

**From:** Richard Merrick <richard@ecotecture.co.uk>  
**Sent:** 11 April 2025 09:35:23 UTC+01:00  
**To:** "Alan Dyke" <chair@midsussexdistrictscouts.com>; "Tim Martindale" <tim@bioregionalforestry.co.uk>; "Anna Tidey" <anna.tidey@midsussex.gov.uk>  
**Cc:** "Jo Saady" <jo@ecotecture.co.uk>  
**Subject:** Fwd: Fw: B-MSUS2503BNG Unit Request (RH16 3QW)  
**Attachments:** New Customer Form - The Environment Bank.docx, Environment Bank.pdf, EBL HB Ltd INV-1160.pdf, Ecologist response DM250062 Barn Cottage Pavilion, HH (3).pdf

Alan

Good to see you yesterday, thank you for taking time to review the project and update me on the status of establishing the BNG credits with Environment Bank.

Tim

Thank you for enabling this to happen so quickly. Anna and MSDC require the following information. I believe that 1 and 3 are already in place, unfortunately I cannot see the attachments forwarded from Jo on the original mail from you, could you please forward when they are ready. I assume 2 will be confirmed shortly by environment bank,

1. The submission of a completed biodiversity gain plan in line with governments template -  
<https://www.gov.uk/government/publications/biodiversity-gain-plan>
2. Submission of a reference number for the Government Biodiversity Gain Sites Register for the proposed off-site habitat units.
3. A Statutory Biodiversity Metric Calculation Tool with reference to the proposed off-site enhancements, as the Small Site Metric can not be used where off-site gains are required, in line with the Small Site Metric User Guide.

Anna

I am forwarding the complete email thread to demonstrate status and progress> The offsite biodiversity units have been purchased. Thanks to Tim and Alan we will be sending the information you need to discharge the condition shortly.

Kind regards,

Richard Merrick  
Architectural Technician

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31 Sussex Road, Haywards Heath, RH16 4DZ

t: 01444 416745 m: 07899 978092

e: [richard@ecotecture.co.uk](mailto:richard@ecotecture.co.uk)

Ecotecture Ecological Design

[www.ecotecture.co.uk](http://www.ecotecture.co.uk)

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## Forwarded Conversation

**Subject: Fw: B-MSUS2503BNG Unit Request (RH16 3QW)**

-----

From: Tim Martindale <[tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)>

Date: Tue, 8 Apr 2025 at 09:43

To: Richard Merrick <[richard@ecotecture.co.uk](mailto:richard@ecotecture.co.uk)>, Jo Saady <[jo@ecotecture.co.uk](mailto:jo@ecotecture.co.uk)>

Cc: Alan Dyke <[chair@midsussexdistrictscouts.com](mailto:chair@midsussexdistrictscouts.com)>

Good morning Richard, Jo and Alan,

Good news! Environment Bank have the offsite biodiversity units that we need (see email from Melissa Elibol at Environment Bank below). The cost of the units unfortunately falls below their minimum transaction fee of £2500 + VAT (the actual cost would have been £1410).

Please advise if you are happy to go ahead. If so they will need the attached new customer form completed as soon as possible please.

Once they have received the payment they will complete the offsite part of the Statutory Biodiversity Metric and provide the information we need to complete the Biodiversity Gain

Plan. This could take up to two weeks at most but I have informed them of the end of April deadline and Melissa has assured me we should be able to get this all wrapped up in time. She did advise it can take up to six weeks for the units to appear on the Natural England register but hopefully the completed Metric, Biodiversity Gain Plan and a copy of the invoice should be enough to satisfy the council.

Best regards,

Tim

**Tim Martindale**

Ecologist & Forester

**Bioregional Forestry Ltd**

Email: [tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)

Mob: 07818556786

From: Melissa Elibol <[melibol@environmentbank.com](mailto:melibol@environmentbank.com)>

Sent: 08 April 2025 09:20

To: Tim Martindale <[tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)>

Subject: RE: B-MSUS2503BNG Unit Request (RH16 3QW)

Hi Tim,

Thanks for your call and please find our New Customer Form attached as promised.

Kind regards,

Melissa

**Melissa Elibol**

**MSc MRIC**

**S**

**Key Account Manager**

M: [0741539277](tel:0741539277)

[5](mailto:melibol@environmentbank.com)

E: [melibol@environmentbank.com](mailto:melibol@environmentbank.com)



The biodiversity experts



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**From:** Melissa Elibol <[melibol@environmentbank.com](mailto:melibol@environmentbank.com)>

**Sent:** 07 April 2025 16:43

**To:** Tim Martindale <[tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)>

**Subject:** B-MSUS2503BNG Unit Request (RH16 3QW)

Hi Tim,

I am pleased to confirm that we have units available and can fulfil your request and this request falls below our minimum transaction fee of £2,500 + VAT. We would provide confirmation of the purchase to use for planning upon payment of the units. In the event planning is unsuccessful due to refusal / Judicial Review etc it may be possible to transfer the value of the units to a future scheme subject to agreement.

