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West Sussex
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For Official use

App No:

Date Rec:

Fee:



Application for a Lawful Development Certificate for a Proposed Use or Development

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

1

Suffix

Property Name

Address Line 1

Lucas Way

Address Line 2

Address Line 3

West Sussex

Town/city

Haywards Heath

Postcode

RH16 1JR

Description of site location must be completed if postcode is not known:

Easting (x)

532375

Northing (y)

124190

Description

Applicant Details

Name/Company

Title

Mr

First name

Anthony

Surname

Nelson

Company Name

Cranmead

Address

Address line 1

c/o Agent

Address line 2

Absolute Town Planning Ltd

Address line 3

c/o Parkers at Cornelius House

Town/City

Brighton

County

Country

UK

Postcode

BN3 2DJ

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

- ☐ Yes
- ☒ No

Does the proposal consist of, or include, a change of use of the land or building(s)?

- ☐ Yes
- ☒ No

Has the proposal been started?

- ☐ Yes
- ☒ No

Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

Existing use C3 (Dwelling)

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

The only online history relates to tree works and:

06/01873/FUL Conversion of integral garage to habitable room and replacement of existing garage door with bay window - approved 10/10/2026

06/00046/FUL First floor side extension above existing flat roof garage, incorporating new front and rear dormer. Two storey front extension. Additional front dormer - approved 10/04/2006

HH/272/99 Two Storey Extension to existing structure and single storey conservatory - approved 10/03/2000

HH/117/98 Two Storey Side Extension, Single Storey Side Extension, Newq Attached Garage amended driveway access - Refused 06/08/1998

HH/316/95 First floor extension to rear to form bedroom, extension of Dormer form Bathroom and Conversion of bedroom to en-suite - approved 21/12/1005

Select the use class that relates to the existing or last use.

C3 - Dwellinghouses

Information about the proposed use(s)

Select the use class that relates to the proposed use.

C3 - Dwellinghouses

Is the proposed operation or use

- ☒ Permanent
☐ Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

Use Class C3 (single family dwelling) also provides for, under C3(b) (Childrens Care Home), the occupation of a dwelling by not more than six residents living together as a single household where care is provided for residents.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Authority Employee/Member

Authority Employee/member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

Interest in the Land

Please state the applicant's interest in the land

- ☐ Owner
- ☒ Lessee
- ☐ Occupier
- ☐ Other

If Lessee or Occupier, please give details of the owner and state whether they have been informed in writing of this application

***** REDACTED *****

Declaration

I/We hereby apply for Lawful development: Proposed use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Ian Coomber

Date

05/08/2025