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For Official use

App No:

Date Rec:

Fee:



Application for Planning Permission; Listed Building Consent for alterations, extension or demolition of a listed building

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

Applicant Details

Name/Company

Title

Mr

First name

Matthew

Surname

Tyler-Smith

Company Name

Worth School

Address

Address line 1

Worth School, Paddockhurst Road

Address line 2

Address line 3

Town/City

Turners Hill

County

West Sussex

Country

United Kingdom

Postcode

RH10 4SD

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

-

Surname

Barker Associates

Company Name

Barker Associates (Essex) Limited

Address

Address line 1

Majesty House

Address line 2

Avenue West

Address line 3

Skyline A120

Town/City

Braintree

County

Country

United Kingdom

Postcode

CM77 7AA

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of the Proposal

Please note in regard to:

- **Fire Statements** - From 1 August 2021, planning applications for buildings of over 18 metres (or 7 stories) tall containing more than one dwelling will require a 'Fire Statement' for the application to be considered valid. There are some exemptions. [View government planning guidance on fire statements](#) or [access the fire statement template and guidance](#).
- **Permission In Principle** - If you are applying for Technical Details Consent on a site that has been granted Permission In Principle, please include the relevant details in the description below.
- **Public Service Infrastructure** - From 1 August 2021, applications for certain public service infrastructure developments will be eligible for faster determination timeframes. See help for further details or [view government planning guidance on determination periods](#).

Description

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s)

Reinstatement of an existing kitchen and surrounding spaces recently damaged by fire. Replacement of external windows. Removal of 5Nr external roof lanterns and replacement with new flat roofs.

Has the development or work already been started without consent?

- ☐ Yes
☒ No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ☐ Don't know
☐ Grade I
☐ Grade II*
☒ Grade II

Is it an ecclesiastical building?

- ☐ Don't know
☐ Yes
☒ No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- ☐ Yes
- ☒ No

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

- ☐ Yes
- ☒ No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

- ☒ Yes
- ☐ No

If Yes, do the proposed works include

a) works to the interior of the building?

- ☒ Yes
- ☐ No

b) works to the exterior of the building?

- ☒ Yes
- ☐ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- ☒ Yes
- ☐ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

- ☒ Yes
- ☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Main Building - Kitchen-Window Skylights_1767-compressed, P25-01885 - ASB REF - Report - Worth School and Abbey - Rutherford Kitchen, P250252_Design Access and Heritage Statement, P250252-BA-A1-00-DR-A-3050 Existing Ground Floor Plan, P250252-BA-A1-00-DR-A-3200 Proposed Ground Floor Plan, P250252-BA-A1-00-DR-A-3210 Proposed Alterations Floors GF Plan, P250252-BA-A1-00-DR-A-3211 Proposed Alterations Walls GF Plan, P250252-BA-A1-00-DR-A-3212 Proposed Alterations Ceilings GF Plan, P250252-BA-A1-00-DR-A-4000 Existing Roof lanterns, P250252-BA-A1-00-DR-A-4001 Existing high level window, P250252-BA-A1-00-DR-A-4002 Existing high level window, P250252-BA-A1-00-DR-A-4005 Proposed Flat Roofs, P250252-BA-A1-00-DR-A-4006 Proposed high level window, P250252-BA-A1-00-DR-A-4007 Proposed high level window, P250252-BA-A1-00-DR-A-7000 Proposed Wall Linings GF Plan, P250252-BA-A1-00-DR-A-7200 Floor Finishes Ground Floor Plan, P250252-BA-A1-00-DR-A-7300 Proposed Ceilings GF Plan, P250252-BA-A1-00-DR-A-7310 Proposed Fireline Boarding GF Plan, P250252-BA-A1-ZZ-DR-A-3000 Location Plan, P250252-BA-A1-ZZ-DR-A-3001 Existing Block Plan

Materials

Does the proposed development require any materials to be used?

