not be earlier than 21 days before the date of the application):

--

Signed - Applicant:

--

Or signed - Agent:

--

Date (DD/MM/YYYY):

--

26. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority (LPA) has been submitted.

The original and 3 copies* of a completed and dated application form: ☐

The original and 3 copies* of the plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☐

The original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application: ☐

The correct fee: ☐

The original and 3 copies* of a design and access statement, if required (see help text and guidance notes for details): ☐

The original and 3 copies* of a fire statement, if required (see help text and guidance notes for details): ☐

The original and 3 copies* of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings): ☐

*National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options.

Plans can be bought from one of the Planning Portal's accredited suppliers: <https://www.planningportal.co.uk/buyaplanningmap>

27. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

16/11/24

(date cannot be pre-application)

28. Applicant Contact Details

Telephone numbers

29. Agent Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

30. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ Agent

☒ Applicant

☐ Other (if different from the agent/applicant's details)

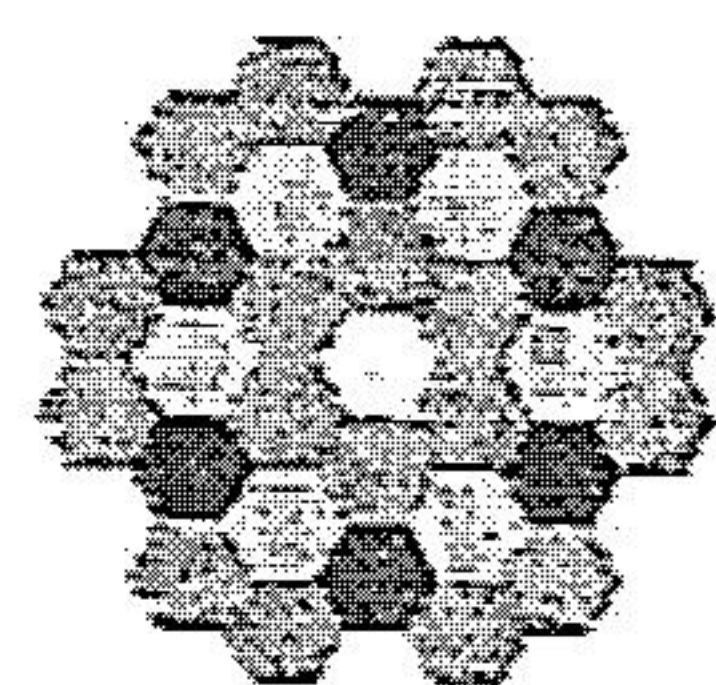
If Other has been selected, please provide:

Contact name:

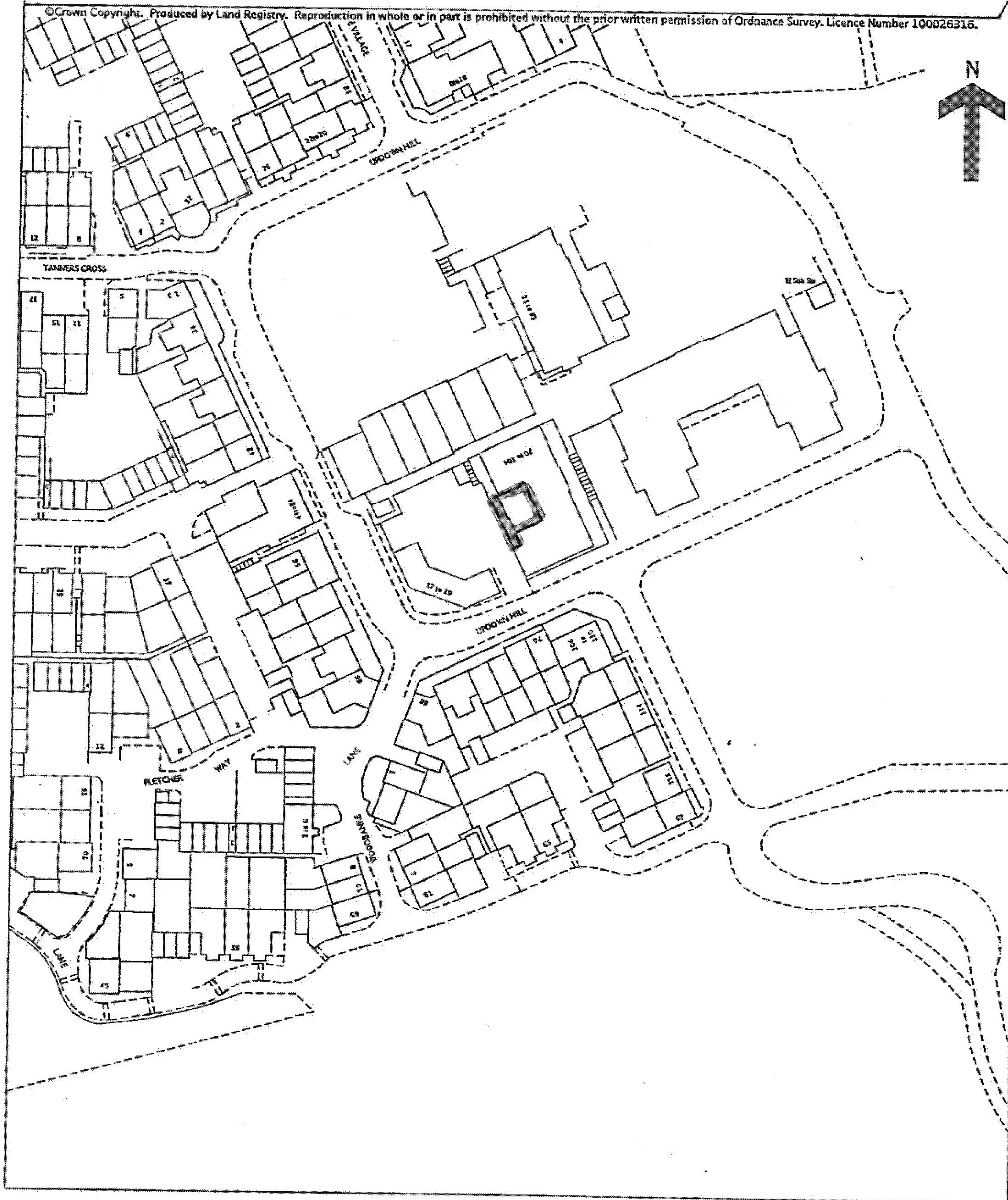
Telephone number:

Land Registry Official copy of title plan

Title number **WSX292122**
Ordnance Survey map reference **TQ3222NW**
Scale **1:1250 enlarged from 1:2500**
Administrative area **West Sussex : Mid Sussex**

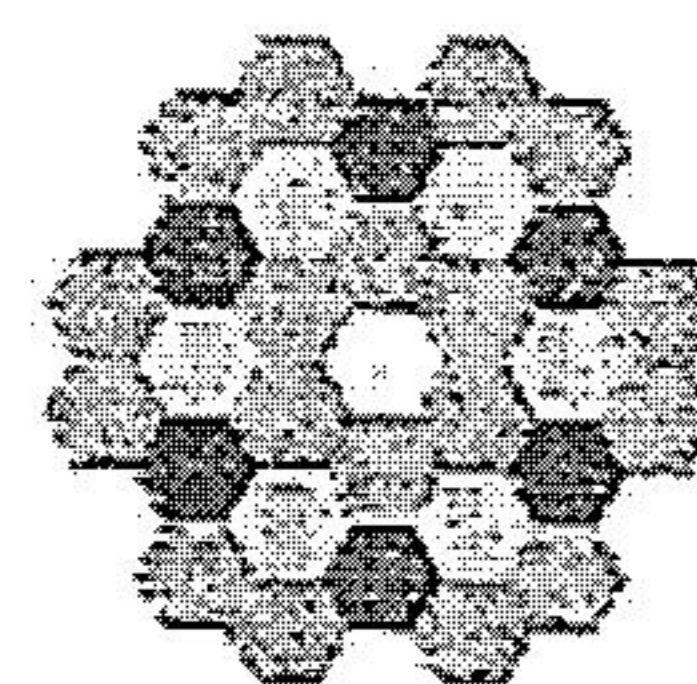


©Crown Copyright. Produced by Land Registry. Reproduction in whole or in part is prohibited without the prior written permission of Ordnance Survey. Licence Number 100026316.

