

Highways & Transport
(01243) 642105
www.westsussex.gov.uk/roadpavementenguiry

West Sussex County
Council
1st Floor, Northleigh
County Hall
Chichester
PO19 1RH



Mr Timothy Hugh John Griffiths
14 Boxes Lane
Horsted Keynes
Haywards Heath
West Sussex
RH17 7EJ

12th February 2026

Our Ref: 628735

Dear Mr Griffiths

I am writing to inform you of a highway's safety concern relating to trees located within the boundary of your property/land, which are currently leaning and overhanging the carriageway on Sugar Lane, Horsted Keynes.

I have checked our records and can confirm the trees are not within the public maintainable highway and therefore not West Sussex County Council's responsibility. Following a land registry search, I believe some of the trees are on your property.

In accordance with the Highways Act 1980, it is the responsibility of adjacent landowners to ensure that their vegetation does not obstruct or endanger the highway. I therefore kindly request that you arrange for the trees to be cut back so that they are no longer encroaching over the carriageway and do not present any risk to passing traffic.

Please arrange to carry out these works within 28 days of the date of this letter.

For your reference, photographs of the trees and the affected section of the carriageway are enclosed with this letter.

If you would like to discuss any of the above, please do not hesitate to contact me.

Thank you for your co-operation with this matter.

Yours faithfully

Clive Buckler BEng
Highways Highway Steward
West Sussex County Council
Contact number: 07834 755 124

Enc: Photograph's, Land registry documents and Tree map

