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For Official use

App No:

Date Rec:

Fee:



Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

Applicant Details

Name/Company

Title

Mr

First name

Matthew

Surname

Head

Company Name

Address

Address line 1

Ailsa Craig Abberton Field

Address line 2

Address line 3

Town/City

Hurstpierpoint

County

West Sussex

Country

GB

Postcode

BN6 9QD

Are you an agent acting on behalf of the applicant?

☐ Yes

☒ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Description of Proposed Works

Please describe the proposed works

I was not aware that planning permission was required for alterations to external finishes where no structural changes were involved and apologise for this oversight.

This application seeks retrospective planning permission for external cladding works undertaken to improve the appearance and overall integration of the property within its immediate and wider village setting.

The property previously presented a dated external appearance. In recent years, there has also been a clear trend of refurbishment and modernisation within Abberton Field, including nearby properties such as Whistlers (ref. DM/24/0259) and Fairhaven (ref. DM/25/1769), which incorporate contemporary external materials and finishes. Please refer to Appendix 1 - Properties on Abberton Field.

The cladding design draws on these local precedents, as well as other examples from within the village conservation area. Example photographs demonstrating that cladding can be successfully integrated are provided in Appendix 2 - Photographs of clad properties within the conservation area.

The renovation thus reflects a broader pattern of high-quality contemporary materials used within the immediate locality, including a recently completed fully clad dwelling in close proximity to the property, within the conservation area (see Figure 14).

The approach has not been to replicate neighbouring properties, but to introduce materials that are sympathetic to the evolving character of the street while maintaining a high-quality residential appearance.

The works are limited to external finishes only and do not alter the scale, massing, or footprint of the dwelling.

Prior to undertaking the works, immediate neighbours were informally consulted and raised no objections. Feedback from residents after the works has been positive, with the changes considered to enhance the appearance of both the property and road.

Has the work already been started without consent?

☒ Yes

☐ No

If Yes, please state when the development or work was started (date must be pre-application submission)

Has the work already been completed without consent?

☒ Yes

☐ No

If Yes, please state when the development or work was completed (date must be pre-application submission)

Materials

Does the proposed development require any materials to be used externally?

- ☒ Yes
☐ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type:

Walls

Existing materials and finishes:

The proposed materials are considered appropriate in scale, finish, and colour. They were selected to enhance the character and appearance of the property and surrounding area. Selected brickwork: Areas of existing brickwork to the front and rear elevations are retained. These have been repointed where necessary and cleaned, with no alteration to their visual appearance or material character. Please see picture : Figure 1 – Existing brickwork to be retained. Existing small rendered area: A small existing rendered section is retained and will be repainted in a white finish to match the existing appearance. Please see : Figure 2 – White render (close up). Faux stone-effect cladding: Areas of faux stone-effect cladding existed by the front door and under the bay window, Please see : Figure 6 – Previous faux stone slip.

Proposed materials and finishes:

The proposed materials are considered appropriate in scale, finish, and colour. They were selected to enhance the character and appearance of the property and surrounding area. Selected brickwork: Unchanged (as above) Cladding: The main alteration is adding horizontal weatherboard cladding to the majority of the exterior walls. • Material Type: Hardie Weatherboard • Board Profile: Square-edge horizontal boards • Fixings: Hidden • Colour: Off-white • Board Dimensions: 18cm face depth boards with c. 4cm overlap • Orientation: Horizontal • Finish / Treatment: None required • Window reveals: White uPVC to match existing windows Please see : Figure 3 – Cladding type, Figure 4 – Full view of completed house cladding, and Figure 5 – Front view of completed house cladding. Small new area of render: As seen in figure 5, a small, curved wall area (approximately 4 m²), located beneath a bay window, cannot accommodate cladding due to its shape. This section will be rendered and finished in white to match the existing rendered surfaces described in Section 3.1. In summary, the chosen materials and colours are intended to provide a clean and contemporary appearance while remaining sympathetic to the wider residential area. There are no changes to the Roof, Windows, Rainwater goods or Roof junction.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- ☒ Yes
☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

MH02 - Existing elevations pdf
MH03 - Proposed elevations pdf
Materials Photographs pdf
Design and access pdf
Appendix 1 Properties on Abberton Field pdf
Appendix 2 Photographs of clad properties in the conservation area pdf

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

- ☐ Yes
☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

- ☐ Yes
☒ No

Pedestrian and Vehicle Access. Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

- ☐ Yes
☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

- ☐ Yes
☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

- ☐ Yes
☒ No

Parking

Will the proposed works affect existing car parking arrangements?

- ☐ Yes
☒ No

Biodiversity net gain

Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990 sets out that every planning permission granted for the development of land in England shall be deemed to have been granted subject to the 'biodiversity gain condition' requiring development to achieve a net gain of 10% of biodiversity value.

This is subject to exemptions, an exemption applies in relation to planning permission for a development which is the subject of a householder application, within the meaning of article 2(1) of the Town and Country Planning (Development Management Procedure) (England) Order (2015)*.

Applicants for planning permission are required to make a statement as to whether they believe the biodiversity gain condition will apply if permission is granted, please confirm:

☒ It is my belief that if permission is granted for the development to which this application relates the biodiversity gain condition would not apply

*A 'householder application' means an application for planning permission for development for an existing dwellinghouse, or development within the curtilage of such a dwellinghouse for any purpose incidental to the enjoyment of the dwellinghouse which is not an application for change of use or an application to change the number of dwellings in a building.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- ☒ Yes
- ☐ No

Is any of the land to which the application relates part of an Agricultural Holding?

- ☐ Yes
- ☒ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

- ☒ The Applicant
- ☐ The Agent

Title

Mr

First Name

matthew

Surname

head

Declaration Date

14/05/2026

☒ Declaration made

Declaration

I/We hereby apply for Householder planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

matthew head

Date

14/05/2026