

From: Nicholas Edmonston <nicholas@ckaa.co.uk>
Sent: 12 August 2025 13:00:35 UTC+01:00
To: "Rachel Richardson" <rachel.richardson@midsussex.gov.uk>
Cc: "Francesca Winslow" <francesca@prhomesdirect.com>; "Joanne Fisher" <Joanne.Fisher@midsussex.gov.uk>; "Gary Winslow" <prhomesdirectltd@gmail.com>
Subject: Re: 2025.07.29 RE: DM/25/1107 1–3 Barclay Court, Market Place, Haywards Heath, RH16 1DB.
Attachments: List of drawings.xlsx, 3428 12D Proposed Site Layout.pdf, 3428 14E Proposed Ground.pdf, 3428 18H Proposed Elevations.pdf, 3428 28B 1 to 20 Details.pdf, 3428 29B 1 to 20 Section.pdf, 3428 30B 1 to 20 Section.pdf, 3428 31B 1 to 20 Section.pdf, 3428 32B 1 to 20 Section.pdf, 3428 33A Third Floor Front Elevation.pdf, 3428 34A Third Floor Rear Elevation.pdf, 3428 35A Third Floor Side Elevations.pdf, 3428 36A Window details.pdf

Hi Rachel

I attach a spreadsheet showing the revisions and when they were sent.

There are later versions of 15,16, 17 but these were changes to show internal structure for building regulations purposes, so the original submitted drawings can still be used.
I attach all drawings that were revised.

Kind regards

Nicholas Edmonston

CKA Architectural
www.ckaa.co.uk
nicholas@ckaa.co.uk
01323 729516

On 12 Aug 2025, at 11:51, Rachel Richardson
<rachel.richardson@midsussex.gov.uk> wrote:

Hi Nicholas,

If its any help, I don't have any record of receipt of drawing no.s

DM/25/1108

3428 15 D
3428 16 D, and
3428 17 F.

DM/25/1107

The above and,
28 B

Many thanks,

Rachel.

Rachel Richardson Bsc (Hons) DIP TP MRTPI
Senior Planning Officer
Development Management
www.midsussex.gov.uk
01444 477 224

Please note I work part-time (usually over Monday to Thursday) and from home Monday to Wednesday.

From: Nicholas Edmonston <nicholas@ckaa.co.uk>
Sent: 12 August 2025 10:39
To: Francesca Winslow <francesca@prhomedirect.com>
Cc: Rachel Richardson <rachel.richardson@midsussex.gov.uk>; Joanne Fisher <Joanne.Fisher@midsussex.gov.uk>; Gary Winslow <prhomedirectltd@gmail.com>
Subject: Re: 2025.07.29 RE: DM/25/1107 1–3 Barclay Court, Market Place, Haywards Heath, RH16 1DB.

Hi Rachel

Please find attached updated statement clarifying the changes.

Kind regards

Nicholas Edmonston

CKA Architectural
www.ckaa.co.uk
nicholas@ckaa.co.uk
01323 729516

On 12 Aug 2025, at 10:08, Francesca Winslow <francesca@prhomedirect.com> wrote:

Hi Rachel,

Thank you for your email - I can confirm there have been no changes to the drawings since Nicholas sent over the most recent schedule of revisions to yourself.

The last revisions would have been relating to the matter of the landscaping I believe.

Thank you.

Kind regards,

Francesca Winslow
PR Homes Direct

Mobile: 07860608933

Website: newhomessussex.com

From: Rachel Richardson <rachel.richardson@midsussex.gov.uk>

Sent: Tuesday, August 12, 2025 9:56 am

To: Francesca Winslow <francesca@prhomesdirect.com>

Cc: Joanne Fisher <Joanne.Fisher@midsussex.gov.uk>

Subject: RE: 2025.07.29 RE: DM/25/1107 1-3 Barclay Court, Market Place, Haywards Heath, RH16 1DB.

Hi Francesca,

Thank you for your email.

