

WML-A13a-E5a&b – WORK SCHEDULE FOR BAT LICENCE



Site name and address (as stated on the application form or licence granted): Woodfield House, Isaacs Lane Burgess Hill West RH15 8RA Sussex

Please ensure that the work schedules are S.M.A.R.T and appropriate timescales are provided for each activity, to fit with order of events. Complete these schedules to show timings for all categories of work (mitigation and compensation measures), and to show the main construction period. The most common activities are listed here, and you can add up to 6 more if needed. Leave blank if not applicable. Enter timing by stating **start and end dates, to nearest month and year** (see first lines for examples). Enter comments if you need to clarify timings. For very complex schemes (e.g. high impact or phased development schemes) if additional lines are needed please do add in. This work schedule will form part of any bat licence.

E5a

PLEASE INCLUDE DATE OF SUBMISSION (e.g. 01 July 2016). This will be referenced in the annex → 13th March 2026		
Activity	Timing	Comments
Pre- development activity		
<i>Example: Bat house creation (in advance of licence)</i>	<i>Sept-14 to Nov-14</i>	<i>Also put up 3 bat boxes before end of December 2015, in advance of works commencing</i>
Creation of standalone bat feature/s (state completed and fit for purpose if created <u>before</u> licensable works due to commence)		
Installation of bat boxes pre-development works (state completed and fit for purpose if created <u>before</u> licensable works due to commence)	April 2026	Deployment of 8 tree mounted bat boxes prior to any demolition / tree felling, in line with Figure E3. These bat boxes will be retained post development as part of the mitigation and compensation roosts.

Permanent exclusion measures (e.g. use of one-way excluders prior to permanent blocking of access points or destruction of roost)		
Mid-development activity		
<i>Example: Capture exercise (e.g. by hand /hand-held nets, etc)</i>	<i>Sept-2016</i>	<i>By hand</i>
Pre-works inspection by Named Ecologist or Accredited Agent	April 2026 to November 2026	Pre-works inspection by Named Ecologist or Accredited Agent B4: One single presence/likely absence survey, in the form of a dusk emergence survey and endoscope inspection, in April.
Installation of protective measures (e.g. separation membranes whilst working in lofts)		
Disturbance by noise, illumination or vibration (please specify)	April 2026 to November 2026	Disturbance through site set up such as installation of scaffolding. Works will be undertaken in suitable weather conditions. If the ambient temperature drops, works will cease. Use of scaffolding and other structures, such as scaffold meshing, will be designed to ensure it is a suitable distance from any retained roosts, including roost access location/flight lines, and that access locations to the roosts are not disturbed or obstructed during site set up, ahead of the supervised destructive search.
Temporary exclusion measures (e.g. use of one-way excluders with access re-instated following works)		
Permanent exclusion measures (e.g. use of one-way excluders prior to permanent blocking of access points or destruction of roost)	April 2026 to November 2026	If required, installation of one-way systems to prevent bats from accessing the roosting locations; placing any captured bats found during the pre-installation endoscope survey into one of the bat boxes. Exclusion devices will be installed prior to any works on these features if feasible. To be completed by Named Ecologist or Accredited Agent.

		Works will be undertaken in suitable weather conditions. If the ambient temperature drops, works will cease. One-way exclusion systems would only be successful to ensure that no bat is present, if temperatures remain above 8°C for a period of five consecutive days after the system has been installed.
Capture exercise (e.g. by hand / hand-held nets, etc – please state)	April 2026 to November 2026	Using endoscope inspection prior to installation of one-way systems and/or soft-strip of building. Named ecologist or accredited agent will check the feature prior to destruction. If any bats are present, they will be captured by hand by the named ecologist or accredited agent and placed into a bat box. Works will be undertaken in suitable weather conditions. If the ambient temperature drops, works will cease works will be undertaken in suitable weather conditions. If the ambient temperature drops, works will cease (i.e., in November in suitable weather conditions when it is dry and mild and after temperatures have not dropped below 8°C for 4 consecutive preceding days).
Destructive search by soft demolition	April 2026 to November 2026	The roost areas and other potential roosting features on the building, externally and internally, will be carefully dismantled by hand under the supervision of the named ecologist or accredited agent. Works will be undertaken in suitable weather conditions. If the ambient temperature drops, works will cease orks will be undertaken in suitable weather condtions. If the ambient temperature drops, works will cease (i.e., in November in suitable weather conditions when it is dry and mild and after temperatures have not dropped below 8°C for 4 consecutive preceding days).

During development		
<i>Example: Mechanical demolition</i>	<i>Oct-2016</i>	<i>Buildings X and Y will be knocked down after sign off from Named Ecologist</i>
Mechanical demolition of all or part of structures (once declared free of bats by Named Ecologist or Accredited Agent) – please state	April 2026 to November 2026	The demolition works will only be completed once the building has been declared free of bats by the named ecologist or accredited agent.
Construction period start and end dates	April 2026 to November 2026	Once the Named Ecologist of Accredited Agent has declared the building is free of bats.
Site checks and maintenance during construction	April 2026 to November 2026	Monthly compliance checks by Named Ecologist or Accredited Agent to assess how construction is progressing.
	April 2026 to November 2026	An additional 16 integrated bat boxes will be installed in buldings during the construction phase. The 24 bat boxes installed prior and during the works, will mitigate and compensate for the day roosts lost.
Post construction mitigation/compensation on 'development' site or other (provide details below)		
<i>Example: Installation of access points and bat boxes</i>	<i>Feb-2017</i>	<i>Access points will be installed after completion of new roof structure; remaining 3 x bat boxes installed by end of this month.</i>
Creation of mitigation/compensation <u>post development</u> (e.g. installation of bat tubes, bricks, boxes, access points, etc – specify in comments section)	April 2026 to November 2026	An additional 16 integrated bat boxes or bat ridge access boxes will be installed in new buildings.
Habitat reinstatement or restoration (following temporary impacts)		
Hedgerow or woodland planting (please specify)		

E5b) Post-development works - type a "Y" where each activity will occur for a given year and leave blank for no activity.

Year:	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Monitoring												
Habitat management												
Site maintenance												

Year:	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039
Monitoring	Y		Y									
Habitat management												
Site maintenance												