If you would like to proceed with the purchase or discuss it further, I would be happy to assist you. We can provide more information and address any additional questions you may have.

Let me know if you have any questions or if there is anything else I can help with.

Kind regards,  
Melissa

## Melissa Elibol

MSc MRIC

S

Key Account Manager

M: [0741539277](tel:0741539277)

5

E: [melibol@environmentbank.com](mailto:melibol@environmentbank.com)



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-----  
From: Alan Dyke <[chair@midsussexdistrictscouts.com](mailto:chair@midsussexdistrictscouts.com)>  
Date: Tue, 8 Apr 2025 at 09:57  
To: Tim Martindale <[tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)>  
Cc: Richard Merrick <[richard@ecotecture.co.uk](mailto:richard@ecotecture.co.uk)>, Jo Saady <[jo@ecotecture.co.uk](mailto:jo@ecotecture.co.uk)>

Thank you Tim,  
I think that we must move forward with this offer.  
I see there is a form to fill in with all the usually red tape attached. I assume that this for me to complete.

We need to see what we can recover from our previous attempts to find offsite biodiversity units.

Regards  
Alan

**Melissa Elibol**

**MSc MRIC**

**S**

**Key Account Manager**

M: [0741539277](tel:0741539277)

[5](#)

E: [melibol@environmentbank.com](mailto:melibol@environmentbank.com)

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---

**From:** Melissa Elibol <[melibol@environmentbank.com](mailto:melibol@environmentbank.com)>

**Sent:** 07 April 2025 16:43

**To:** Tim Martindale <[tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)>

**Subject:** B-MSUS2503BNG Unit Request (RH16 3QW)

Hi Tim,

I am pleased to confirm that we have units available and can fulfil your request and this request falls below our minimum transaction fee of £2,500 + VAT. We would provide confirmation of the purchase to use for planning upon payment of the units. In the event planning is unsuccessful due to refusal / Judicial Review etc it may be possible to transfer the value of the units to a future scheme subject to agreement.

If you would like to proceed with the purchase or discuss it further, I would be happy to assist you. We can provide more information and address any additional questions you may have.

Let me know if you have any questions or if there is anything else I can help with.

Kind regards,  
Melissa

**Melissa Elibol**

**MSc MRIC**

**S**

**Key Account Manager**

M: [0741539277](tel:0741539277)

[5](#)

E: [melibol@environmentbank.com](mailto:melibol@environmentbank.com)

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<New Customer Form - The Environment Bank.docx>

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From: **Tim Martindale** <[tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)>

Date: Tue, 8 Apr 2025 at 12:08

To: Alan Dyke <[chair@midsussexdistrictscouts.com](mailto:chair@midsussexdistrictscouts.com)>

Cc: Richard Merrick <[richard@ecotecture.co.uk](mailto:richard@ecotecture.co.uk)>, Jo Saady <[jo@ecotecture.co.uk](mailto:jo@ecotecture.co.uk)>

Hi Alan,

Yes I do think this is the best option at this stage. I wish we could have helped you find a more sensible solution early on, but with the red line being what it is and the difficulty of establishing offsite units on the council land nearby, I'm afraid the options are very limited. Hopefully the cost saving compared to the earlier offsite provider is some comfort at least. I hope you will be able to withdraw from that previous agreement ok and recover your costs.

If you could complete the new customer form at the earliest opportunity please then we can secure these units for you.

Best wishes,

Tim

**Tim Martindale**

Ecologist & Forester

**Bioregional Forestry Ltd**

Email: [tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)

Mob: 07818556786

**From:** Alan Dyke <[chair@midsussexdistrictscouts.com](mailto:chair@midsussexdistrictscouts.com)>  
**Sent:** 08 April 2025 09:57  
**To:** Tim Martindale <[tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)>  
**Cc:** Richard Merrick <[richard@ecotecture.co.uk](mailto:richard@ecotecture.co.uk)>; Jo Saady <[jo@ecotecture.co.uk](mailto:jo@ecotecture.co.uk)>  
**Subject:** Re: B-MSUS2503BNG Unit Request (RH16 3QW)

-----  
From: **Alan Dyke** <[chair@midsussexdistrictscouts.com](mailto:chair@midsussexdistrictscouts.com)>  
Date: Tue, 8 Apr 2025 at 12:10  
To: Tim Martindale <[tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)>  
Cc: Richard Merrick <[richard@ecotecture.co.uk](mailto:richard@ecotecture.co.uk)>, Jo Saady <[jo@ecotecture.co.uk](mailto:jo@ecotecture.co.uk)>

Ok Tim,  
I will return the form shortly.  
Away at the moment

Alan

-----  
From: **Alan Dyke** <[chair@midsussexdistrictscouts.com](mailto:chair@midsussexdistrictscouts.com)>  
Date: Wed, 9 Apr 2025 at 11:26  
To: Tim Martindale <[tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)>  
Cc: Richard Merrick <[richard@ecotecture.co.uk](mailto:richard@ecotecture.co.uk)>, Jo Saady <[jo@ecotecture.co.uk](mailto:jo@ecotecture.co.uk)>

Hi Tim,  
I return your forms competed.

