

From: Tom Norris <tom.norris@drawplans.co.uk>
Sent: 09 April 2025 09:18:58 UTC+01:00
To: "Steven King" <Steven.King@midsussex.gov.uk>
Subject: RE: DM/24/2995
Attachments: DM-24-2932 - amended application form.pdf

Morning Steven,

Apologies, amended form attached.

Kind regards

Tom Norris | Senior Architectural Consultant



Draw Plans "London's Leading Extension Designers For Adding Space + Value"

Tel: 020 3921 0745

Email: tom.norris@drawplans.co.uk

Website: www.drawplans.uk

From: Steven King <Steven.King@midsussex.gov.uk>
Sent: 07 April 2025 14:07
To: tom.norris@drawplans.co.uk
Subject: RE: DM/24/2995

Dear Tom

I don't believe that I have seen a response to my e mail of 13th December regarding this non-material amendment application.

If you wish to proceed with the non-material amendment application, I will need the site address corrected on the non-material amendment application form.

I look forward to hearing from you.

Regards

Steven King, BSc (Hons) Dip TP, MRTPI
Team Leader, Major Development
Development Management
01444 477556
www.midsussex.gov.uk

Working together for a better Mid Sussex

From: Steven King <Steven.King@midsussex.gov.uk>

Sent: 13 December 2024 08:54

To: tom.norris@drawplans.co.uk

Subject: RE: DM/24/2995

Dear Tom

That would be the correct form to make a planning application under section 73 of the Town and Country Planning Act 1990 to amend the condition on the original planning permission that lists the approved plans. This would need to be accompanied with the planning fee of £293 and the plans of the proposed changes.

To continue with the determination of the nonmaterial amendment application, I would need the address corrected on the nonmaterial amendment application form.

Regards

Steven King, BSc (Hons) Dip TP, MRTPI
Team Leader, Major Development
Development Management
01444 477556
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From: Tom Norris <tom.norris@drawplans.co.uk>

Sent: 13 December 2024 06:21

To: Steven King <Steven.King@midsussex.gov.uk>

Subject: RE: DM/24/2995

Morning Steven,

The application I sent for the exterior design changes was a Section 73 application with the updated address. Is it just the fee that is required now or am I using the wrong form?

Kind regards

Tom Norris | Senior Architectural Consultant



Draw Plans "London's Leading Extension Designers For Adding Space + Value"

Tel: 020 3921 0745

Email: tom.norris@drawplans.co.uk

Website: www.drawplans.uk

From: Steven King <Steven.King@midsussex.gov.uk>

Sent: 12 December 2024 19:28

To: tom.norris@drawplans.co.uk

Subject: RE: DM/24/2995

Dear Tom

Thanks for sending this through. Apologies if my e mail wasn't clear, but what I need for the current nonmaterial amendment application to be determined is the address being corrected on the application form for a nonmaterial amendment application. I am afraid that the application would not be approved as I don't think what has been shown is a nonmaterial amendment.

In order to apply for these changes what is needed is a new section 73 planning application, with the appropriate fee.

I hope this clarifies the position.

Regards

Steven King, BSc (Hons) Dip TP, MRTPI
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From: Tom Norris <tom.norris@drawplans.co.uk>

Sent: 12 December 2024 16:23

To: Steven King <Steven.King@midsussex.gov.uk>

Subject: RE: DM/24/2995

You don't often get email from tom.norris@drawplans.co.uk. [Learn why this is important](#)

Hi Stephen,

Again, thank you for your email.

A new application is attached for the proposals to change the roof design. The address has been updated as suggested.

Let me know if you need anything else.

Kind regards

Tom Norris | Senior Architectural Consultant



Draw Plans "London's Leading Extension Designers For Adding Space + Value"

Tel: 020 3921 0745

Email: tom.norris@drawplans.co.uk

Website: www.drawplans.uk

From: Steven King <Steven.King@midsussex.gov.uk>

Sent: 11 December 2024 15:51

To: tom.norris@drawplans.uk

Subject: DM/24/2995

Dear Tom

Non Material Amendment to planning application DM/21/1118 - to allow changes to the roof design. Reduction in the number of windows and repositioning of windows.

I'm writing with regards to the above nonmaterial amendment application.

Looking at the planning application file, the site has been incorrectly described on the application form as East Lodge, Malthouse Lane. This will need to be corrected, and I would suggest that 'land to the south of Contego Safety, Wearmaster House, Malthouse Lane' would be more accurate.

With regards to the content of the application, the Planning Practice Guidance provides guidance on what may be considered to be a nonmaterial amendment. In my view the proposed changes that are shown on this application could not be approved as a nonmaterial amendment. They make clear and noticeable changes to the external appearance of the building and therefore would need to be the subject of a new planning application. I would suggest that a planning application under section 73 of the Town and Country Planning Act 1990 would be the appropriate way to seek consent for these proposed changes.

In light of the above, if you would like the current application to be determined, the application form will need to be corrected to refer to the right site address. If you wish to withdraw the current application, please let me know.

I look forward to hearing from you.

Regards

Steven King, BSc (Hons) Dip TP, MRTPI
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