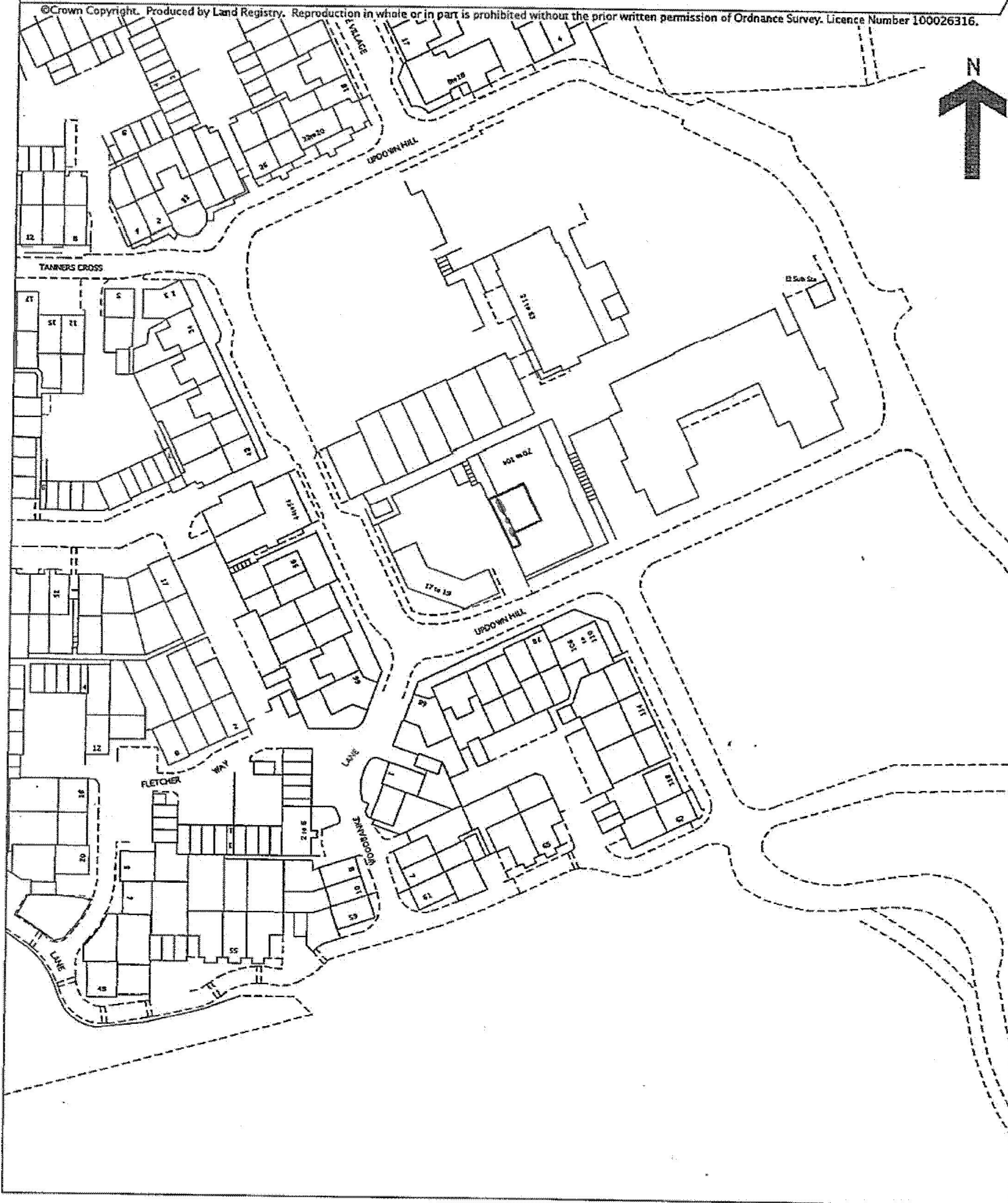
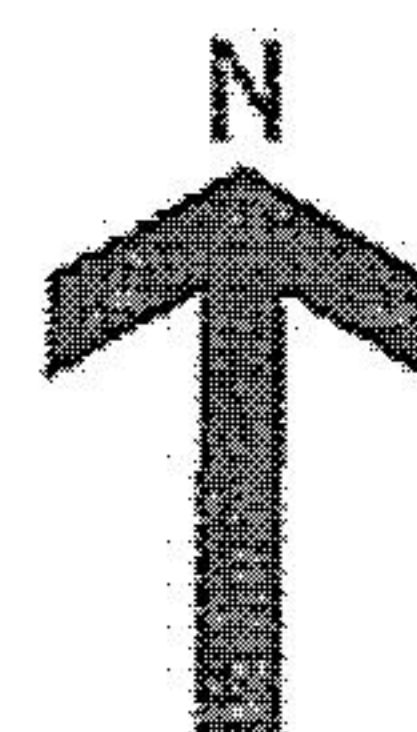


Land Registry Official copy of title plan

Title number **WSX292122**
Ordnance Survey map reference **TQ3222NW**
Scale **1:1250 enlarged from 1:2500**
Administrative area **West Sussex : Mid Sussex**



