



n j a town planning Ltd

## Applications & Appeals Services

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FAO: Planning and Sustainable Economy  
Mid Sussex District Council  
Oaklands  
Oaklands Road  
Haywards Heath  
West Sussex  
RH16 1SS

NJA Ref:25/241

03 November 2025

### **CLASS MA PRIOR NOTIFICATION APPLICATION SUBMISSION**

Dear Sir / Madam

**Applicant:** Mr D Dawson, Scandia Hus  
**Proposal:** Class MA Prior Notification for the conversion of offices to two flats (Use Class C3)  
**Site:** Crown Lodge, Cantelupe Road, East Grinstead, RH19 3BJ

On behalf of the Applicants, please find enclosed a completed electronic application for the above proposal. The application comprises the following documents together with the fee which has been paid separately:

- Application form
- Planning Statement
- Drawings
  - L01 – Location Plan
  - X01 Rev C - Proposed Floor & Roof Plans
  - 04 Rev D - Proposed Dwelling Elevations
  - 05 Rev C - Proposed Dwelling Sections AA
  - EX02 Rev B - Existing Office Floor & Roof Plans

I trust that the above documents are in order to enable you to validate the application.  
If you have any queries, please do not hesitate to contact me on the above numbers.

Yours faithfully



**Nikolas J. Antoniou**  
**BSc HONS DIPTP MRTPI**  
**Chartered Town Planner**  
**For and on behalf of NJA Town Planning Limited**