As advised last week I am currently working on your applications.

You very recently sent me a schedule of revisions (drawings) so that I can cross reference with the decisions once I have drafted the report/letter. Please can you confirm if there have been any further changes since you sent this to me, and update and return if this is the case.

I want to ensure I have all the changes we have agreed to, during the course of the applications.

I look forward to hearing from you at your earliest convenience.

Kind regards,

Rachel.

Rachel Richardson Bsc (Hons) DIP TP MRTPI
Senior Planning Officer
Development Management
www.midsussex.gov.uk
01444 477 224

Please note I work part-time (usually over Monday to Thursday) and from home Monday to Wednesday.

From: Francesca Winslow <francesca@prhomedirect.com>
Sent: 12 August 2025 09:23
To: Rachel Richardson <rachel.richardson@midsussex.gov.uk>
Subject: Re: 2025.07.29 RE: DM/25/1107 1–3 Barclay Court, Market Place, Haywards Heath, RH16 1DB.

Hi Rachel,

I hope you are well.

We have this morning received an email from our bank advising that, due to the delays in resolving this matter and the fact we have been unable to start works in line with the original date we provided for discharge, they may have to reconsider our existing build facility. This is a critical concern, the extended timeline is now directly impacting the viability of the project and our ability to deliver on committed timescales.

As you will appreciate, prolonged uncertainty creates significant financial risk for us and our partners. We have contractors, suppliers, and a programme in place that cannot proceed until this is resolved.

We therefore urge that this matter is brought to a conclusion as a priority so that the discharge of conditions can be finalised without further delay. We are ready to action any final requirements

immediately and will provide whatever additional information or clarification is needed without hesitation.

We trust you understand the urgency and seriousness of this situation, and we would be grateful for your confirmation of when we can expect the final sign-off so that we can feedback to our lender.

Thank you for your continued cooperation Rachel.

Kind regards,

Francesca Winslow
PR Homes Direct

Mobile: 07860608933
Website: newhomessussex.com

From: Francesca Winslow <francesca@prhomesdirect.com>
Sent: Monday, August 11, 2025 9:24:09 AM
To: Rachel Richardson <rachel.richardson@midsussex.gov.uk>
Cc: David Thompson <David.Thompson@midsussex.gov.uk>
Subject: Re: 2025.07.29 RE: DM/25/1107 1–3 Barclay Court, Market Place, Haywards Heath, RH16 1DB.

Hi Rachel

I hope you are well.

As you mentioned we might hear from you late last week or early this week, I just wanted to check in to see if there's any final feedback on the drainage matter. We're hopeful things are moving towards a positive conclusion so we can get the discharge of conditions application wrapped up.

Thanks very much for your time and support on this.

Kind regards,

<image001.jpg>

From: Francesca Winslow <francesca@prhomesdirect.com>
Sent: Thursday, August 7, 2025 5:09:53 PM
To: Gary Winslow <prhomesdirectltd@gmail.com>; Rachel Richardson <rachel.richardson@midsussex.gov.uk>
Cc: David Thompson <David.Thompson@midsussex.gov.uk>
Subject: Re: 2025.07.29 RE: DM/25/1107 1–3 Barclay Court, Market Place, Haywards Heath, RH16 1DB.

Hi Rachel,

Thank you for your update – much appreciated.

I look forward to hearing from you towards the end of this week or early next week, once you've had a chance to review the applications. Please let me know if you need anything further from me in the meantime.

Kind regards,

<image001.jpg>

From: Francesca Winslow <francesca@prhomesdirect.com>
Sent: Monday, August 4, 2025 4:10:16 PM
To: Gary Winslow <prhomesdirectltd@gmail.com>; Rachel Richardson <rachel.richardson@midsussex.gov.uk>
Cc: David Thompson <David.Thompson@midsussex.gov.uk>
Subject: Re: 2025.07.29 RE: DM/25/1107 1–3 Barclay Court, Market Place, Haywards Heath, RH16 1DB.