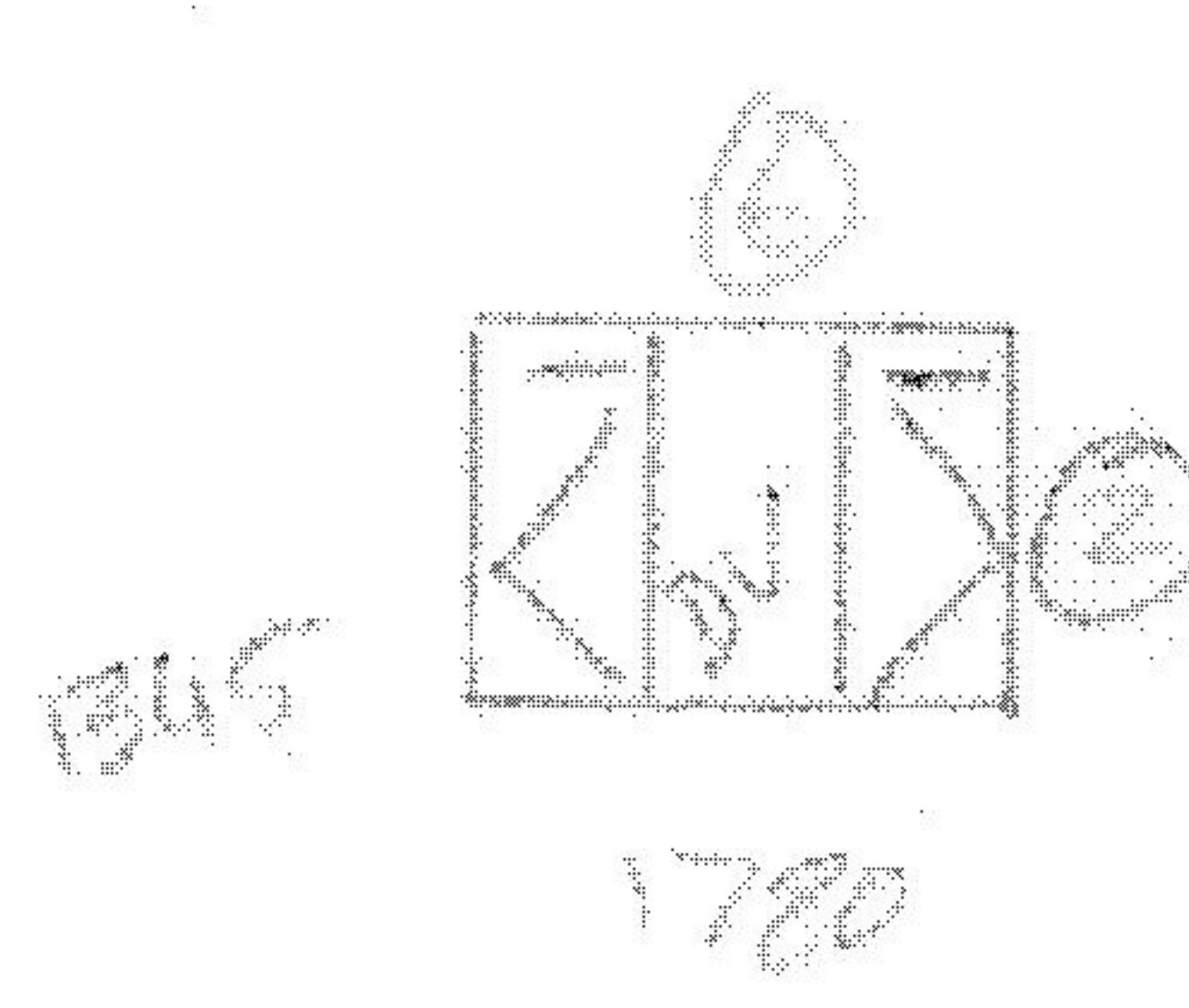
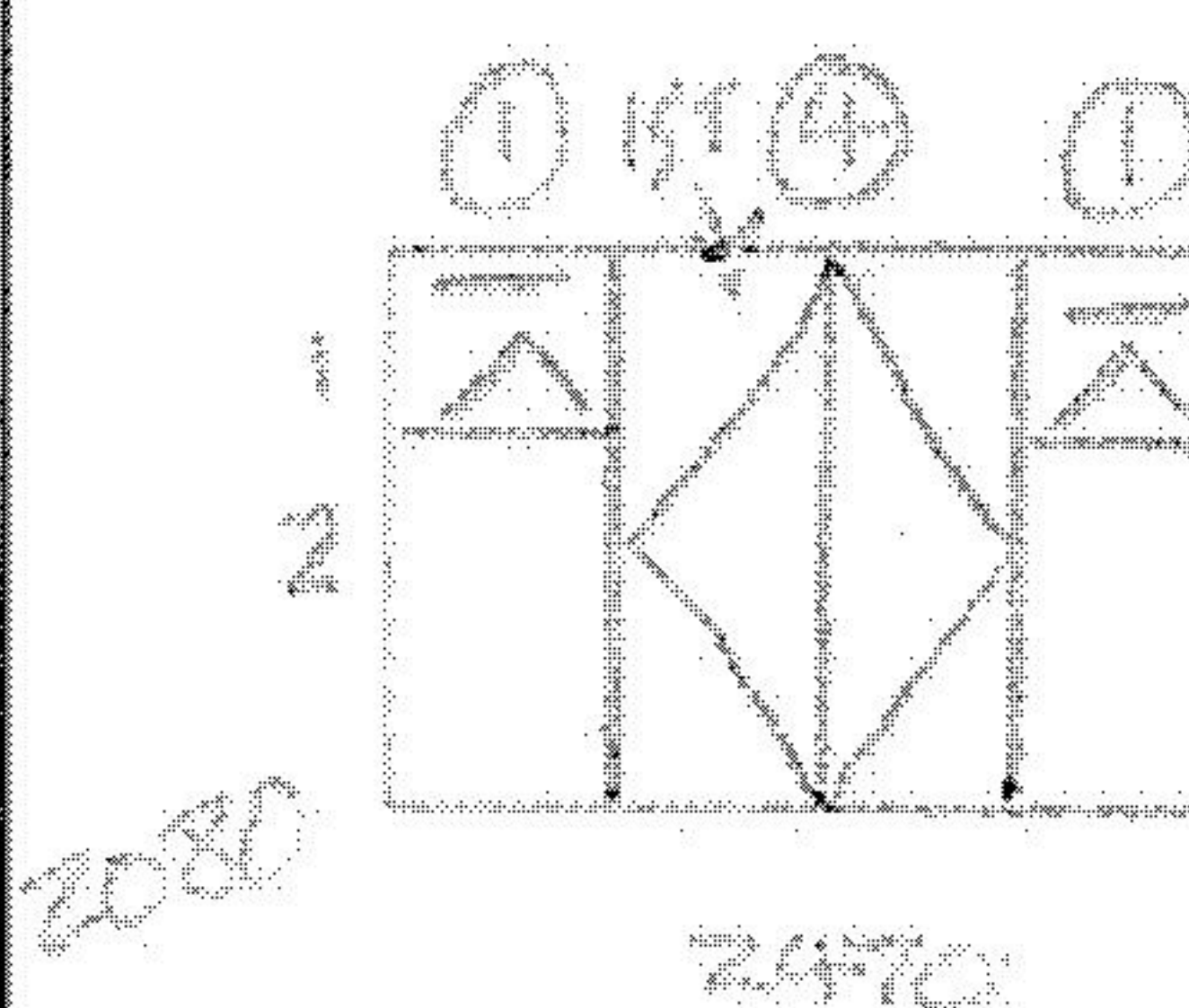
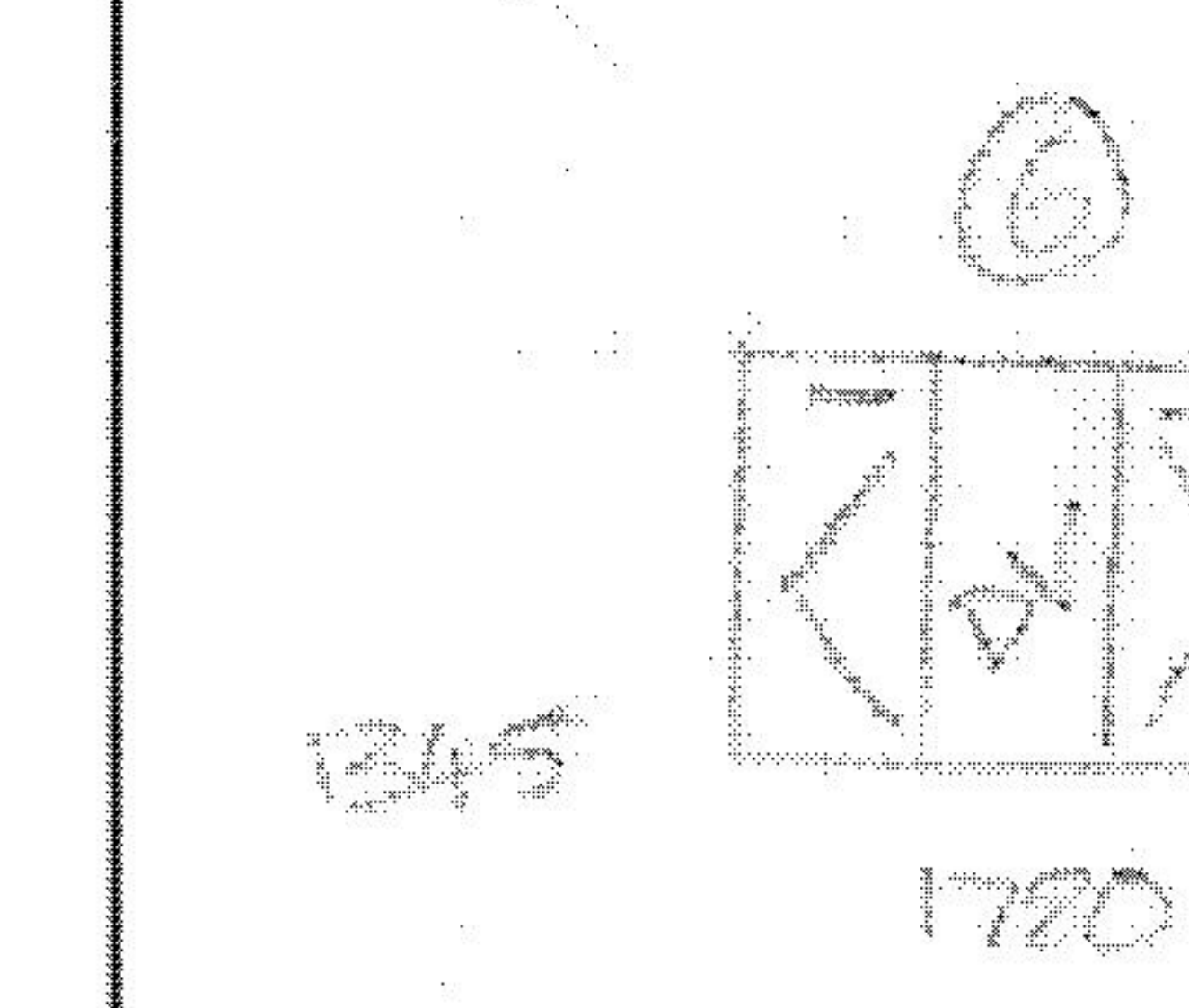
©Crown Copyright. Produced by Land Registry. Reproduction in whole or in part is prohibited without the prior written permission of Ordnance Survey. Licence Number 100026316.



