

Mark McMillen
c/o Hafiz Muhammad Naeem
NFA Architectural Consultants
128 City Road
London
EC1V 2NX

CONTACT: Catherine Cardin
PHONE: 01444 477340
E-MAIL: Catherine.Cardin@midsussex.gov.uk
DATE: 14th October 2025

Dear Sir/Madam

Reference: DM/25/1996

Description: Proposed front ground floor extension to extend the existing garage. Side first floor extension over the existing garage and utility room. Hip-to-gable loft conversion with dormers, with juliette balconies to the front elevation. (amended plans received 13.10.2025)

Location: 5 The Holt Haywards Heath West Sussex RH16 4XR

With reference to the above planning application you will be aware of the importance to the Council in determining applications according to the Government's timeframes of 8 or 13 weeks. However, under the provisions of the Town and Country Planning (Development Management Procedure) (England) Order 2015 under Section 34 (2)(c) it does allow the Local Planning Authority and the applicant to agree an extended period to determine applications:

http://www.legislation.gov.uk/ukxi/2015/595/pdfs/ukxi_20150595_en.pdf

I seek agreement with you to further extend the period available to determine the application to 14th November 2025 for the reason(s) noted below:

1. Amended plans submitted after initial submission to improve the scheme, therefore, subsequently missing committee schedule. It will not be possible to determine the application within the statutory determination date.

I would be grateful if you could confirm, in writing or by email, your agreement to this extension for the Council's records.

Yours faithfully



Ann Biggs

Planning Services Division

Ann Biggs
Assistant Director Planning and Sustainable Economy

Assistant Director Planning and Sustainable Economy

EXTIME