Hi Rachel,

I hope you are well.

I just wanted to follow up and ask if you have heard anything back from the drainage team regarding our application. They mentioned in their email on Wednesday 30th July last week that they would be in touch with you after speaking with the Engineer, so I wanted to check if there has been any update since then.

Thank you for your help as always.

Kind regards,

<image001.jpg>

From: drainage <drainage@midsussex.gov.uk>
Sent: Wednesday, July 30, 2025 10:07:41 AM
To: Francesca Winslow <francesca@prhomesdirect.com>; Gary Winslow <prhomesdirectltd@gmail.com>
Cc: drainage <drainage@midsussex.gov.uk>; David Thompson <David.Thompson@midsussex.gov.uk>; Rachel Richardson <Rachel.Richardson@midsussex.gov.uk>
Subject: RE: 2025.07.29 RE: DM/25/1107 1–3 Barclay Court, Market Place, Haywards Heath, RH16 1DB.

Good morning Francesca,

There is a statutory lead time of 10 days from receipt of new information.

I will put a call into the Engineer later today to assess a response time for you and will do our best to achieve a quicker response.

Do allow me the opportunity to address and I will advise once I have spoken with the Engineer. If I could ask that you revert your email communication back to Rachel Richardson that would be appreciated.

Many thanks,

Best Wishes
Emma

Drainage and Flood Risk Co-Ordinator
Corporate Estates & Facilities Business Unit
Telephone: 01444477279
emma.jackson@midsussex.gov.uk
www.midsussex.gov.uk

From: Francesca Winslow <francesca@prhomedirect.com>
Sent: 30 July 2025 09:10
To: Emma Jackson <emma.jackson@midsussex.gov.uk>; Gary Winslow <prhomedirectltd@gmail.com>
Cc: drainage <drainage@midsussex.gov.uk>
Subject: Re: 2025.07.29 RE: DM/25/1107 1–3 Barclay Court, Market Place, Haywards Heath, RH16 1DB.

Hi Emma,

I hope you're well and thank you again for confirming receipt of the Southern Water approval and S106 letters.

If the drainage consultants are able to review the email today, it would be hugely appreciated, as this would allow us to progress and bring the discharge application to a close.

Please don't hesitate to let me know if there's anything further you need from our side.

Thank you.

Kind regards,

<image001.jpg>

From: Emma Jackson <emma.jackson@midsussex.gov.uk>
Sent: Tuesday, July 29, 2025 4:06:02 PM
To: Francesca Winslow <francesca@prhomedirect.com>; Gary Winslow <prhomedirectltd@gmail.com>
Cc: Rachel Richardson <Rachel.Richardson@midsussex.gov.uk>; drainage <drainage@midsussex.gov.uk>
Subject: 2025.07.29 RE: DM/25/1107 1–3 Barclay Court, Market Place, Haywards Heath, RH16 1DB.

Dear Francesca,

Received with thanks and sent forward to the Engineers.

We will be in touch in due course.

Best Wishes

Emma

Drainage and Flood Risk Co-Ordinator
Corporate Estates & Facilities Business Unit
Telephone: 01444477279
emma.jackson@midsussex.gov.uk
www.midsussex.gov.uk

From: Francesca Winslow <francesca@prhomedirect.com>
Sent: 29 July 2025 15:26
To: Emma Jackson <emma.jackson@midsussex.gov.uk>; Gary Winslow <prhomedirectltd@gmail.com>
Subject: Fwd: 1–3 Barclay Court, Market Place, Haywards Heath, RH16 1DB.

You don't often get email from francesca@prhomedirect.com. [Learn why this is important](#)

Hi Emma,

I hope you are doing well.

Rachel has advised me that you required written approval from Southern Water as the final step prior to discharge.

I attach below written approval from SW as well as the S106 approval letters.

Do let us know if you require anything further.

Thank you.