PRODUCT SPECIFICATION

VIEWED FROM INSIDE

Page..... of.....

Customer <u>SMITH</u>		Order No <u>34433476</u>		Surveyor <u>Pauline</u>		
Location/Item No. <u>New Bedroom</u>		<u>Living Room</u>		<u>Study</u>		
Customer Note! It may not be possible to provide precise transom & mullion break dimensions on site for Georgian or Lead Patterns.						
	Manufacturing sizes <u>15 to 510mm</u> X		<u>15 to 510mm</u> X		<u>15 to 510mm</u> X	
Input Sizes		W <u>1770</u> H <u>1340</u>	W <u>2460</u> H <u>2075</u>	W <u>1770</u> H <u>1340</u>		
Material Type		<u>RLU</u>	<u>RLU</u>	<u>RLU</u>		
Product Type		<u>UH</u>	<u>SP UN SP</u>	<u>UH</u>		
Fire Rated Door						
Cill Type & Colour		<u>150x35</u>	<u>150x35</u>	<u>150x35</u>		
Cill Horn						
Internal Sizes		W <u>1705</u> H <u>2290</u>	W <u>2405</u> H <u>2015</u>	W <u>1715</u> H <u>2295</u>		
Buried Depths		L R B T	L R B T	L R B T		
Ground Height		<u>(880)</u> DL DR	<u>(880)</u> DL DR	<u>(880)</u> DL DR		
Coupling Mullions		L R B T	L R B T	L R B T		
Frame Extensions		L <u>15</u> R <u>15</u> B T	L <u>15</u> R <u>15</u> B T	L <u>15</u> R <u>15</u> B T		
Frame Colour		Out <u>WHITE</u> In <u>WHITE</u>	Out <u>WHITE</u> In <u>WHITE</u>	Out <u>WHITE</u> In <u>WHITE</u>		
Ventilators		<u>2x400mm²</u>	<u>2x400mm²</u>	<u>2x400mm²</u>		
Handle Details		<u>WHITE</u>	<u>WHITE</u>	<u>WHITE</u>		
Window Hinge Type		<u>max 250 Hinges</u>	<u>max 250 Hinges</u>	<u>max 250 Hinges</u>		
Door Threshold						
Door Opening			<u>OUTWARDS</u>			
Letterplate						
DD Leaf Colours		Out In	Out In	Out In		
SD Leaf Colours		Out In	Out In	Out In		
Door Hinge Colour						
Door Extras		Knocker Spyhole Chain	Knocker Spyhole Chain	Knocker Spyhole Chain		
Glass Pattern		<u>Clear</u>	<u>Clear</u>	<u>Clear</u>		
Double/Triple Glazing		<u>DOUBLE</u>	<u>DOUBLE</u>	<u>DOUBLE</u>		
Glass Effect/ADG		<u>IMAGE GEORGIAN</u>	<u>IMAGE GEORGIAN</u>	<u>IMAGE GEORGIAN</u>		
Panel Type		<u>Image</u>	<u>Image</u>	<u>Image</u>		
WER		A++ ☐ A+ ☐ A ☒ B ☐ B/Reg Compliant ☐	A++ ☐ A+ ☐ A ☐ B ☐ B/Reg Compliant ☐	A++ ☐ A+ ☐ A ☒ B ☐ B/Reg Compliant ☐		
Geo/Lead Patterns		W H	W H	W H		
Notes		<u>15 to 510mm</u> <u>19x12 AT</u> <u>22.75</u>	<u>15 to 510mm</u> <u>19x12 AT</u> <u>22.75</u>	<u>15 to 510mm</u> <u>19x12 AT</u> <u>22.75</u>		
Aperture Sizes		W H	W H	W H		

Customer's Authorised signature: Smith

Date: 10/10/24

Confirmation of Survey Details

Page

of



Customer <i>Smith</i>	Order No. <i>30233684</i>	Surveyor <i>Brady</i>
Installation Address <i>72 Middle Village Harwardes Heath</i>		Postcode <i>RA16 4GH</i>
Email Address		Date <i>10/10/24</i>

Email addresses given will only be used for communication relating to your contract with Anglian and not for promotion or marketing purposes.

Property Questions including Restrictions and Approvals

Product Abuts Soffit	Yes / ☒ No	New Build - See Note	Yes	☒ No
Soffit Sample Taken	Yes / ☒ No	Anglian Product Previously Installed	Yes	☒ No
Building Work Required	Yes / ☒ No	Are there any Property Restrictions	☒ Yes	No
Residential Property	☒ Yes / ☒ No	Conservation Area	Yes	☒ No
Flat (Which Floor?)	<i>1st</i>	Listed Building	Yes	☒ No
Terrace		Other:	Yes	☒ No
House		Planning Application Required	☒ Yes	No
Bungalow		Planning Application Done By	Customer	☒ Anglian
Other:		Surveyor Planning Pack Required	☒ Yes	No
External Finish	<i>FB Brick</i>	New Lintel Required - Aperture Width	mm	☒ No
Estimated Duration	<i>1 DAY</i>			

NOTE: Customer Planning - Contract will not go into Manufacture until copies of Approvals have been provided to Anglian by the Customer.

NOTE: For all Products into New Build it is the Customers responsibility to supply Anglian with full Aperture dimensions incl Floor Levels.

