

Clock Tower House, Lewes Road, Lindfield, West Sussex, RH16 2LH
Telephone: 01444 484711 Facsimile: 01444 484799



Architects & Planning Consultants

GRM/zyf/1925/C.01

Mr S Ashdown, DC Planning Manager
Mid Sussex District Council
Oaklands
Haywards Heath
West Sussex,
RH16 1SS

10 August 2026

Dear Sir

Planning Application

**Proposed Apartment Conversion & Rear/Side Extension & Associated Alterations
75 Mill Road, Burgess Hill, West Sussex, RH15 8DY**

I write with regard to the above property and confirm we have been instructed by our client's BCE Investments to submit a planning application to convert & extend the existing semi-detached house at the side and rear together with associated alterations.

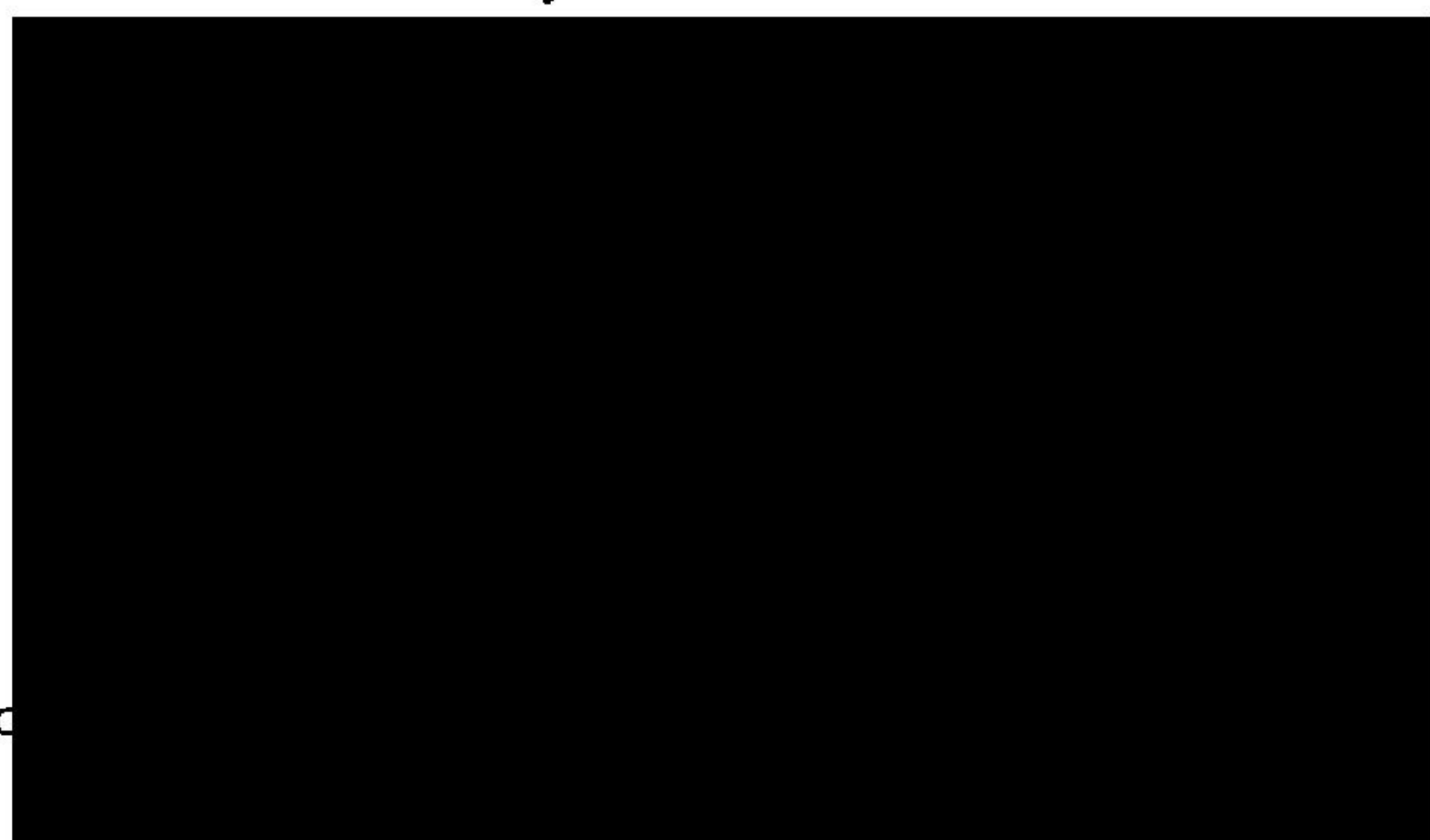
Accordingly, we attach our client's detailed planning application comprising:

- Pdf copy of the application forms including certificates
- Pdf copy of drawing number of drawing 1925.MS01 – Existing Floor Layouts & Elevations
- Pdf copy of drawing number of drawing 1925.P01 – Proposed Floor Layouts & Elevations & Existing Elevations
- Pdf copy of drawing number of drawing 1925.P02 – Proposed Cycle/Garden Store Floor Layout & Elevations
- Pdf copy of drawing number of drawing 1925.P03 – Existing On-Plot Parking/Waste Collection & Proposed On-Plot Parking/Waste Collection
- Pdf copy of a Site Location drawing 1925.SP01
- Pdf copy of a Site Location drawing 1925.SP02
- Application fee cheque in the sum of £3,660.00

We would ask that prior to completion of your deliberations and preparation of your committee report, we be given the opportunity to discuss any issues of concern.

Should you have any queries or require additional information, please do not hesitate to contact me.

Yours faithfully



CC. BCE Investments
RIBA
Chartered Practice

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