

Anna Tidey

From: [REDACTED]
Sent: 06 August 2026 10:10
To: Anna Tidey
Subject: Fwd: Site visit follow up and Tree Officer comments for DM/26/1511 - The Goods Building, 93 Sunte Avenue, Lindfield, Haywards Heath
Attachments: utf-8"Supporting%20Statement%20%E2%80%93%20Ash%20Tree%20Removal and Proposed Garden Room Development.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

[REDACTED]
Good morning Anna

Hope your well and thanks for your time on the phone the other week regarding the trees etc, I had a good chat with the Emma and we agreed a workable solution so thank you.

Do you require any further information from me on this application if so please advise.

On the end date I see it's been pushed back from 17th August till Friday 18th September now, I was hoping start as soon as we had full and final approval and avoid winter works if it got delayed

Please advise

Thanks
[REDACTED]

[REDACTED]
Sent: Friday, 24 July 2026 15:46:42

To: Anna Tidey <anna.tidey@midsussex.gov.uk>
[REDACTED]

Subject: Re: Site visit follow up and Tree Officer comments for DM/26/1511 - The Goods Building, 93 Sunte Avenue, Lindfield, Haywards Heath

[REDACTED]
Hi Anna and Emma,

Following Mark's conversations with you both yesterday, please find attached the **Supporting Statement – Ash Tree Removal and Proposed Garden Room Development.**

I hope this provides the information you require and allows the application to be revalidated with immediate effect.

Anna, following your comments yesterday, I understand there are currently no planning concerns regarding the proposed garden room itself. Once the application has been

revalidated, could you please let me know how long the determination process is likely to take?

The application was originally validated on 22nd June, with a target decision date of 17th August, which is now only around three and a half weeks away. Are you still expecting to meet this target?

Could you also let me know whether the application has been presented to the Parish Council yet?

Finally, I would appreciate confirmation of safe receipt of this email and the attached supporting statement.

Kind regards,

Miniature Manors

T: 01403 610619

W: www.miniaturemanors.co.uk



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On Mon, 20 Jul 2026 at 11:21, Miniature Manors <contact@miniaturemanors.co.uk> wrote:

Hi Anna,

Thanks for visiting the site and for the update.

The intended use for the rooms is as an office, the inner room isn't a room its just a space for an off the shelf sauna, with the second room being used for storage.

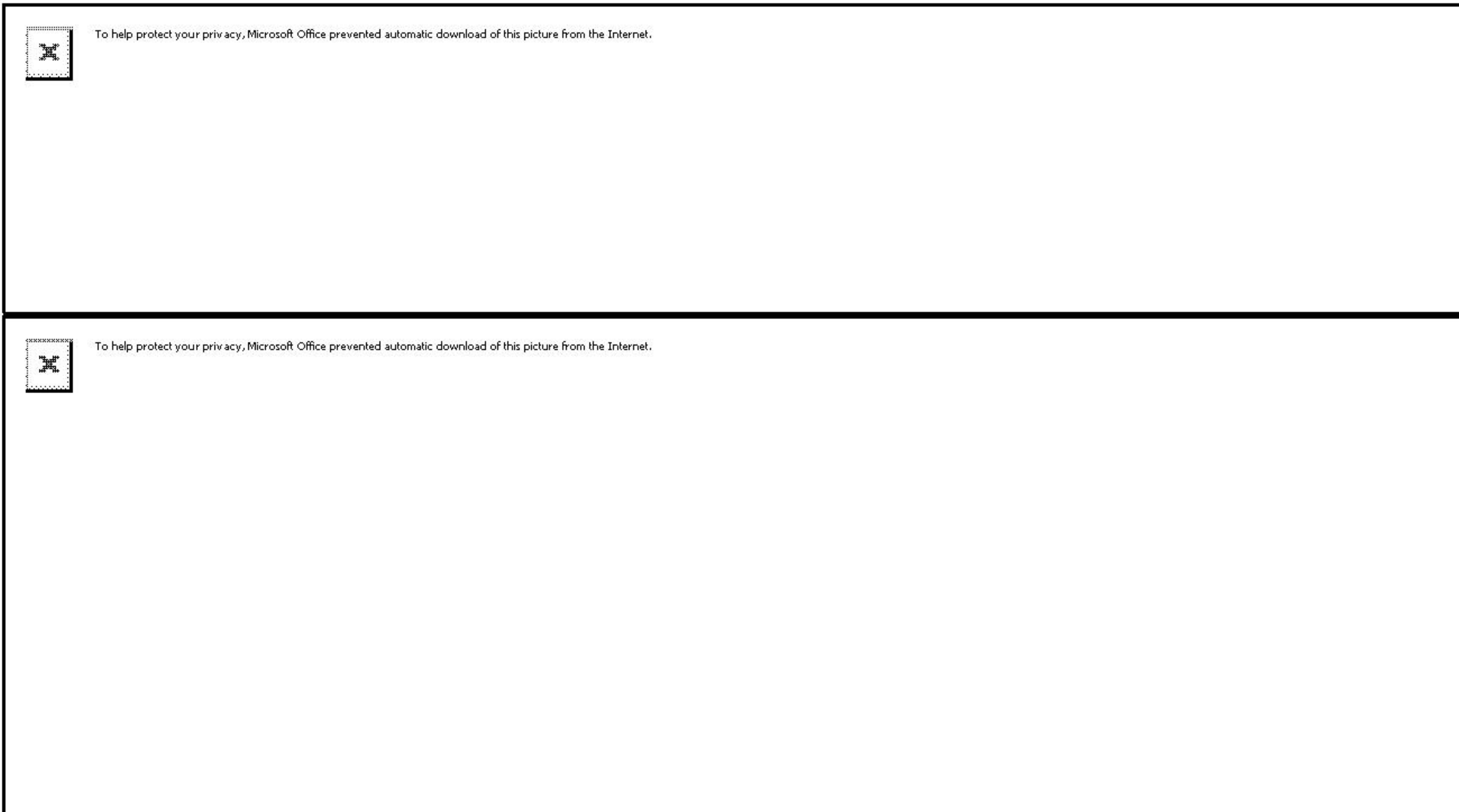
I've also emailed Emma directly regarding the report and am currently waiting for her response.

