

From: Buchan Rum Architects <info@buchanrumarchitects.co.uk>
Sent: 07 April 2026 14:26:33 UTC+01:00
To: "Tracie Axford" <tracie.axford@midsussex.gov.uk>
Cc: "Emma Buchan" <emma@buchanrumarchitects.co.uk>; "Emily Hatton" <emily@buchanrumarchitects.co.uk>
Subject: RE: DM/26/0575 - 138 Western Road, HH - Plans

Dear Tracie,

Please find below the loft calculations for 138 Western Road.

Rear flat dormer $5.4 \times 3.6 \times 2.1 = 38.724\text{m}^3$

Area under pitched roof = cross-section area of $2.9\text{m}^2 \times 3.8 = 11.02\text{m}^3$

Total – 49.774m^3

Kindest regards,
Emma & Emily

--

BA(hons)DipArch RIBA ARB & Interior Designer

buchan rum

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From: Buchan Rum Architects <info@buchanrumarchitects.co.uk>
Sent: 02 April 2026 15:05
To: Tracie Axford <tracie.axford@midsussex.gov.uk>
Subject: RE: DM/26/0575 - 138 Western Road, HH - Plans

Dear Tracie,

Thank you for confirming - much appreciated.

We'll review the plans on file and revert if we spot any discrepancies, but nothing is immediately apparent.

We will send through the loft volume calculations shortly.

Kind regards

Emma & Emily

From: Tracie Axford <tracie.axford@midsussex.gov.uk>
Date: Thursday, 2 April 2026 14:23
To: Buchan Rum Architects <info@buchanrumarchitects.co.uk>
Subject: RE: DM/26/0575 - 138 Western Road, HH - Plans

Hi Emma and Emily,

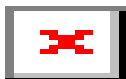
I hope you are well and looking forward to the Easter weekend.

I have added the existing elevations (25_201_PL_011_00 REV 02) to the file and deleted 25_201_PL_111_00 REV 03 from our files. Unfortunately I cannot update any of the other plans on the email below as we are not allowed to accept amended plans for a proposed Lawful Use Certificate application. As far as I can tell there were no material differences between the plans on file and the plans attached, but please let me know if there is something I have missed. Could you also please provide the loft volume calculations?

Kind Regards
Tracie

Please note that this advice is given at Officer level only and is without prejudice to the formal decision of the District Council.

Tracie Axford BSc (Hons) MSc
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Working together for a better Mid Sussex

From: Buchan Rum Architects <info@buchanrumarchitects.co.uk>
Sent: 30 March 2026 15:31
To: Tracie Axford <tracie.axford@midsussex.gov.uk>
Cc: Emma Buchan <emma@buchanrumarchitects.co.uk>; Emily Hatton <emily@buchanrumarchitects.co.uk>
Subject: RE: DM/26/0575 - 138 Western Road, HH - Plans

Hi Tracie,

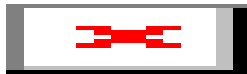
See attached updated existing and proposed plans.

Kindest regards,

Emma & Emily

--

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From: Tracie Axford <tracie.axford@midsussex.gov.uk>
Sent: 17 March 2026 13:12
To: Buchan Rum Architects <info@buchanrumarchitects.co.uk>
Subject: RE: DM/26/0575 - 138 Western Road, HH - Plans

Dear Emma and Emily,

Thank you for your email below. Unfortunately there are still a number of discrepancies that still need to be untangled.

I have gone through the latest plans that you have sent through and listed them as follows:

1. 25_201_PL_114_00 REV02 Proposed Plans 'Option 2' – This is a set of proposed floor plans and it shows what I think are 3 rooflights to the front elevation in the roof.
2. 25_201_PL_110_00 REV01 Proposed Elevations 'Option 1' – This is a set of proposed elevation plans showing 3 rooflights to the front elevation.
3. 25_201_PL_010_00 Existing Plans – This is a set of the existing floor plans
4. 25_201_PL_00_105 Block Plan and Location Plan
5. 25_201_PL_111_00 REV 03 Proposed Elevations 'Option 2' - This shows the proposed elevations and includes a section view. It shows no rooflights to the front elevation.

I therefore still have 2 sets of proposed elevations which differ slightly, however I don't have any existing elevation drawings, so please can you send those through as soon as possible. Without the existing elevation plans, the application will have to be made invalid.

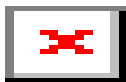
If I proceed with the plans for 'Option 2' then the proposed elevations for this option do not match the floor plans. In paragraph 6 of the Planning Statement, you mention the inclusion of rooflights, so I assume you are looking to include them in the proposals. Can you therefore ensure that the elevation plans for 'Option 2' are consistent with the floor plans.

I hope this makes sense but, if you have any questions, please let me know.

Kind Regards
Tracie

Please note that this advice is given at Officer level only and is without prejudice to the formal decision of the District Council.

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From: Buchan Rum Architects <info@bucharumarchitects.co.uk>
Sent: 17 March 2026 12:25

To: Tracie Axford <tracie.axford@midsussex.gov.uk>
Subject: DM/26/0575 - 138 Western Road, HH - Plans

Dear Tracie,

Thank you for your email. Please proceed with **OPTION 2** and remove the other plan from the file. I have attached the full set for clarity!

Kind regards

Emily & Emma

From: Tracie Axford <tracie.axford@midsussex.gov.uk>
Date: Monday, 16 March 2026 10:57
To: Buchan Rum Architects <info@buchanrumarchitects.co.uk>
Subject: DM/26/0575 - 138 Western Road, HH - Plans

Dear Emily and Emma,

I hope you are both well.

I have just been checking through the paperwork for this application and I note that 2 sets of proposed plans have been submitted plans:

25_201_PL_110_00 Rev 01 – Option 1

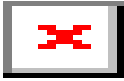
25_201_PL_111_00 Rev 03 – Option 2

Please can you advise which plan is the correct one and I will remove the other plan.

Kind Regards
Tracie

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