

## Anna Tidey

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**From:** [REDACTED]  
**Sent:** 03 December 2025 21:03  
**To:** Anna Tidey  
**Subject:** RE: DM/25/0819 - Invalid application - 12 Lucastes Lane Haywards Heath  
**Attachments:** Arboriculturalist Report 12 Lucastes Lane Dec 25.pdf; 12 Lucastes Proposed Elevations 10-11-25 Rev B.pdf; 12 Lucastes Proposed Plans10-11-25 Rev B.pdf

Dear Anna,

Thanks again for your email summarising the situation with my application.

As requested, please find attached revised drawings showing the proposed plan and elevation (LS/LM/07-06/P01 RevB, & LS/LM/07-06/P02 RevB), showing amended garage door width and dormer.

Also please find attached the Arboriculturists report, as requested.

Please let me know if you have any queries

Kind regards

[REDACTED]

-----Original Message-----

From: Anna Tidey <anna.tidey@midsussex.gov.uk>

Sent: 04 November 2025 11:32

[REDACTED]

Subject: RE: DM/25/0819 - Invalid application - 12 Lucastes Lane Haywards Heath

Dear Mr Smith

Thank you for your email regarding your planning application.

The application was made Invalid on 28th May 2025 following my site visit to your property on 19th May 2025, and after my follow up email to you, which requested additional supporting information and Amended Plans, see attached.

As you may recall I requested an Arboricultural Report to support the application. I shall be grateful if you can forward this on to me by email, once you have received this document to add to the planning file. I will consult the MSDC Tree Officer on the content.

Arboricultural Report – this is required as the development will be constructed within falling distance of trees growing outside the site boundary on The Droveway, see information on Tree Report on page 33 of the Validation Criteria for Planning Applications, available on the MSDC website via the following link: Validation criteria for planning applications (Including Technical Details Consent). This information is required to make the application complete. I will request that the application is made Invalid until a report is provided by email to myself as the Case Officer.

I also requested the following Amended Plans and supporting information:

- Amended Plans – Based on the design guidance in the adopted MSDC Design Guide, see: Mid Sussex Design Guide Supplementary Planning Document SPD, I request that the front facing dormer is reduced in width from approx. 3.5m to 2.5m wide. This will reduce its scale on the proposed extension, and will remove some of the side vertical tile hanging. The width of the window in the dormer could also be reduced to a triple pane design.
- The garage door could also be enlarged to 3.5m in width to assist the visual scale and proportions of the extension, as well as improving garage access.
- Please can you also confirm the cill level ( in metres) above the finished floor level for the two proposed rooflights in the rear roof slope of the proposed extension?

Once all of these matters have been addressed, and the submissions registered, I will be able to request that your application is made Valid again, and this will allow the application to proceed to a decision. You will receive an acknowledgement letter with a new Decision Target Date and the documents on the planning application file will be made Public again, and viewable on the Public Register, see

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For your information I did receive Consultation responses in April from the following: Haywards Heath Town Council, the Flood and Drainage Team and Naturespace/ Newt Officer, which I attach for your information. There were no representations received on the application.

I look forward to hearing from you and to the receipt of the additional report, information and Amended Plans. Please contact me if you would like to discuss the content of this email.

Regards  
Anna

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Submit your planning application online.

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- - SAVE A TREE Only print this email if absolutely necessary.

-----Original Message-----

Sent: 04 November 2025 10:15

To: Anna Tidey <anna.tidey@midsussex.gov.uk>

Subject: DM/25/0819 12 Lucastes Lane Haywards Heath

Dear Anna,

Please would you advise the status of my application above.

I have been asked to produce an Arboriculturalists report for the proposals, which I am due to receive shortly; hopefully this will allow the application to proceed.

Look forward to hearing from you

Kind Regards

12 Lucastes Lane  
Haywards Heath RH16 1LD

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