



Charles Church

30 September 2026

Mid Sussex District Council
Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

For the Attention of Steven King, Team Leader, Major Development

Dear Sir/Madam

**Re: Land East of Keymer Road and South of Folders Lane, Burgess Hill
Non-material amendment to planning permission ref. DM/22/3049.**

We write to apply for a non-material amendment to seek revisions to the approved plans under full planning permission ref. DM/22/3049. These revisions are required to the Charles Church Developments Ltd, Southern phase of this development site.

These revisions are proposed, as follows:

- Amendment to turning head opposite Plots 182/183 and new turning head opposite Plots 180/181.
- Provision of parking bay adjacent to turning head opposite Plots 182/183.
- Provision of footpath along eastern edge of open space between Plots 163 and 188.

A retained tree that was not identified by the tree survey is obstructing the construction of the turning head opposite plots 182/183 as shown on the approved site layout. Therefore, a new turning head is proposed instead in the location previously shown for the foul pumping station that is no longer required.

The shapes of the drainage basins in Fields 5, 6 and 7 were amended at the discharge of condition stage and S104 discussions to accommodate constraints with the retained habit area (Field 7), attenuation crate storage volume requirements and root protection areas of the surrounding trees. The timber boardwalk around pond in Field 7 is also amended to a hoggin footpath as a boardwalk is no longer required following reshaping of the pond. This amendment improves long term safety and maintenance requirements. The proposed layout drawings and drainage details are updated to include these changes to the drainage basins.

A schedule of the non-material revisions including a list of the revised drawings accompanies this planning application.

Charles Church Thames Valley

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Please contact the writer if you have any queries or require any further information.

Yours faithfully



Mark Hendy
Senior Planning Manager



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