Kind regards,

<image001.jpg>

From: Rowe, Shae <Shae.Rowe@southernwater.co.uk>
Sent: Tuesday, July 29, 2025 9:12:29 AM
To: rachel.richardson@midsussex.gov.uk <rachel.richardson@midsussex.gov.uk>

Cc: Francesca Winslow <francesca@prhomesdirect.com>; Packham, Neil <Neil.Packham@southernwater.co.uk>; ryan harbore <r.harborne@borneprojectservices.co.uk>
Subject: RE: 1–3 Barclay Court, Market Place, Haywards Heath, RH16 1DB.

Hi Rachel,

Thank you for your email.

Southern Water has received two applications for the site, one for foul and surface waste capacity. As you can see, we have advised capacity in our network for this proposed flow rate. Also, we have approved their means and mode for the sewer connection; a final inspection has yet to be finalised; however, this should be fine, permitting that they stick to their plans.

I trust this allows for any conditions associated with this site to be discharged.

Kind Regards

Shae

Future Growth Planner, South East Region

Developer Services

M. 07708 295316

From: Rachel Richardson <rachel.richardson@midsussex.gov.uk>
Sent: Monday, July 28, 2025 11:55 am
To: Francesca Winslow <francesca@prhomesdirect.com>
Subject: RE: 1–3 Barclay Court, Market Place, Haywards Heath, RH16 1DB.

Dear Francesca,

Please provide written confirmation from Southern Water that they are satisfied with the drainage information submitted in order to discharge the appropriate condition. I can then forward this to the MSDC drainage engineers and they can subsequently confirm they have no objections to the condition then being discharged.

Kind regards,

Rachel.

Rachel Richardson Bsc (Hons) DIP TP MRTPI
Senior Planning Officer
Development Management

www.midsussex.gov.uk

01444 477 224

Please note I work part-time (usually over Monday to Thursday) and from home Monday to Wednesday.

From: Francesca Winslow <francesca@prhomedirect.com>
Sent: 25 July 2025 14:28
To: Rachel Richardson <rachel.richardson@midsussex.gov.uk>; Joanne Fisher <joanne.fisher@midsussex.gov.uk>
Cc: Gary Winslow <prhomedirectltd@gmail.com>
Subject: Fw: 1–3 Barclay Court, Market Place, Haywards Heath, RH16 1DB.

Hi Rachel and Joanne,

I've now consulted both Southern Water and our drainage consultant directly, and they are in agreement that the documents I provided yesterday should be sufficient as confirmation from Southern Water in support of the discharge.

As you'll see below, Nick has also provided an additional email address where the drainage team can direct any further consultation. However, if something more is required - other than the formal sign-off of the S106 which we have provided - we'd really appreciate it if you could confirm so we can follow this up and ensure it's submitted without delay.

Either way, some clarity on the outstanding matters currently being reviewed by the drainage team would be very helpful.

Many thanks again for your support.

Kind regards,

Francesca Winslow

PR Homes Direct

Mobile: 07860608933

Website: newhomessussex.com

From: Packham, Neil <Neil.Packham@southernwater.co.uk>

Sent: Friday, July 25, 2025 7:24 am

To: Francesca Winslow <francesca@prhomesdirect.com>

Cc: Gary Winslow <prhomesdirectltd@gmail.com>

Subject: RE: 1–3 Barclay Court, Market Place, Haywards Heath, RH16 1DB.

Dear Francesca,

All well here thank you, I trust all is well with yourself?

I'm not entirely sure what is required on this site in terms of Discharging conditions, are you able to provide more details on which conditions need to be discharged please?

I can see that the S106 applied for by Ryan was given technical approval back in March and all we're waiting on from him is to book a site inspection with our Assistant Adoption Manager, Malcolm Penny – 07922860784. Ryan will need to contact Malcolm to book a site inspection for that connection and receive formal sign off once the inspection is complete and all is confirmed complete as per approved drawing.

