

From: Laura Downs <Laura.Downs@naturespaceuk.com>
Sent: 30 April 2026 17:01:58 UTC+01:00
To: "David@marmaladelondon.co.uk" <David@marmaladelondon.co.uk>;
"phil@marmaladelondon.co.uk" <phil@marmaladelondon.co.uk>
Cc: "NatureSpace Partnership" <info@naturespaceuk.com>; "Hamish Evans"
<hamish.evans@midsussex.gov.uk>
Subject: Licence authorisation pack (Old Park Lodge: 202503065a2)- IMPORTANT
DOCUMENTS
Attachments: Impact Plan Old Park Lodge 202503065 V02.pdf, DLL Licence West Sussex WML-
OR177.pdf, GCN-Capture-Activities-Template.xlsx, NatureSpace Best Practice Principles March 2021.pdf,
Mid Sussex District Council Authorisation 202503065a2 Old Park Lodge.pdf

Good afternoon,

Please find attached a copy of your authorisation paperwork to work under great crested newt
District Licence WML-OR177 held by Mid Sussex District Council.

Attachments

You will find attached:

- Your written authorisation document
- Your agreed Impact Plan under the licence
- The Council's licence WML-OR177
- NatureSpace Best Practice Principles
- NatureSpace GCN Capture Activities Template

Please ensure that all documents are available on site at all times and can be accessed as
required.

Annual Reporting

Please be aware that as an authorised developer under the great crested newt district licence, you will be contacted at the end of each year to fulfil your annual reporting duties under this licence. NatureSpace will inform you of the exact deadline each year, but this is typically set for mid-January of the following year.

Please ensure the attached NatureSpace GCN Capture Activities Template is used to record all GCN capture, exclusion, and relocation activities conducted on this site.* Using this template will make it easier for you to track and submit these activities as part of your annual reporting requirements at the end of the year. You may also wish to share the template with your appointed site ecologist, if applicable.

**subject to these activities being permitted under the District Licence on your NSP Certificate.*

Practical steps

Please also ensure that a copy of the documentation is passed onto all ecologists working on site, and that all other site workers are familiar with the recommended Best Practice guidance. Prior to commencing on site, also ensure that any ecologists and key site workers are authorised in writing (and written records kept).

Note: Please be aware that whilst we appreciate that during the lifetime of a project things change, the documents provided have been assessed based on current permitted plans. If the permitted plans change at any point, it could render this authorisation null and void. Please get in touch with NatureSpace asap to explore any changes that you wish to make.

As part of regulatory reporting, NatureSpace is running an evaluation in order to measure benefits to developers. Please fill in the following survey (approx. 5 mins) to have your say and contribute towards scheme improvement.

<https://forms.office.com/e/RgEWTzEqnp>

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If you have any questions or would like to discuss at any point, please do let me know.

Thank you.

Laura Downs (*she/her*)

District Licensing Officer (Great Crested Newts) – West Sussex

NatureSpace Partnership

e: Laura.Downs@naturespaceuk.com

m: 07356 159774

w: www.naturespaceuk.com

Company operating hours: Monday to Thursday 09:00 - 17:00



