

**In the matter of an application under Section 191 of The Town and Country
Planning Act 1990 (as amended) for a Certificate of Lawful Existing Use (CLEU)
in respect of the continuous use of the building as an office (Use Class E (g)
(i)) of the Town and Country Planning (Use Classes) Order 1987 (as amended)**

AT

Cherry Tree Farm, Holtye Road, East Grinstead, RH19 3PP

STATUTORY DECLARATION

OF

MR GARY CHARLES COOMER

**I, MR GARY CHARLES COOMER OF CHERRY TREE FARM, HOLTYE ROAD,
EAST GRINSTEAD, RH19 3PP DO SOLEMNLY AND SINCERELY DECLARE:**

1. I make this statutory declaration in respect of the use of an office at Cherry Tree Farm, Holtye Road East Grinstead, RH19 3PP. As indicated on the site location plan attached to this Declaration as **Exhibit GCC Document 01**. All references to the 'Site' 'Building' and 'Office' hereafter relate to that shown outlined in red at **Exhibit GCC Document 01**.
2. I have been advised of the requirements within Section 194(1) of the Town and County Planning Act 1990 as amended which states that if any person, for the purpose of procuring a particular decision on an application for the issue of such a certificate, who:
 - Knowingly or recklessly makes a statement which is false or misleading in a material particular;
 - With intent to deceive, uses any document which is false or misleading in a material particular; or
 - With intent to deceive, withholds any material information,They shall be guilty of an offence.
3. This statement is made fully and truthfully as an expression of my best understanding and knowledge.
4. I can confirm I am the owner of Cherry Tree Farm, Holtye Road, East Grinstead, RH19 3PP, together with my wife Wendy Susan Coomer.
5. I can further confirm that we purchased Cherry Tree Farm and moved into the property on 31 July 2015.
6. I can confirm that when we moved into Cherry Tree Farm, the building, as shown edged red in **Exhibit GCC Document 01** was pre-existing.
7. I can further confirm that our business, GC Alarms, was established in 1986 and had previously operated from our home in Biggin Hill. As the business expanded over the years, it occupied an entire room within our house for office administration, with our shed and garage being used for the storage of business equipment and materials. One of the principal reasons for purchasing Cherry Tree Farm was to provide dedicated business premises and to separate the operation of GC Alarms from our home life. Upon moving

into the property on 31 July 2015, we relocated the business into the existing building shown edged red on Exhibit GCC Document 01. Although the building was in a tired condition, it already benefited from electricity, water and internet services, making it suitable for immediate use as the administrative office and operational base of GC Alarms. We have occupied and continuously used the building in that capacity since 31 July 2015..

8. I can confirm that since 31 July 2015 the building has served as the sole location from which GC Alarms is run and the only location where we undertake meetings and administration tasks.
9. I can confirm that the building has been used on a daily basis for the administration and management of GC Alarms, including answering telephone enquiries, preparing quotations and invoices, scheduling engineers, maintaining customer records and undertaking the day-to-day operation of the business.
10. I can confirm that customers attend the building by appointment to discuss security requirements, quotations and ongoing works.
11. I can confirm that the building is occupied during normal business hours and serves as the principal administrative office for GC Alarms, from which the day-to-day management, customer administration, scheduling, accounts, quotations and business operations are undertaken.
12. I can confirm that the building is used for the storage of security alarm equipment, components and installation materials, including alarm control panels, detectors, cabling, switches and associated accessories. Such storage is ancillary to the operation of the office and supports the installation and maintenance services provided by GC Alarms.
13. I can confirm that engineers attend the office to collect equipment, receive work instructions and complete administrative tasks before travelling to customers' premises.
14. I can confirm that all administrative records, business documentation, customer files and computer systems relating to GC Alarms are maintained within the building.
15. I can confirm that during 2019, refurbishment works were undertaken to improve the office accommodation, including the creation of a kitchenette and WC facilities. These works enhanced the existing office space but did not alter or interrupt its continuous use as the operational office of GC Alarms, which has remained in uninterrupted office use since 31 July 2015.
16. I make this statutory declaration from my own personal knowledge, and the facts

stated above are true to the best of my knowledge and belief.