Fire Regulations	Existing units comply with Fire Egress Regulations Note: New units will either comply with current fire regulations or those for replacements.		☒ Y	☐ N
Gas Vent Present	If Yes - Ventilator to be removed	Location and volume	mm	
Yes	☒ No	Replacement Ventilator	Location and volume	
			mm	

Confirmations	Y/N	Items	Confirmations	Y/N	Items
Designs changed from contract	<i>YES</i>	Complete VOC	Equal Sight Lines Required	<i>YES</i>	<i>to window</i>
Existing Bay Head to Remain	☒		Frame Extensions Req	<i>NO</i>	Customer to sign reverse
Are Restrictors Required	☒		Std Geo/Lead Drawings	☒	If Yes Surveyor to provide on Survey
Existing Window Boards Remain	<i>YES</i>				

Standard Delivery	Delayed - specify approximate month and reason
<i>4-6 WEEKS AFTER HANDING</i>	

Method of payment Please confirm method of payment due upon practical completion of the works. (In accordance with GGF guidelines)

☐ Anglian Finance
 ☒ Cash*/Cheque/Debit/Credit Card
 ☐ Other

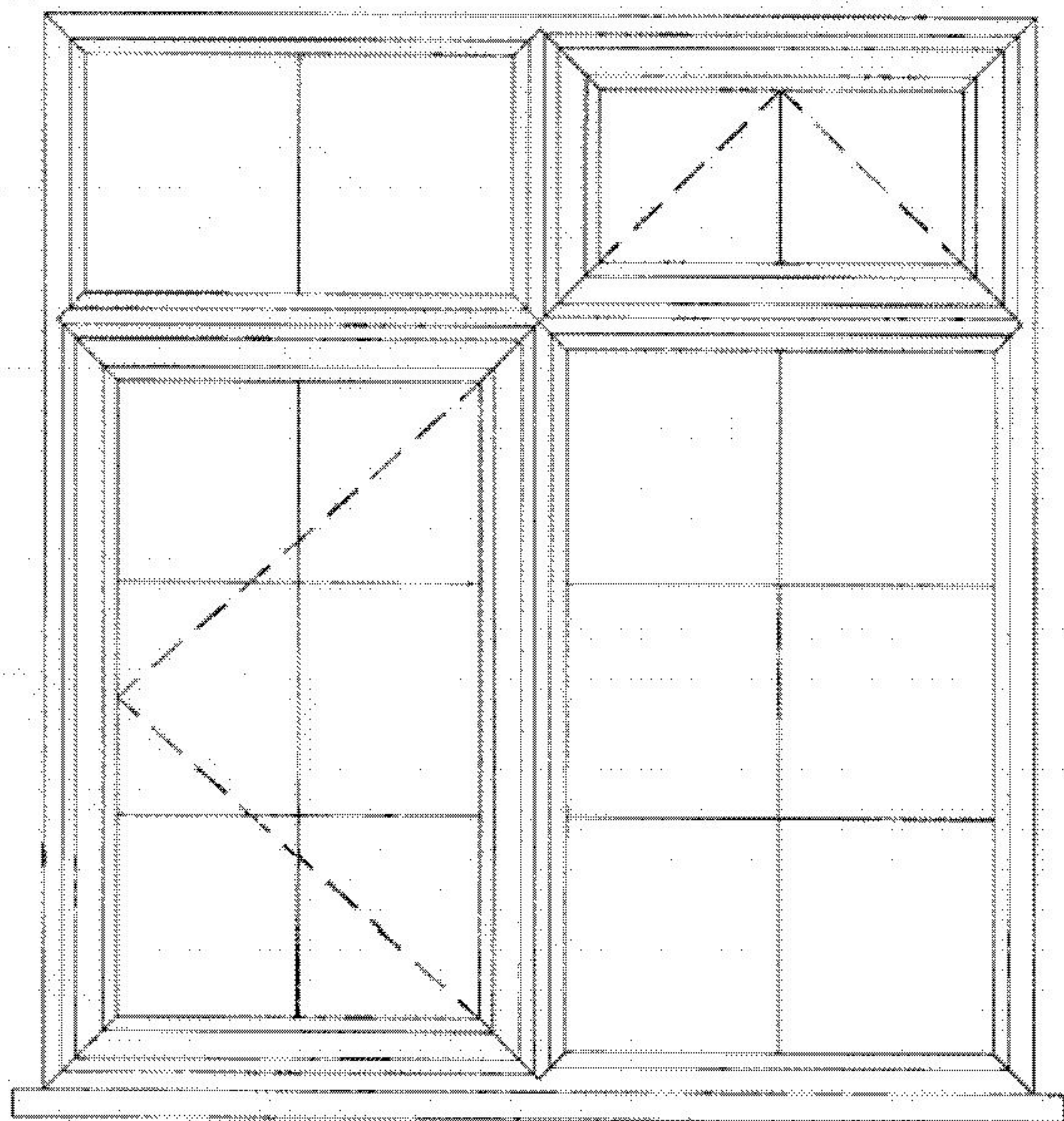
Cheques made payable to Anglian Home Improvements. *Please note that cash up to a total of £2,500 may be paid by any customer in respect of work done by Anglian.

'Share & Save' Marketing Before photo taken? YES/NO

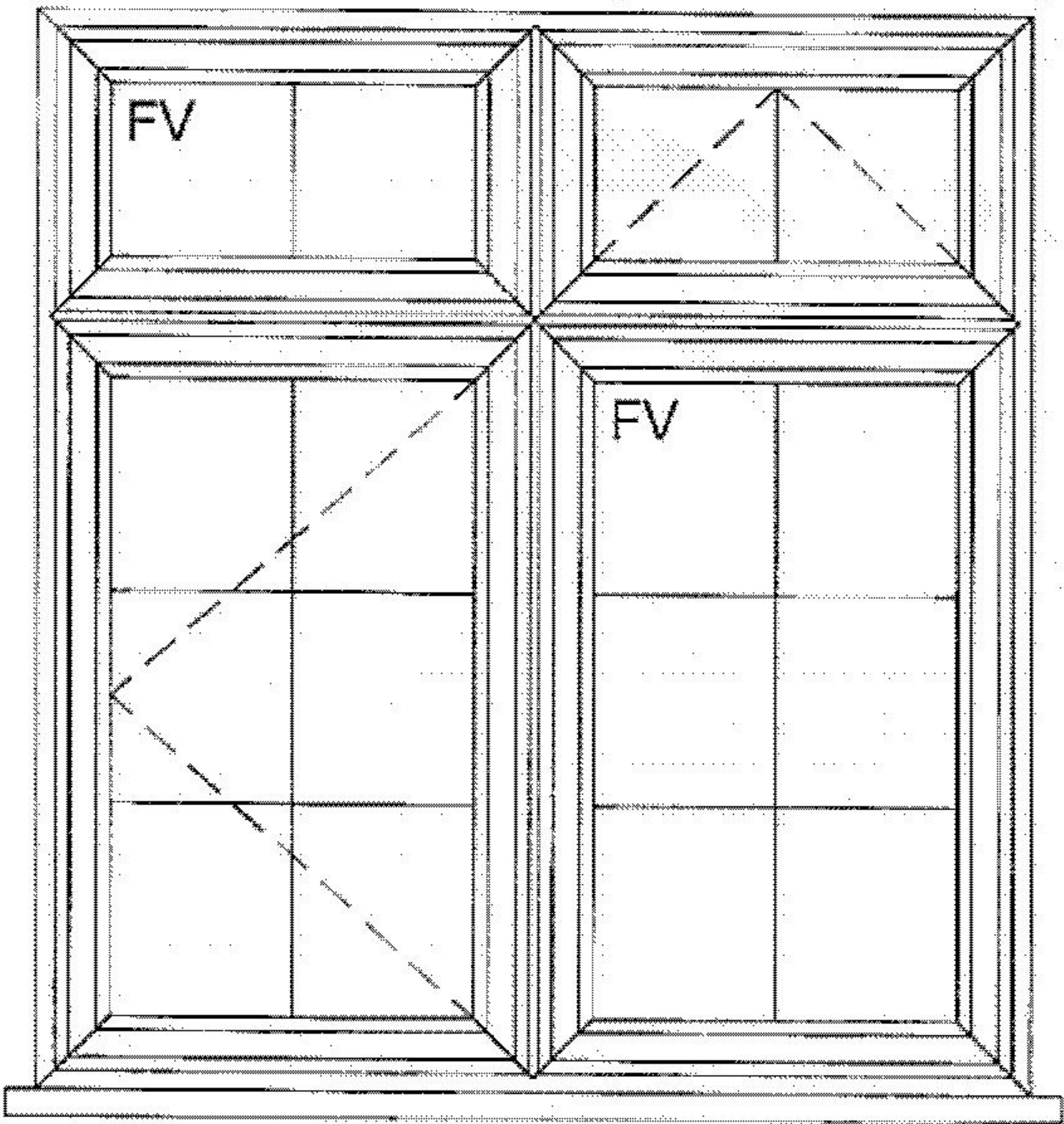
DECLARATION	Are you the Registered Owner of the property	Yes	No
The Surveyor has discussed the Survey in full and I agree to the designs and all other details finalised during his visit. I confirm all special requirements and information relevant to the order, including everything that was discussed with the salesperson, has been disclosed. I therefore authorise Anglian Windows to proceed with the manufacture in accordance with my preferred delivery requirement and the terms and conditions of the contract. I also confirm that the Anglian Representative has explained and demonstrated, with samples, where colour differences may occur in placing this order. I accept the products and accept that I cannot use the colour difference as a reason to reject the goods or cancel the contract at a later date.			