Thank you Alan

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From: **Tim Martindale** <[tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)>  
Date: Wed, 9 Apr 2025 at 11:49  
To: Alan Dyke <[chair@midsussexdistrictscouts.com](mailto:chair@midsussexdistrictscouts.com)>  
Cc: Richard Merrick <[richard@ecotecture.co.uk](mailto:richard@ecotecture.co.uk)>, Jo Saady <[jo@ecotecture.co.uk](mailto:jo@ecotecture.co.uk)>

Dear Alan,

Thank you very much for completing this so promptly. Can I just check the customer address please? It looks like there may be a typo on the form. It reads "!4 Summerhill Grange" (with an

exclamation mark). Should that be 4 or 14? Could I ask you to correct it please, just so it doesn't cause any issues or holdups.

Best regards,

Tim

**Tim Martindale**

Ecologist & Forester

**Bioregional Forestry Ltd**

Email: [tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)

Mob: 07818556786

From: Alan Dyke <[chair@midsussexdistrictscouts.com](mailto:chair@midsussexdistrictscouts.com)>

Sent: 09 April 2025 11:26

-----

From: **Tim Martindale** <[tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)>

Date: Fri, 11 Apr 2025 at 08:29

To: Alan Dyke <[chair@midsussexdistrictscouts.com](mailto:chair@midsussexdistrictscouts.com)>

Cc: Richard Merrick <[richard@ecotecture.co.uk](mailto:richard@ecotecture.co.uk)>, Jo Saady <[jo@ecotecture.co.uk](mailto:jo@ecotecture.co.uk)>

Good morning Alan,

Please find attached the invoice from Environment Bank for payment when convenient. They have informed me that Terms and a Certificate of Purchase will follow early next week.

Kind regards,

Tim

**Tim Martindale**

Ecologist & Forester

**Bioregional Forestry Ltd**

Email: [tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)

Mob: 07818556786

From: Melissa Elibol <[melibol@environmentbank.com](mailto:melibol@environmentbank.com)>

Sent: 10 April 2025 10:21

To: Tim Martindale <[tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)>

Subject: RE: B-MSUS2503BNG Unit Request (RH16 3QW)

Hi Tim,

Please find our invoice attached. Our Terms and Certificate of Purchase will follow early next week from our legal team.

Kind regards,

Melissa

## Melissa Elibol

MSc MRIC

S

Key Account Manager

M: [0741539277](tel:0741539277)

5

E: [melibol@environmentbank.com](mailto:melibol@environmentbank.com)



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**From:** Melissa Elibol <[melibol@environmentbank.com](mailto:melibol@environmentbank.com)>  
**Sent:** 09 April 2025 13:35  
**To:** Tim Martindale <[tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)>  
**Subject:** RE: B-MSUS2503BNG Unit Request (RH16 3QW)

Hi Tim,

Confirming receipt – we will raise our invoice and issue terms for you to sign accordingly.

Thanks,

Melissa

**Melissa Elibol**

**MSc MRIC**

**S**

**Key Account Manager**

M: [0741539277](tel:0741539277)

[5](#)

E: [melibol@environmentbank.com](mailto:melibol@environmentbank.com)

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**From:** Tim Martindale <[tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)>  
**Sent:** 09 April 2025 12:04  
**To:** Melissa Elibol <[melibol@environmentbank.com](mailto:melibol@environmentbank.com)>  
**Subject:** Re: B-MSUS2503BNG Unit Request (RH16 3QW)

Dear Melissa,

Please find attached the completed new customer form for my client. Please note that the customer name is Mid Sussex District Scouts (c/o Alan Dyke).

I would be grateful if you could confirm safe receipt.

Kind regards,

Tim

**Tim Martindale**

Ecologist & Forester

**Bioregional Forestry Ltd**

Email: [tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)

Mob: 07818556786

---

**From:** Melissa Elibol <[melibol@environmentbank.com](mailto:melibol@environmentbank.com)>  
**Sent:** 08 April 2025 09:20  
**To:** Tim Martindale <[tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)>  
**Subject:** RE: B-MSUS2503BNG Unit Request (RH16 3QW)

Hi Tim,

Thanks for your call and please find our New Customer Form attached as promised.

Kind regards,

Melissa

**Melissa Elibol**

**MSc MRIC**

**S**

**Key Account Manager**

M: [0741539277](tel:0741539277)

[5](tel:0741539277)

E: [melibol@environmentbank.com](mailto:melibol@environmentbank.com)



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**From:** Melissa Elibol <[melibol@environmentbank.com](mailto:melibol@environmentbank.com)>

**Sent:** 07 April 2025 16:43

**To:** Tim Martindale <[tim@bioregionalforestry.co.uk](mailto:tim@bioregionalforestry.co.uk)>

**Subject:** B-MSUS2503BNG Unit Request (RH16 3QW)

Hi Tim,

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Let me know if you have any questions or if there is anything else I can help with.

Kind regards,

Melissa

## Melissa Elibol

MSc MRIC

S

Key Account Manager

M: [0741539277](tel:0741539277)

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