Kind regards,

Miniature Manors

T: 01403 610619

W: www.miniaturemanors.co.uk



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On Wed, 15 Jul 2026 at 16:46, Anna Tidey <anna.tidey@midsussex.gov.uk> wrote:

Dear Mr Kear and Mr Paterson

I refer to my site visit to the above site on Friday last week. Thank you for arranging access into the rear garden for me to view the proposed siting for the proposed garden room.

I shall be grateful if you can explain the intended use for the rooms within the garden building? I note that the proposed Floor Plan shows two desks, a room with an external door (an outside store?) and another inner room?

Trees affected by the proposal – I have now received the Tree Officers (Emma Rivett) comments for the above application. She has reviewed the information

regarding Trees on the application form and in the supporting letter. I attach Emma's comments in full (see her email below).

Emma has advised that a Tree Report (Arboricultural Impact Assessment) and a Tree Protection Plan should be submitted to support the application (as a minimum). This should be written by a trained and competent Arboriculturist. Please see page 33 of the Validation Criteria for planning applications, available via this link to the MSDC website: [Apply for Planning Permission - Mid Sussex District Council](#) which explains the need for a tree survey.

Without this information the application is incomplete. Therefore, I shall request that the application is made **Invalid, pending the receipt of the required Tree report and Tree Protection Plan**. This should explain tree removal requirements and the means of protecting the retained trees during the proposed construction works. **Please send the documents to my email address : anna.tidey@midsussex.gov.uk**

Upon receipt of this supporting information the application will be made Valid again and can proceed to be determined.

Please call me if you wish to discuss the above request.

I look forward to hearing from you.

Thank you.

Regards

Anna

Submit your planning application online.

<http://www.planningportal.gov.uk>

Anna Tidey BA(Hons) MPhil MRTPI

Planning Officer

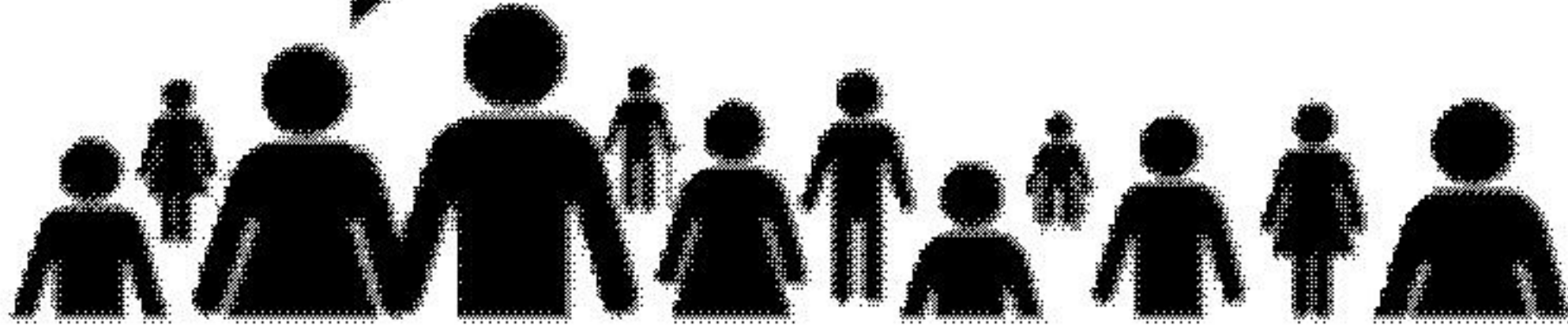
Development Management

Tel: +44 (0)1444 477342

anna.tidey@midsussex.gov.uk

<http://www.midsussex.gov.uk>

Certified Carbon Literate



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- SAVE A TREE Only print this email if absolutely necessary.

From: Emma Rivett <Emma.Rivett@midsussex.gov.uk>

Sent: 15 July 2026 09:30

To: Anna Tidey <anna.tidey@midsussex.gov.uk>

Subject: DM/26/1511 - The Goods Building, 93 Sunte Avenue, Lindfield, Haywards Heath

Dear Anna,

Further to our telephone conversation and having considered the Tree Statement provided by the applicant's agent, I understand that there is a tree within 15m of the proposed development. In this circumstance, a Tree Report (Arboricultural Impact Assessment and Tree Protection Plan as a minimum), by a trained and competent Arboriculturist should be provided.

Kind regards

Emma

Emma Rivett

Assistant Tree Officer-Development Management

www.midsussex.gov.uk

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