☒ Yes

☐ No

Type:

Floors

Existing materials and finishes:

- Existing carpet flooring to be stripped out to Circulation CG09. - Existing vinyl flooring to be stripped out to Kitchen-Dishwasher G24, Store G26, Kitchen Office G28, Kitchen-Bakery G34, Kitchen-Prep G35, Kitchen-Prep G36, Refectory G37, Kitchen-Veg Prep G53, Kitchen-Salad prep G54, Kitchen CG 12b, Kitchen-Circ CG13, Kitchen-Circ CG14, Kitchen-Stairs & Circulation CG36, Kitchen refrigerated store G55a, Kitchen-Freezer Store G55b, Kitchen-Chem St U/Stair CG56. - Existing laminate flooring to be stripped out to Refectory G37. - Existing flooring to be retained and cleaned by specialist, to Kitchen-Storage G43, Kitchen-Staff Rm G47, Kitchen-Female-Lockers G49a, Kitchen-Male-Lockers G49b, Kitchen-Secure Store G50, Kitchen Dry-Store G51, Kitchen Dry-Store G52, Kitchen-Cold store G57, - Generally, vinyl flooring cove skirtings to be stripped out and disposed from site. - SW timber skirting boards to refectory and office are to be removed and disposed from site.

Proposed materials and finishes:

- Existing carpet flooring to be stripped out to Circulation CG09. - Existing vinyl flooring to be stripped out to Kitchen-Dishwasher G24, Store G26, Kitchen Office G28, Kitchen-Bakery G34, Kitchen-Prep G35, Kitchen-Prep G36, Refectory G37, Kitchen-Veg Prep G53, Kitchen-Salad prep G54, Kitchen CG 12b, Kitchen-Circ CG13, Kitchen-Circ CG14, Kitchen-Stairs & Circulation CG36, Kitchen refrigerated store G55a, Kitchen-Freezer Store G55b, Kitchen-Chem St U/Stair CG56. - Existing laminate flooring to be stripped out to Refectory G37. - Existing flooring to be retained and cleaned by specialist, to Kitchen-Storage G43, Kitchen-Staff Rm G47, Kitchen-Female-Lockers G49a, Kitchen-Male-Lockers G49b, Kitchen-Secure Store G50, Kitchen Dry-Store G51, Kitchen Dry-Store G52, Kitchen-Cold store G57, - Generally, vinyl flooring cove skirtings to be stripped out and disposed from site. - SW timber skirting boards to refectory and office are to be removed and disposed from site.

Type:

Internal walls

Existing materials and finishes:

- Existing ceramic wall tiling to Kitchen-Circ CG13 to be retained and cleaned. - Tiling and whiterock lining to Kitchen-Dishwasher G24 to be removed. - Existing sink to Kitchen-Dishwasher G24 to be disconnected and removed. - Existing metal stud partition to Kitchen-Dishwasher G24 to be removed. - Hack off all tiling to Kitchen-Bakery G34. - Timber panel and high-level timber finish to Kitchen-Prep G35 to be removed. - High level tiling to Kitchen-Prep G35 to be hacked off. - Existing sink to Kitchen-Prep G36 to be disconnected from wall and removed. - Allow to remove internal wall cladding for 13Nr columns to Refectory G37. - Remove all fixings to walls. Strip out wall cladding to Refectory G37. - Strip out timber finish to Circulation CG09.

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Type:

Ceilings

Existing materials and finishes:

Ceiling finishes: - Plasterboard ceiling to be stripped out to Refectory G37 and to Kitchen circulation. - Existing fireboarding and all associated insulation to be stripped out to Kitchen-Prep G35. Fireboarding is a mix of Gyproc, aggregate and pink fireboard. - Existing suspended ceiling to be stripped out to Refectory G37 and to Kitchen-Circ CG14. - Secondary ceiling (including any timber battens/framing) to be stripped out to Kitchen-Dishwasher G24, Kitchen-Bakery G34, Kitchen-Veg Prep G53, Kitchen-Salad prep G54.

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Type:

Other

Other (please specify):

Other Works

Existing materials and finishes:

- Generally, deep cleaning for decontamination is required. - Replacement of existing catering equipment on a "like for like basis". - Generally asbestos removal required. Please refer to Asbestos refurbishment survey inspection report dated 04th February 2025: P25-01885 - ASB REF - Report - Worth School and Abbey - Rutherford Kitchen - Existing timber partitions and door to Kitchen Office G28, to be completely removed and replaced on a "like for like" basis. - Generally, deep cleaning for decontamination is required. - Replacement of existing catering equipment on a "like for like basis". - Generally asbestos removal required. Please refer to Asbestos refurbishment survey inspection report dated 04th February 2025: P25-01885 - ASB REF - Report - Worth School and Abbey - Rutherford Kitchen - Existing timber partitions and door to Kitchen Office G28, to be completely removed and replaced on a "like for like" basis.

