

From: Alperen Turk | Vizarchi Architecture <alperen@vizarchi.co.uk>
Sent: 13 July 2026 08:30:00 UTC+01:00
To: "Anna Tidey" <anna.tidey@midsussex.gov.uk>
Cc: "Emily Wade" <Emily.Wade@midsussex.gov.uk>
Subject: Re: Site visit date and Tree Report request for DM/26/1418 - 1 Preston Cottages. The Green, Slaugham
Attachments: Clarification Letter.pdf, 004- REV1 - Proposed Drawings.pdf

Dear Anna, good morning. I hope you are well.

Apologies for my delayed response.

Thanks for your confirmation. Please find attached the amended drawing **004 – Proposed drawings**.

Following the consultation process, I'm aware that a number of representations have been received against the proposal. The applicants have therefore requested that a Clarification Letter be submitted, which provides further information in response to the matters raised and is intended to assist in determining the application.

I would be grateful if you could take the attached document into consideration when assessing the application.

Kind regards,
Alperen

On Fri, Jul 3, 2026 at 9:40 AM Anna Tidey <anna.tidey@midsussex.gov.uk> wrote:

Dear Alperen

Thank you for your email to confirm the site visit arrangements. I look forward to visiting the property with Emily Wade at 10am on Tuesday, 14th July at 10:00am.

Thank you for your confirmation regarding the completed works to fell the tree, which I had understood was still growing in the rear garden. I will **not** now require a supporting Arboricultural Impact Assessment/Method Statement.

For clarity I request that you update the submitted Proposed site plan on DWG no 004 and resubmit this to me to save into the planning records.

I look forward to hearing from you.

Regards

Anna

Submit your planning application online.

<http://www.planningportal.gov.uk>

Anna Tidey BA(Hons) MPhil MRTPI

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 - **SAVE A TREE** Only print this email if absolutely necessary.

From: Alperen Turk | Vizarchi Architecture <alperen@vizarchi.co.uk>
Sent: 03 July 2026 08:00
To: Anna Tidey <anna.tidey@midsussex.gov.uk>
Subject: Re: Site visit date and Tree Report request for DM/26/1418 - 1 Preston Cottages.
The Green, Slaugham

Dear Ms Tidey,

Thank you for your email.

The clients confirmed that Tuesday, 14th July at 10:00am is convenient, and they will provide access to the rear garden for yourself and Emily Wade.

Regarding the tree, I apologize for the confusion. The tree in question (a conifer) was completely felled under planning permission reference DM/26/0817 (Conifer – Fell). I was unaware that the tree had since been removed.

At the time of my site visit, the tree was still in place, which is why it was shown on the submitted plans and site photographs. I have attached a photo provided by the clients this morning showing the current situation.

I trust this removes the need for an Arboricultural Impact Assessment/Method Statement, but please let me know if you require any further information. I can also amend the drawings accordingly if required.

Kind regards,
Alperen

On Tue, Jun 30, 2026 at 10:44 AM Anna Tidey <anna.tidey@midsussex.gov.uk> wrote:

FAO: Mr and Mrs Page

Dear Mr Turk

I refer to the above planning application for the demolition of a shed and construction of a new annexe.

Site visit date - I would like to arrange an appointment for myself and Emily Wade (MSDC Conservation Officer) to visit the site. We can both make a joint visit at **10am on Tuesday 14th July**, if that is convenient with your clients?

We will need access into the garden and will take photographs in the rear garden to help us to assess the proposal. **Please can you confirm if this date is convenient so Emily and I can enter it into our diaries?**

Supporting Tree Report - I have been reviewing the submitted Site Plan and details provided on the Application Form. I note that there is a tree located within 15m of the new building.

The Validation criteria for planning applications, see following link to the MSDC website [Apply for Planning Permission - Mid Sussex District Council](#), refers at page 33 to the situations when a planning application should be supported by a Tree Report, which include:

- *Applications where there are trees within 15m of the development*
- *Applications where trees are to be removed as part of the development.*

The report should include information on which trees are to be retained and on the means of protecting these trees during construction works. This information should be prepared by a qualified arboriculturist in the form of an Arboricultural Impact Assessment or Method Statement. I note that you have indicated the crown spread and Root Protection Area of the tree T-01 on the Proposed Site Plan.

I am minded to make the application Invalid, pending the receipt of the report, but as I am yet to see the type and size of the tree, perhaps you can provide some photos to show the size and species, and I will take further advice from the MSDC Tree Officer?

I look forward to hearing from you on the above matters.

Regards

Anna

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