



LONDON OFFICE

Ms Rachel Richardson
Mid Sussex District Council
Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

Direct Dial: 020 7973 3635

Our ref: P01607057; L01607056

30th April 2026

Dear Ms Richardson

**Arrangements for Handling Heritage Applications Direction 2015
& T&CP (Development Management Procedure) (England) Order 2015
& Planning (Listed Buildings & Conservation Areas) Regulations 1990**

**MARSHALLS, HIGH STREET, CUCKFIELD, HAYWARDS HEATH, WEST
SUSSEX RH17 5EL
Application Nos DM/26/0907; DM/26/0901**

Thank you for your letters dated 14 April 2026 regarding the above applications for the variation of Condition 2 and for the submission of information required to discharge Conditions 4 and 5 attached to the planning permission and listed building consent ref. DM/23/0110 and DM/23/0111.

Request for Additional Information

This submission seeks to facilitate design amendments to the approved scheme and provides information requested by the Council in relation to materials, joinery details, and sectional drawings.

The proposed variation to Condition 2 relates to replacement drawings incorporating amendments to the approved rear extension, internal alterations to certain elements of the main house, and changes to the garage/pool house.

We note that several drawings cited as Revision A in the Covering Statement (March 2026) do not display a revision letter on the drawings as submitted. The drawings concerned are as follows:

21072 - P-01 rev. A: Proposed Site Plan
21072 - P-02 rev. A: Proposed Site Plan (Ground Floor Level)
21072 - P-03 rev. A: Proposed Ground Floor Plan
21072 - P-100 rev. A: Proposed Garage & Pool House
21072 - P-101 rev. A: Garage - Pool House - Proposed First Floor and Roof Plan
21072 - P-102 rev. A: Proposed Garage/Pool Elevations



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Clarification is required, as the submitted drawings lacking revision letters may represent a superseded iteration of the proposals.

With regard to internal amendments to the approved plans for the main house, these include the removal of an existing post and a section of an existing wall along the rear elevation, as well as replacement of a number of existing ceilings at both ground and first floor levels.

No information has been provided about the age, historic fabric, or significance of the elements proposed for removal. As such, it is not possible to undertake a proper assessment of the impact of the proposed works on the significance of the listed building.

Furthermore, the proposal includes replacement of the existing window joinery to the left-hand mansard window at first-floor level on the west elevation, in addition to that previously approved on the right-hand side. This is intended to reflect the modern detailing of the front dormer and thereby achieve a more cohesive aesthetic.

However, within the consented applications, the existing traditional joinery to the left-hand mansard window was intended to inform the reinstated joinery to the adjacent mansard, as set out in the Heritage Statement (Revision 2, dated 17 May 2023). This document states that the window reinstatement is “absolutely to be supported, so long as the design remains in keeping with its adjacent neighbour” (p. 28).

The current proposal appears to reverse this previously agreed approach and therefore requires further clarification and justification, particularly in relation to the established character and detailing of the west elevation’s fenestration.

Recommendation

Your authority should take these representations into account and seek further information as set out in our advice.

If there are any material changes to the proposals, or you would like further advice, please contact us.

Yours sincerely
Luciana Gallo

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