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Are you supplying additional information on submitted plans, drawings or a design and access statement?

☒ Yes

☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

Main Building - Kitchen-Window Skylights_1767-compressed, P25-01885 - ASB REF - Report - Worth School and Abbey - Rutherford Kitchen, P250252_Design Access and Heritage Statement, P250252-BA-A1-00-DR-A-3050 Existing Ground Floor Plan, P250252-BA-A1-00-DR-A-3200 Proposed Ground Floor Plan, P250252-BA-A1-00-DR-A-3210 Proposed Alterations Floors GF Plan, P250252-BA-A1-00-DR-A-3211 Proposed Alterations Walls GF Plan, P250252-BA-A1-00-DR-A-3212 Proposed Alterations Ceilings GF Plan, P250252-BA-A1-00-DR-A-4000 Existing Roof lanterns, P250252-BA-A1-00-DR-A-4001 Existing high level window, P250252-BA-A1-00-DR-A-4002 Existing high level window, P250252-BA-A1-00-DR-A-4005 Proposed Flat Roofs, P250252-BA-A1-00-DR-A-4006 Proposed high level window, P250252-BA-A1-00-DR-A-4007 Proposed high level window, P250252-BA-A1-00-DR-A-7000 Proposed Wall Linings GF Plan, P250252-BA-A1-00-DR-A-7200 Floor Finishes Ground Floor Plan, P250252-BA-A1-00-DR-A-7300 Proposed Ceilings GF Plan, P250252-BA-A1-00-DR-A-7310 Proposed Fireline Boarding GF Plan, P250252-BA-A1-ZZ-DR-A-3000 Location Plan, P250252-BA-A1-ZZ-DR-A-3001 Existing Block Plan

Site Area

What is the measurement of the site area? (numeric characters only).

3375.00

Unit

Sq. metres

Existing Use

Please describe the current use of the site

Education

Is the site currently vacant?

☐ Yes

☒ No

Does the proposal involve any of the following? If Yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated

- ☐ Yes
☒ No

Land where contamination is suspected for all or part of the site

- ☐ Yes
☒ No

A proposed use that would be particularly vulnerable to the presence of contamination

- ☐ Yes
☒ No

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicular access proposed to or from the public highway?

- ☐ Yes
☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

- ☐ Yes
☒ No

Are there any new public roads to be provided within the site?

- ☐ Yes
☒ No

Are there any new public rights of way to be provided within or adjacent to the site?

- ☐ Yes
☒ No

Do the proposals require any diversions/extinguishments and/or creation of rights of way?

- ☐ Yes
☒ No

Vehicle Parking

Does the site have any existing vehicle/cycle parking spaces or will the proposed development add/remove any parking spaces?

- ☐ Yes
☒ No

Foul Sewage

Please state how foul sewage is to be disposed of:

- ☒ Mains sewer
☐ Septic tank
☐ Package treatment plant
☐ Cess pit
☐ Other
☐ Unknown

Are you proposing to connect to the existing drainage system?

- ☐ Yes
☒ No
☐ Unknown

Assessment of Flood Risk

Is the site within an area at risk of flooding? (Check the location on the Government's [Flood map for planning](#). You should also refer to national [standing advice](#) and your local planning authority requirements for information as necessary.)

- ☐ Yes
☒ No

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

- ☐ Yes
☒ No

Will the proposal increase the flood risk elsewhere?

- ☐ Yes
☒ No

How will surface water be disposed of?

- ☐ Sustainable drainage system
☐ Existing water course
☐ Soakaway
☒ Main sewer
☐ Pond/lake

Trees and Hedges

Are there trees or hedges on the proposed development site?

- ☐ Yes
☒ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?

- ☐ Yes
☒ No

If Yes to either or both of the above, you may need to provide a full tree survey, at the discretion of the local planning authority. If a tree survey is required, this and the accompanying plan should be submitted alongside the application. The local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

Biodiversity and Geological Conservation

Is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

To assist in answering this question correctly, please refer to the help text which provides guidance on determining if any important biodiversity or geological conservation features may be present or nearby; and whether they are likely to be affected by the proposals.

a) Protected and priority species

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

b) Designated sites, important habitats or other biodiversity features

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

c) Features of geological conservation importance

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

Supporting information requirements

Where a development proposal is likely to affect features of biodiversity or geological conservation interest, you will need to submit, with the application, sufficient information and assessments to allow the local planning authority to determine the proposal.

Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the local planning authority has been submitted.

Your local planning authority will be able to advise on the content of any assessments that may be required.

Biodiversity net gain

Biodiversity net gain is a legal requirement for planning permission introduced on 12 February 2024. All applications are required to either provide detailed information proving there will be a biodiversity increase; or explain why the requirement does not apply to the development.

[Find out more about biodiversity net gain, and access digital tools from our partners that can help determine if you are exempt, or produce the biodiversity metric information required.](#)

Do you believe that, if the development is granted permission, the general Biodiversity Gain Condition (as set out in [Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990 \(as amended\)](#)) would apply?

- ☐ Yes
☒ No

Biodiversity net gain has been introduced as a general condition for planning permission. As set out in [The Environment Act 2021](#): "grants of planning permission in England [are] to be subject to a condition to secure that the biodiversity gain objective is met". Therefore, in England, all planning permissions are generally subject to biodiversity gain rules, unless they are specifically exempt or out of scope.

If you have stated that the biodiversity net gain requirement does not apply to your application you must provide the reason(s) why, and may also need to supply evidence (especially where you believe the application is eligible for the 'de minimis' exemption).

[You can use our partner's free online tool to determine if you are exempt and to produce detailed reasons](#)

Please add all the reasons why biodiversity net gain does not apply and enter a justification for each one

Reason biodiversity net gain does not apply:

Development subject to the de minimis exemption (development below the threshold)

What best describes the size of your site?:

Under 25 square metres

Please justify the reason why biodiversity net gain does not apply:

It is our understanding that the works are only affecting internally the existing building and externally working on existing flat roof and no additional areas will be affected by the works.

Note: Please read the help text for further information why developments may be exempt or not in scope.

Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

☐ Yes

☒ No

Have arrangements been made for the separate storage and collection of recyclable waste?

☐ Yes

☒ No

☐ Yes

☒ No

☐ Yes

☒ No

Residential/Dwelling Units

Does your proposal include the gain, loss or change of use of residential units?

☐ Yes
 ☒ No

☐ Yes

☒ No

All Types of Development: Non-Residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?

Note that 'non-residential' in this context covers all uses except Use Class C3 Dwellinghouses.

☐ Yes

☒ No

☐ Yes

☒ No

Employment

Are there any existing employees on the site or will the proposed development increase or decrease the number of employees?

☐ Yes

☒ No

☐ Yes

☒ No

Hours of Opening

Are Hours of Opening relevant to this proposal?

☒ Yes

☐ No

Please add details of the of the Use Classes and hours of opening for each non-residential use proposed.

If you do not know the hours of opening, select the Use Class and tick 'Unknown'

Use Class: F1 - Learning and non-residential institutions Unknown: Yes

☒ Yes

☐ No

If you do not know the hours of opening, select the Use Class and tick 'Unknown'

Yes

Industrial or Commercial Processes and Machinery

Does this proposal involve the carrying out of industrial or commercial activities and processes?

- ☐ Yes
☒ No

Is the proposal for a waste management development?

- ☐ Yes
☒ No

Hazardous Substances

Does the proposal involve the use or storage of Hazardous Substances?

- ☐ Yes
☒ No

Trade Effluent

Does the proposal involve the need to dispose of trade effluents or trade waste?

- ☐ Yes
☒ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED *****

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

DM/25/1042

Date (must be pre-application submission)

17/04/2025

Details of the pre-application advice received

In summary, the works as carried out and proposed are in my opinion unlikely to prove contentious in terms of the impact on the listed building, although in some respects further information will be required as part of the formal application to confirm that this is the case.

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 & Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

- ☒ Yes
☐ No

Is any of the land to which the application relates part of an Agricultural Holding?

- ☐ Yes
☒ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run.
** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

- ☐ The Applicant
- ☒ The Agent

Title

First Name

-

Surname

Barker Associates

Declaration Date

23/06/2025

☒ Declaration made

Declaration

I/We hereby apply for Full planning & listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

- Barker Associates

Date

24/06/2025