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For Official use

App No:

Date Rec:

Fee:



Application for Listed Building Consent for alterations, extension or demolition of a listed building

Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

Applicant Details

Name/Company

Title

Mrs

First name

Lindsey

Surname

Green

Company Name

Address

Address line 1

Stable Cottage Lindfield Road

Address line 2

Address line 3

Town/City

Ardingly

County

West Sussex

Country

England

Postcode

RH17 6TS

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

Proposed single storey extension to form a garden room with an ensuite bedroom incorporating a glass link to the main dwelling. Proposed new canopy roof over the front entrance door.

Has the development or work already been started without consent?

- ☐ Yes
- ☒ No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ☐ Don't know
- ☐ Grade I
- ☐ Grade II*
- ☒ Grade II

Is it an ecclesiastical building?

- ☐ Don't know
- ☐ Yes
- ☒ No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- ☐ Yes
- ☒ No

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

- ☒ Yes
☐ No

If Yes, please describe and include the planning application reference number(s), if known

DM/25/0248 - Recently approved Householder Planning Application for this same proposal.

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

- ☐ Yes
☒ No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

- ☒ Yes
☐ No

If Yes, do the proposed works include

a) works to the interior of the building?

- ☐ Yes
☒ No

b) works to the exterior of the building?

- ☐ Yes
☒ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- ☒ Yes
☐ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

- ☒ Yes
☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

783 - Listed Building Consent D&A Statement
783_01B Proposed Site Location Block Plan
783_02 Existing Plan
783_03 Existing Elevations
783_04 Existing Elevations
783_05A Proposed Ground Floor
783_06A Proposed Elevations
783_07A Proposed Elevations
783_08A Proposed Elevations
2025 0410 Stable Cottage HER Heritage Statement
202425-023_WSCC_HER_Consultation_Report_(Appendix 1)_Stable Cottage

NB: The Grade II listed building in question is the applicant's neighbouring property Upper Lodge, however the applicant's property (Stable Cottage) is curtilage listed. The proposed extensions and alterations do not have any material impact on Upper Lodge, the extension and alteration works are only attached to 20th-century extensions already existing on Stable Cottage.

Materials

Does the proposed development require any materials to be used?

- ☒ Yes
☐ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:

External walls

Existing materials and finishes:

Brick facing external walls and black painted horizontal timber cladding.

Proposed materials and finishes:

Low level brick plinth with horizontal timber cladding for garden room and flat roofed extension. Oak posts and braces for roof canopies over front door and garden room. Glazed link between existing dwelling and proposed garden room.

Type:

Roof covering

Existing materials and finishes:

Plain clay tiles with bonnet hip tiles.

Proposed materials and finishes:

As existing on pitched roofs over garden room and front door canopy. Glazed roof panel for glazed link. Lead flat roof over bedroom extension.

Type:

Windows

Existing materials and finishes:

Painted timber casement windows with glazing bars on existing dwelling.

Proposed materials and finishes:

Contemporary black aluminium-framed casement / top hung windows on proposed garden room and flat roof bedroom extension. Contemporary minimal framing rooflight in proposed garden room. All other existing windows to remain as existing.

Type:

External doors

Existing materials and finishes:

Painted timber framed doors on existing dwelling.

Proposed materials and finishes:

Contemporary black aluminium-framed sliding glazed doors on proposed garden room. Glazed door within link. All other existing doors to remain as painted timber framed doors.

Type:

Boundary treatments (e.g. fences, walls)

Existing materials and finishes:

Brick party wall and timber fence along boundary facing public footpath.

Proposed materials and finishes:

As existing.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☒ Yes

☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

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Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

☒ Yes

☐ No

If Yes, please provide details

The proposal secured planning permission under application ref DM / 25 / 0248; the parish council had no objections against the proposal and the neighbour at Upper Lodge provided comments in support of the proposal.

The conservation officer did not consider the approved drawings under planning application DM/25/0248, to be contentious and described the proposed extension to be modest and sympathetic to the host building in its scale and form.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes

☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

☐ The agent

☒ The applicant

☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes

☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED *****

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

DM/25/0248

Date (must be pre-application submission)

30/01/2025

Details of the pre-application advice received

The proposal was granted planning permission under application DM/25/0248. The conservation officer did not consider the approved drawings under planning application DM/25/0248, to be contentious and described the proposed extension to be modest and sympathetic to the host building in its scale and form.

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

- ☒ Yes
- ☐ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person Role

☐ The Applicant

☒ The Agent

Title

First Name

Surname

Declaration Date

☒ Declaration made

Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Date