Customer/Authorised Signature: <i>[Signature]</i>	Date: <i>10/10/24</i>
---	-----------------------

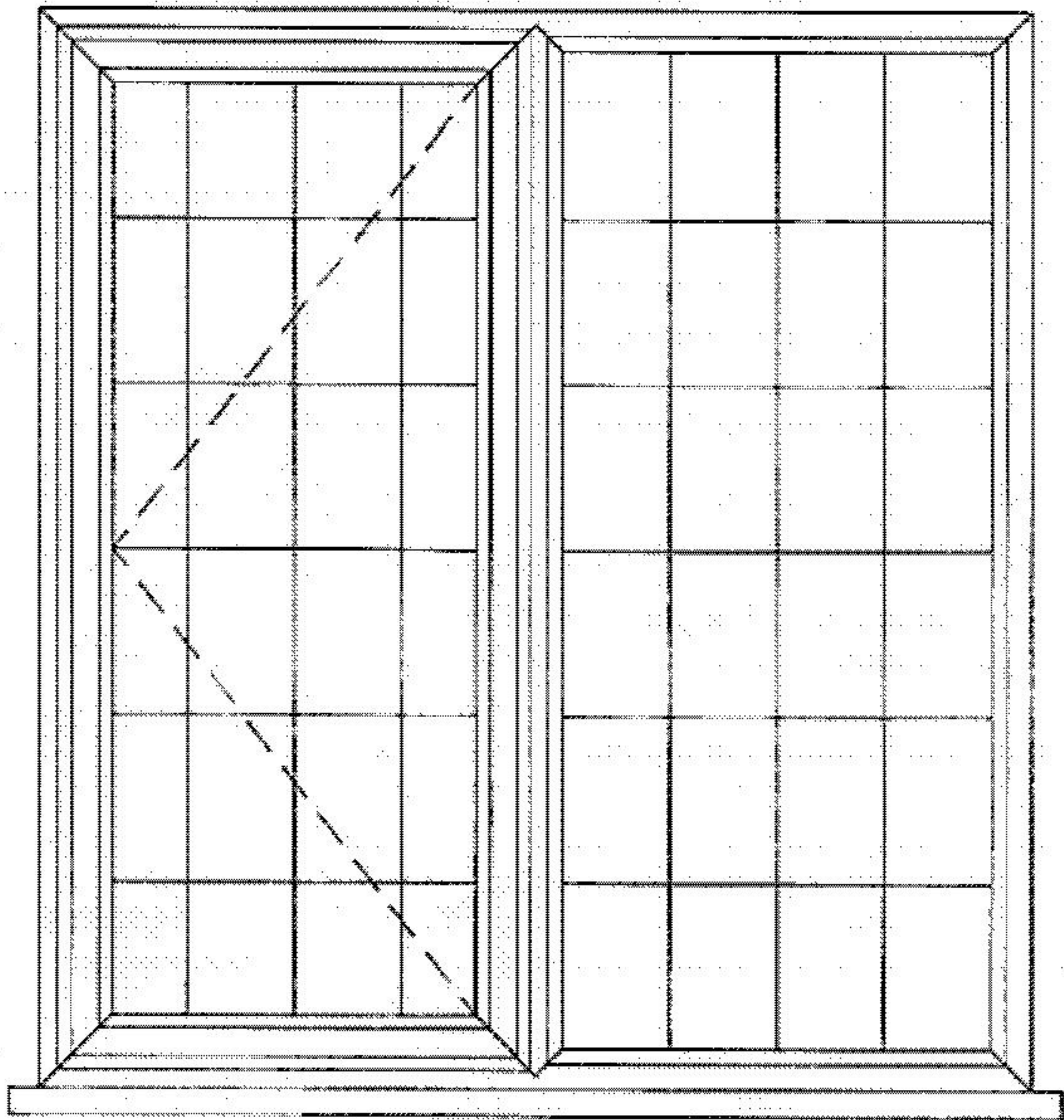
Confirmation of Survey - Effects Help Sheet



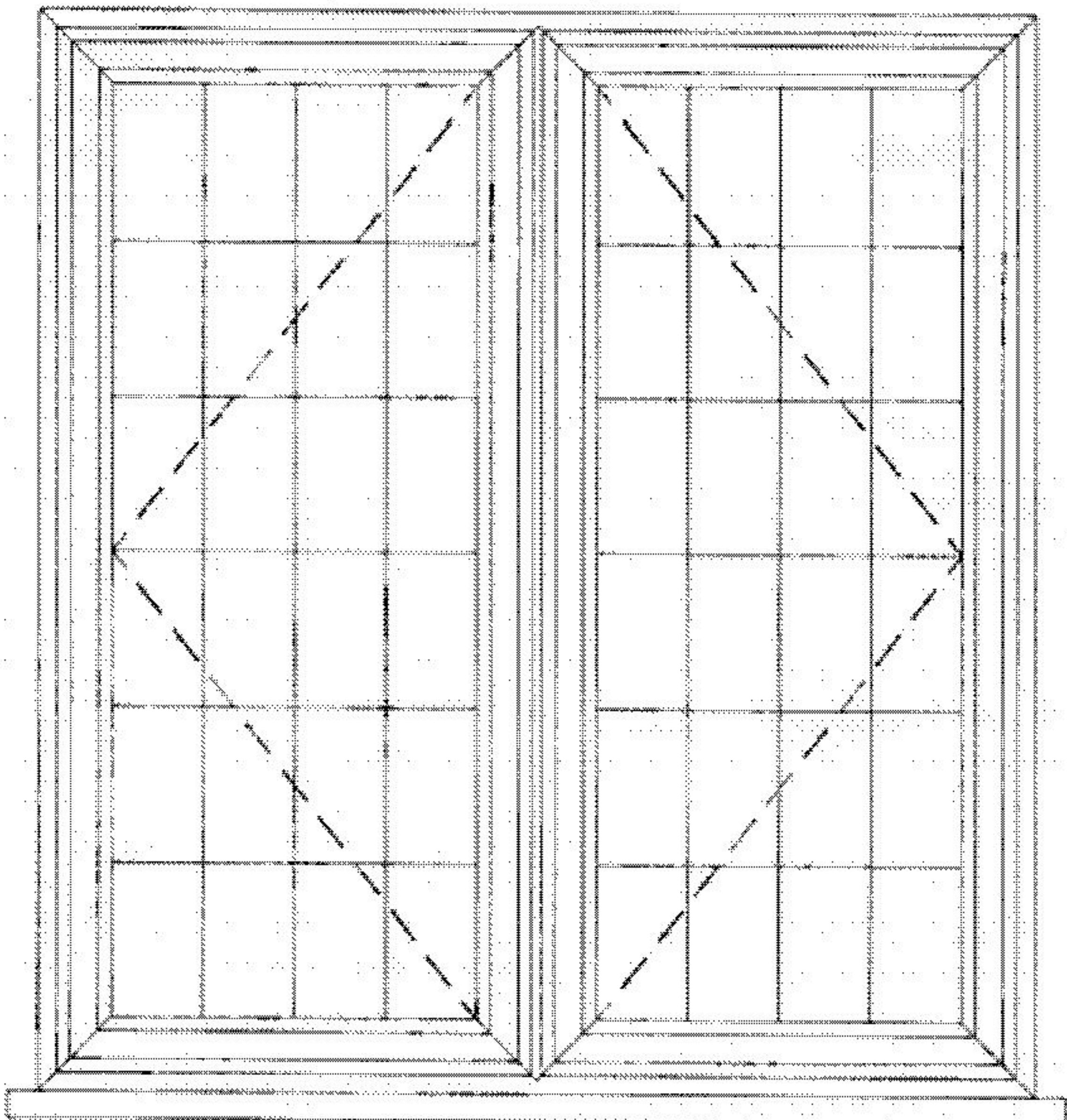
STANDARD CASEMENT (Georgian Inserts)



