

Householder Application for Planning Permission for works or extension to a dwelling

Your Data

Form reference	2135-5002-6977-1260
Payment reference	7c63-d418-e1f4-240c

Applicant Details

Applicant name and address	
Title	MR & MRS
Your Name	
First name	T
Last name	WHITEHEAD
Phone number	
Email address	
Confirm email address	
Applicant address	
Street address	8 HIGHLAND ROAD
Town/Village	HAYWARDS HEATH
County	WEST SUSSEX
Postcode	RH16 4DP

Agent Details

Agent Details	
Are you using an Agent?	yes
Title	MR
Agent name	
First name	A
Last name	REAKES
Phone number	
Email address	
Confirm email address	
Address	27 FAIRLAWN CRESCENT

Description of the Proposed Works

Description of the Proposed Development	
DEVELOPMENTDESCRIPTION	PROPOSED HIP TO GABLE LOFT CONVERSION, NEW ROOF ON EXISTING CONSERVA
Has this work already	

started?	No
Workstarted	
Has the work already been completed?	No

Full Site Address

Location - Full address of site	
Full address of site	
Street address	8 HIGHLAND ROAD
Town/Village	HAYWARDS HEATH
County	WEST SUSSEX
Postcode	RH16 4DP

Pedestrian and vehicle access, roads and rights of way

Pedestrian and vehicle access, roads and rights of way	
Is a new or altered vehicle access proposed to or from the public highway?	no
Is a new or altered pedestrian access proposed to or from the public highway?	no
Do the proposals require any diversions, extinguishments and/or creation of public rights of way?	no

TREESANDHEDGES

Trees and Hedges	
Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?	No
Will any trees or hedges need to be removed or pruned in order to carry out your proposal?	No
Will the proposed works affect existing car parking arrangements?	No

Authority Employee or Member

Authority Employee or Member	
With respect to the authority, I am:	None

Materials

#1.0	
MATERIALS	
Usage	Walls
Existing material	BRICK
Proposed material type	TIMBERFRAMED/TILE HUNG
Proposed material colour	TILES TO MATCH EXISTING ROOF TILES
#2.0	
MATERIALS	
Usage	Windows
Existing material	WHITE UPVC
Proposed material type	UPVC

Proposed material colour	TO MATCH EXISTING
--------------------------	-------------------

Additional Information

Label	
Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?	Yes
Please state references for the plan(s)/drawing(s)/design and access statement:	JBD/RH16/4DP/050 - LOCATION AND BLOCK PLAN JBD/RH16/4DP/051 - EXISTING PLANS JBD/RH16/4DP/052 - EXISTING ELEVATIONS JBD/RH16/4DP/053 - PROPOSED PLANS JBD/RH16/4DP/054 - PROPOSED ELEVATIONS

Ownership Certificates

Ownership Certificates	
Certificate Provided	Certificate A
Label	

Ownership Certificates

#	
Owners/Agricultural Tenants	
Name of owner/agricultural tenant	MR & MRS WHITEHEAD
Address	8 HIGHLAND ROAD, HAYWARDS HEATH
Date noticed served	07/09/2026

Ownership Certificates

Type applicant/agent name to indicate agreement	APPLICANT
Date noticed served	07/09/2026

Checklist

Checklist	
Location plan	file/87AFFAC5-25BD-461C-A2DF-780A1042BD46/files.zip
Block Plan	file/E5B353F7-D50F-407D-AEFF-6A237745BBB3/files.zip
Plans or drawings of the development.	file/E9BC88EA-0945-4A52-B033-BCA6E4090470/files.zip
Additional plans or supporting documents	file/034DB2D9-A7C8-4FA2-9934-2F83012FDA66/files.zip

Site Visit

Site Visit	
Can the site be seen from a public road, public footpath, bridleway or other public land?	No
If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?	Agent

Declaration

Type of householder?	Householder Ancillary Works
Fee	
Total charge (inc VAT)	548
I am exempt from payment	No
Declaration	
I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.	Yes
Date	07/09/2026

Submit
