

LEGAL SERVICES MEMORANDUM

TO: Steve Ashdown
Head of Development Management

DATE: 19/02/2026

CC: Joanne Fisher – Instructing Officer

OUR REF: PL3: 8400

Accountancyservices

Nicholas Royle – Housing Enabling &
Development Officer

Land Charges

FROM: Section 106 Monitoring
Solomon Agutu Planning Solicitor

YOUR REF:
Legal Services

SUBJECT: Planning Obligation pursuant to S.106 Town and Country Planning Act 1990 (as amended) – relating to S106 Agreement - Highfields, West Hill, East Grinstead - DM/24/3051

Please find attached an electronic copy of the S.106 Agreement completed in this matter. Please note the following:-

Date of the S.106 Agreement:	18 February 2026]	
Parties:	Mid Sussex District Council	1)
	West Sussex County Council	(2)
	Nicholas Charles Ash and Katherin Jane Ash	(3)
	EQ Care East Grinstead Limited	(4)
	Igloo Care Ltd	(5)

The S.106 Agreement provides for the following contributions to be paid:-

<i>Contribution Description</i>	<i>Amount (£)</i>	<i>Expenditure Project</i>	<i>Trigger for Payment</i>
County Council Contributions			
Library	£15,582		Prior to First Occupation
Total Access Demand	£96,929		Prior to Firs] Occupation
District Council Contributions £13,000 BNG Monitoring Fee prior to commencement First schedule para 9			



The details and a copy of the S.106 Agreement] are being copied to land charges to enable the same to be registered as a local land charge.

An electronic copy of the original S.106 Agreement will be kept indefinitely under the above IKEN file reference. A hard copy will not be stored. All other documents pertaining to this matter will be destroyed after 6 years. I would ask you to quote this reference in the future should you have any queries or require any further advice/action to be taken in connection with this matter.

If I can be of any further assistance please do not hesitate to contact me.

Kind regards.

Solomon Agutu
Planning Lawyer