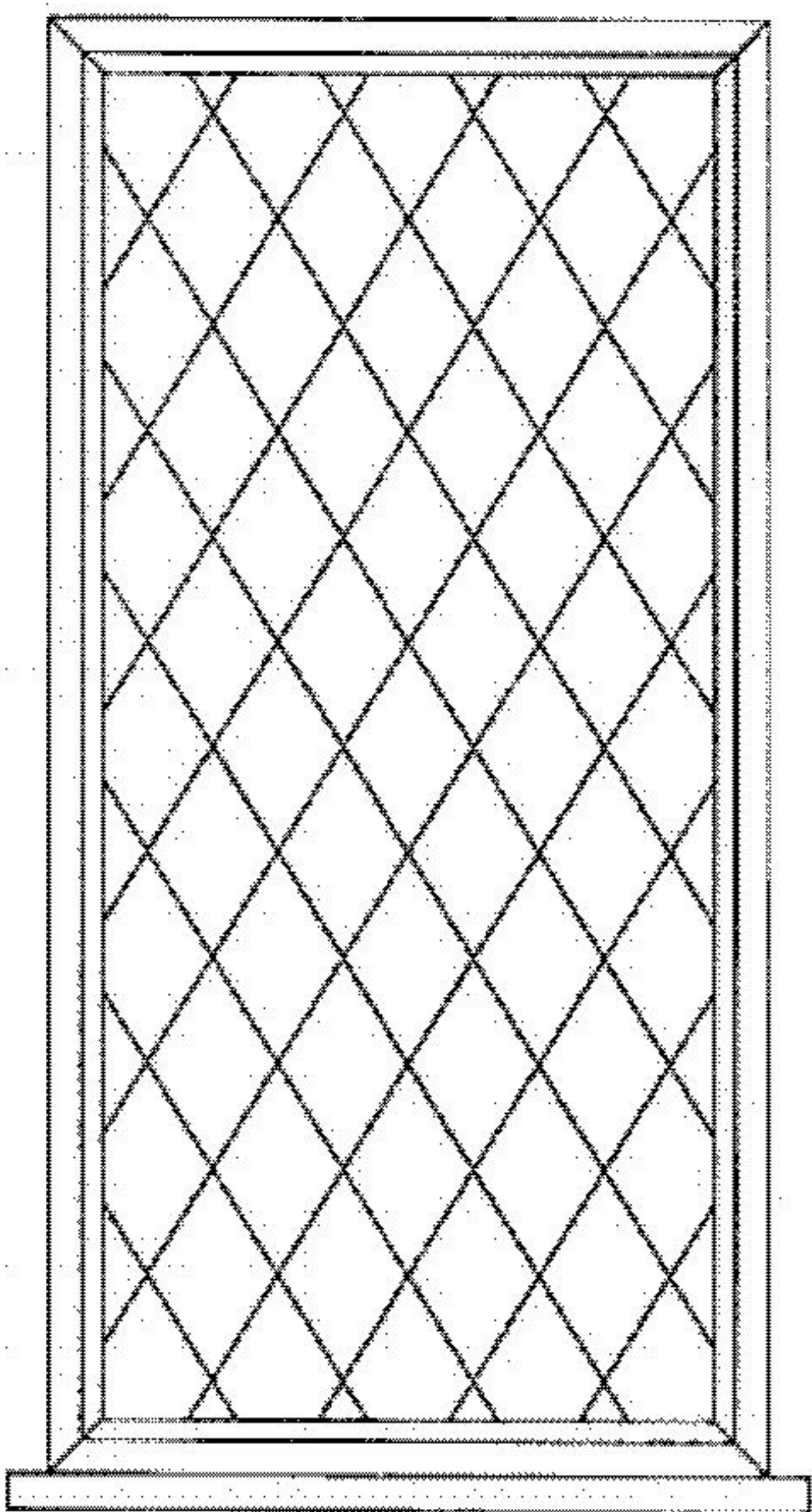
EQUAL SIGHT LINES (Extra Cost)



