

25th April 2025

The Planning Department  
Oaklands  
Oaklands Road  
Haywards Heath  
West Sussex  
RH16 1SS

Dear Sir/ Madam

**Full Planning Application for minor external refurbishment works to enhance the appearance of the buildings, consisting of new timber cladding and decorative paint finish to doors, windows and entrance canopy.**

**Unit 15 & 16, Birches Industrial Estate, East Grinstead, RH19 1XZ.**

PRC Architecture and Planning Ltd has been instructed by our client, Royal London Asset Management, to submit a full planning application for minor external refurbishment works to enhance the appearance of the buildings, consisting of new timber cladding and decorative paint finish to doors, windows and entrance canopy. The application has been submitted via the Planning Portal (ref. no. PP-13972465).

**Policy Position:**

The site is located within the designated Birches Industrial Estate, safeguarded under policy SA34 of the Site Allocations Plan. Policy DP26 of the District Plan requires the highest quality of design that has taken account of the surroundings of the site.

**Planning Issues:**

**Principle of Use:** The principle of use is unchanged and therefore acceptable in policy terms.

**Landscape & Ecology:** There is no change to the current position. No landscaping will be changed or lost. The proposal is de minimis and would not require any BNG.

**Flood Risk and Drainage:** There will be no change to the drainage position from the existing. The site is less than 1ha and in flood zone 1 so no FRA is required.

Should you have any questions please do not hesitate to email the address set out below.

For and on behalf of PRC Architecture and Planning Ltd

Chris Malone

Planner

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