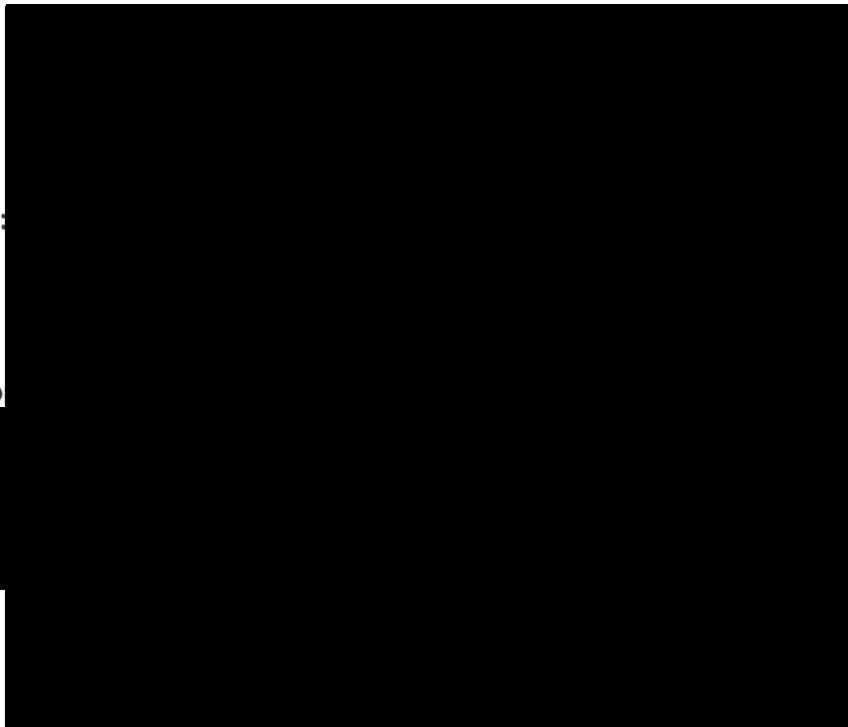
17. And I make this solemn declaration conscientiously believing the same to be true,
and by virtue of the provisions of the Statutory Declarations Act 1835.

Signed:

Print Name:

Before me:

(Solicitor/Co



THIS IS THE EXHIBIT REFERRED TO IN THE STATUTORY DECLARATION

OF

**MR GARY CHARLES COOMER
AND MARKED EXHIBIT GCC DOCUMENT 01**

In the matter of

**An application under Section 191 of The Town and Country Planning Act 1990
(as amended) for a Certificate of Lawful Existing Use (CLEU) in respect of the
continuous use of the building as an office (Use Class E (g) (i)) of the Town and
Country Planning (Use Classes) Order 1987 (as amended)**

At

Cherry Tree Farm, Holtye Road, East Grinstead, RH19 3PP

Signed:



Print Name:

GARY COOMER

Before me:



(Solicitor/ Commissioner of Oaths)

Pamela Dorrington
Chartered Legal
Executive

Date: 14/07/2026.

**MASON & BEER LLP
6 HIGH ST. EAST GRINSTEAD
WEST SUSSEX RH19 3AP
01342 311 255**



SITE/BLOCK PLAN (1:500)

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Copyright reserved. This drawing may only be used for the client and location specified in the title block. It may not be copied or disclosed to any other third party without prior written consent from WPD. Prior to any works commencing on site, WPD is to be contacted regarding the current status, revision or regulatory approval of this drawing.		1. No works to commence without either full plans building control approval or a building notice served with the local authority. 2. The dimensions indicated are approximate and subject to site checks by the contractor prior to commencement. 3. WPD accept no responsibility for any unforeseen factors which either preclude the works from construction or add additional costs, or location of public sewers and underground services, abnormal foundation designs, due to trees, ground conditions or any underground structure or obstruction condition of the existing building.		 ARCHITECTURAL SERVICES 15 RIDGESIDE, THREE BRIDGES, CRAWLEY, WEST SUSSEX, RH10 1PB. Tel No 01293 407297 Mobile 07792229973 email info@wpdconsultants.co.uk		CLIENT MR GARY COOMER PROJECT OFFICE AT CHERRY TREE FARM, HOLTYE ROAD, EAST GRINSTEAD, WEST SUSSEX, RH19 3PP.		B CLIENT PRELIM. ISSUE. 11.07.26 REV DESCRIPTION DATE	
1. The works shown have been drawn for submission to the local planning authority and are not to be used for construction. 2. No works shall commence until planning approval has been given by the local authority.						DRAWINGS SITE/BLOCK PLAN			
SCALE @ A3 1:500		DATE JULY 2026		ISSUE No. WPD612504/02		REVISION B			