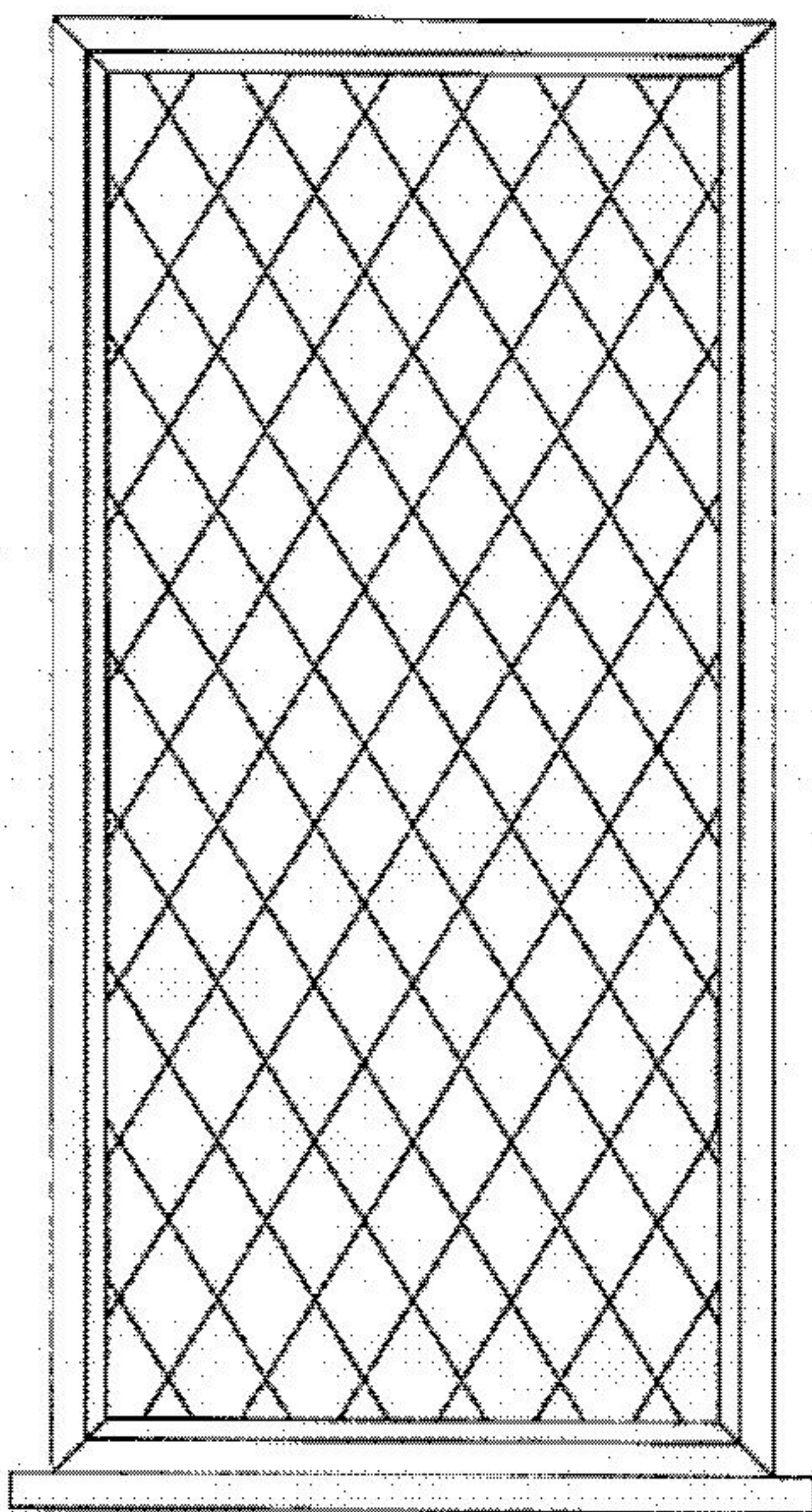
STANDARD CASEMENT (Georgian Leads)



EQUAL SIGHT LINES (Extra Cost)



Large Diamond 127 x 203 (Diamond Leads)



Small Diamond 95 x 152

Confirmation of Survey Details

Structural Defect Report - List below any visible External/Internal defects

PLEASE NOTE: It is not always possible to identify if lintels are present when the existing windows/doors are in situ. If at point of install it is found that the structure is unsupported/compromised then it may be necessary for lintels to be installed. Should this be the case then additional costs will apply to the customer in order to make the aperture structurally sound.

General Notes / Special Requirements

CUSTOMER SAYS ANGLIAN TO DEAL WITH PLANNING AS PER
SKECHERSON

Variation Of Contract

3213684

Designs changed from Contract

Yes

No

Plus/Minus costs apply and have been agreed with the customer (As shown below)

Yes

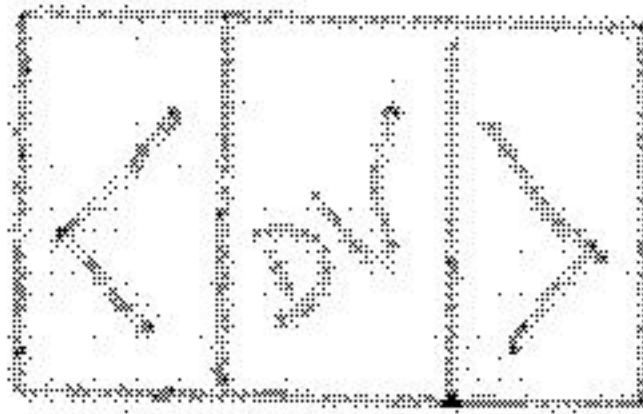
No

NOTE: If agreement on costs is not reached, this order will be referred to Business Approvals for assessment

Reason for Variation (include sketch to show design changes from and to)

TO CONFORM WITH ALL OTHER UNITS ON THE ESTATE

WINDOW DESIGNS TO BE



DV = DUMMYS VENT

GEORGIAN TO BE COTTAGE BARS NOT GEORGIAN INSERTS

Current Gross Contract Price

Gross Adjustment - Plus/Minus

New Gross Contract Price

Now Price Variation To Be Advised Price To Manufacture

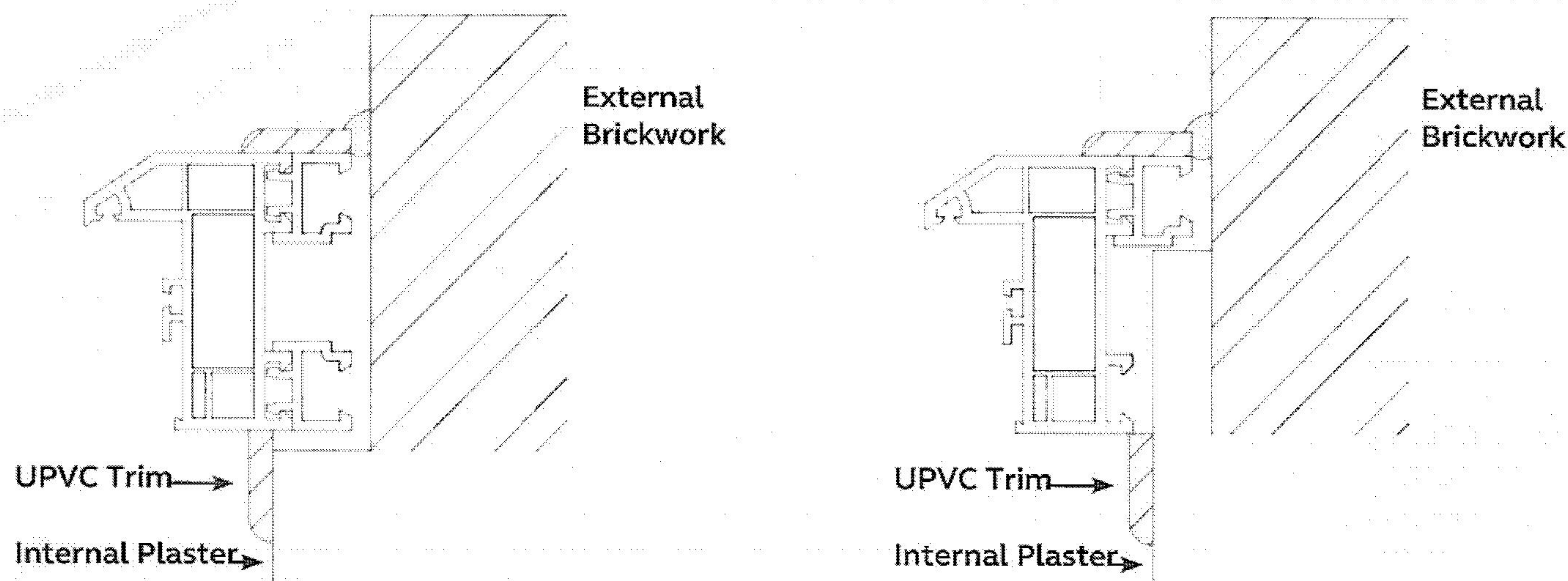
Customer/Authorised Signature:

Date: 10/10/24

Surveyor's Signature:

Date: 10/10/24

Confirmation of Survey - General



In order to ensure that products are installed correctly, it is sometimes necessary to use frame extensions.

This avoids the frame being too far behind the internal reveals, or to allow the products to function properly, or to keep within size parameters.

The use of frame extensions is a necessary and acceptable common practice within the industry, and the purpose of these diagrams is to provide awareness and demonstrate the principle to the customer.

Customer's Signature:

Date:

