



Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

PP-15066417

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For Official use

App No:

Date Rec:

Fee:

Application for Removal or Variation of a Condition following Grant of Planning Permission or Listed Building Consent

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	60
Suffix	
Property Name	
Address Line 1	Blunts Wood Road
Address Line 2	
Address Line 3	West Sussex
Town/city	Haywards Heath
Postcode	RH16 1NB

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
531925	124459

Description

Applicant Details

Name/Company

Title

First name

A

Surname

Murrell

Company Name

Address

Address line 1

60 Blunts Wood Road

Address line 2

Address line 3

Town/City

Haywards Heath

County

West Sussex

Country

Postcode

RH16 1NB

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Agent Details

Name/Company

Title

Mrs

First name

Kelly

Surname

McNally

Company Name

KM Architecture

Address

Address line 1

Marine House

Address line 2

151 Western Road

Address line 3

Town/City

Haywards Heath

County

Country

GB

Postcode

RH16 3LH

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

New porch to front of the house, Extension of utility room, Extension out from rear of garage and removal of wall between kitchen and dining room to form one room and raising roof of garage to create room above.

Reference number

DM/25/1145

Date of decision (date must be pre-application submission)

31/07/2025

Please state the condition number(s) to which this application relates

Condition number(s)

Condition 2

Has the development already started?

☒ Yes

☐ No

If Yes, please state when the development was started (date must be pre-application submission)

20/04/2026

Has the development been completed?

☐ Yes

☒ No

Condition(s) - Variation/Removal

Please state why you wish the condition(s) to be removed or changed

The proposed variation of condition would allow for the window above the garage door (east elevation) to be omitted, and for two Velux roof windows to be added in its stead.

The approved window position was permitted through compromise following negotiation with the case officer relating to the proposed raised height of the garage roof.

Extract from the Delegated Decision, dated 31.07.2025:

“Revised plans have therefore been provided that have reduced the proposed roof hight[sic]. Whilst it would be taller than neighbouring properties it would not appear excessively high or visually jarring. It is considered that the proposed increase would not result in the garage appearing overly dominant in relation to the main house and the use of materials to match would provide a consistent finish. A first floor window has been included, however this is consistent with neighbouring properties. It is therefore concluded that the revised plans would not result in works that would be significantly harmful to the character of the building or the character of the surrounding area.”

In practical terms, the approved window cill height is unsuitable for the proposed accommodation (only 45cm from floor level). Whilst the omission of the approved window means that the proposals would lose some similarity with neighbouring properties, the resultant blank wall would only be 75cm taller than the original and existing blank façade.

If you wish the existing condition to be changed, please state how you wish the condition to be varied

The 'Plans Referred to in Consideration of this Application' should change to:

"Proposed Block Plan 2086_00_11 - Version B
Proposed Floor Plans 2086_00_13 - Version B
Proposed Elevations 2086_00_14 - Version B"

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
- ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
- ☒ The applicant
- ☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
- ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

DM/25/1145

Date (must be pre-application submission)

03/07/2026

Details of the pre-application advice received

Informally I would advise that design concerns could be raised, due to the blank first floor front elevation that would be created, and the application may not be supported.

Please note, the above represents my informal view only based on the information contained in your enquiry. It does not prejudice the Council from making whatever decision it considers appropriate on any application subsequently submitted.

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

E.g. All the land is owned by a single individual

☒ Yes

☐ No

Is any of the land to which the application relates part of an Agricultural Holding?

☐ Yes

☒ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

*** "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.**

**** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

☐ The Applicant

☒ The Agent

Title

Mrs

First Name

Kelly

Surname

McNally

Declaration Date

07/07/2026

☒ Declaration made

Declaration

I/We hereby apply for Removal/Variation of a condition as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Kelly McNally

Date

07/07/2026