

## Notification of Planning Application

Sent to:  
Neighbours listed below:

CONTACT: Catherine Cardin  
PHONE: 01444 477340  
EMAIL: Catherine.Cardin@midsussex.gov.uk  
DATE: 4th March 2026

Dear Sir/Madam

**Application No: DM/26/0544**

**Proposal:**           **Proposed classroom infill extension. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.**

**Location:**           **Albourne C Of E Primary School, The Street, Albourne, Hassocks**

The above planning application has been received and an electronic copy can be viewed on our website **[www.midsussex.gov.uk/planningregister](http://www.midsussex.gov.uk/planningregister)**. You can also view the application on a computer at the Council office during normal office hours between 8.45 am and 5 pm Monday – Thursday and 8.45 am – 4 pm Fridays.

If you want to comment formally on this application, you can do this in writing via the Online Planning Register or you can also submit your comments by letter or by email to the case officer ensuring that you quote application reference number and full postal address. Your comments must be received before **25th March 2026**. Relevant planning matters which can be considered are shown on the reverse of this letter.

All letters will generally be available to view on the Council's website within 5 working days of receipt. Letters will not be formally acknowledged due to the volume of correspondence received. Once made the decision on the application can be obtained by visiting the Online Planning Register.

Please be aware that any written submission you make to us will be available to the general public and may be referred to in reports concerning the proposal. For this reason, letters marked 'Confidential' cannot be considered.

Yours faithfully



Assistant Director Planning and Sustainable Economy

## **ADVICE ON COMMENTING ON PROPOSALS**

### **Finding out about the Application**

Try and view the submitted plans and forms before you contact the Council. Either view the plans online by visiting [www.midsussex.gov.uk/planningregister](http://www.midsussex.gov.uk/planningregister), or at our offices in the Planning Reception. Your local town or parish council will also consider the application. Most have regular planning committee meetings and, if so, you may be entitled to go along to hear what is being said. It may also be possible for you to speak at the meeting and the clerk, I am sure, will be happy to advise. After the meeting, the planning committee will submit its recommendations to us for consideration alongside other submissions from interested parties.

If you don't understand any part of the proposal, please telephone the Case Officer (name and telephone number overleaf) to make an appointment.

### **What to Comment on**

The only factors that can be taken into consideration are:

- Whether the development accords with the criteria set out under the relevant planning legislation
- Factual information about the length of time a building/structure/use has been constructed or taken place
- Any other evidence to support/refute the claims being made in the application

### **How to Comment on the Application**

- Online Planning Register [www.midsussex.gov.uk/planningregister](http://www.midsussex.gov.uk/planningregister). Your email address will automatically be removed from the information that is published on the website.
- By email to: [planninginfo@midsussex.gov.uk](mailto:planninginfo@midsussex.gov.uk)
- By letter to the address overleaf

Please ensure that your comments include the application reference number and your name and address.

# ***Mid Sussex District Council***

## ***List of consultations made***

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### ***Neighbours notified for application DM/26/0544***

Initial neighbour check date:

Signed:

Date received by Officer:

| <b>Address</b>                                                     | <b>Ltr Sent</b> |
|--------------------------------------------------------------------|-----------------|
| 22 Hunters Mead,Albourne,Hassocks,West Sussex,BN6 9DL,             | 04.03.2026      |
| Pound Cottage,Henfield Road,Albourne,Hassocks,West Sussex,BN6 9DD, | 04.03.2026      |
| 21 Hunters Mead,Albourne,Hassocks,West Sussex,BN6 9DL,             | 04.03.2026      |
| 8 Hunters Mead,Albourne,Hassocks,West Sussex,BN6 9DL,              | 04.03.2026      |
| 7 Hunters Mead,Albourne,Hassocks,West Sussex,BN6 9DL,              | 04.03.2026      |
|                                                                    |                 |

| <b>Consultees</b>   | <b>Ltr Sent</b> |
|---------------------|-----------------|
| Parish Consultation | 04.03.2026      |
|                     |                 |

| <b>Site Notices</b> | <b>Printed</b> |
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