Anything else, especially around conditions imposed on planning are usually handled by our planning team here at SWS.

You could speak with Shae Rowe in that team: shae.rowe@southernwater.co.uk / southernwaterplanning@southernwater.co.uk

Kind Regards

Neil Packham

**Technical Delivery Manager – Wastewater
Developer Services
0330 303 0119**

southernwater.co.uk <[image002.gif](#)>

Advance notice of leave

From: Francesca Winslow <francesca@prhomedirect.com>
Sent: 24 July 2025 17:08
To: Packham, Neil <Neil.Packham@southernwater.co.uk>
Cc: Gary Winslow <prhomedirectltd@gmail.com>
Subject:

You don't often get email from francesca@prhomedirect.com. [Learn why this is important](#)

Dear Neil,

I hope you're well.

I'm getting in touch as the developer for 1–3 Barclay Court, Market Place, Haywards Heath, RH16 1DB.

Your details were kindly passed on by Ryan Harborne at BPS, who has been in touch with us regarding the project.

We understand that Mid Sussex District Council have been trying to contact Southern Water in relation to the discharge of planning conditions. It's possible that the delay may now be on their side, but unfortunately this is beginning to cause significant knock-on effects to our programme.

We'd be incredibly grateful if you were able to reach out directly to Emma Jackson, the officer coordinating this from the council. Her email is:

 emma.jackson@midsussex.gov.uk

Any support you can offer to help move this along would be sincerely appreciated, it would really help us keep the project on track.

Kind regards,

<image001.jpg>

This e-mail is intended solely for the person or organisation to which it is addressed. It may contain privileged and confidential information. If you are not the intended recipient, you are prohibited from copying, disclosing or distributing this e-mail or its contents (as it may be unlawful for you to do so) or taking any action in reliance on it.

If you receive this e-mail by mistake, please delete it then advise the sender immediately.

Without prejudice to the above prohibition on unauthorised copying and disclosure of this e-mail or its contents, it is your responsibility to ensure that any onward transmission, opening or use of this message and any attachments will not adversely affect your or the onward recipients' systems or data. Please carry out such virus and other such checks as you consider appropriate.

An e-mail reply to this address may be subject to monitoring for operational reasons or lawful business practices

This e-mail is issued by Southern Water Services Limited, company number 2366670, registered in England and having its registered office at Southern House, Yeoman Road, Worthing, BN13 3NX, England.

In sending this e-mail the sender cannot be deemed to have specified authority and the contents of the e-mail will have no contractual effect unless (in either case) it is otherwise agreed between Southern Water Services Limited and the recipient.

The information contained in this email may be subject to public disclosure under the Freedom of Information Act 2000. Unless the information contained in this email is legally exempt from disclosure, we cannot guarantee that we will not provide the whole or part of this email to a third party making a request for information about the subject matter of this email. This email and any attachments may contain confidential information and is intended only to be seen and used by the named addressees. If you are not the named addressee, any use, disclosure, copying, alteration or forwarding of this email and its attachments is unauthorised. If you have received this email in error please notify the sender immediately by email or by calling +44 (0) 1444 458 166 and remove this email and its attachments from your system. The views expressed within this email and any attachments are not necessarily the views or policies of Mid Sussex District Council. We have taken precautions to minimise the risk of transmitting software viruses, but we advise you to carry out your own virus checks before accessing this email and any attachments. Except where required by law, we shall not be responsible for any damage, loss or liability of any kind suffered in connection with this email and any attachments, or which may

result from reliance on the contents of this email and any attachments.

This e-mail is intended solely for the person or organisation to which it is addressed. It may contain privileged and confidential information. If you are not the intended recipient, you are prohibited from copying, disclosing or distributing this e-mail or its contents (as it may be unlawful for you to do so) or taking any action in reliance on it.

If you receive this e-mail by mistake, please delete it then advise the sender immediately.

Without prejudice to the above prohibition on unauthorised copying and disclosure of this e-mail or its contents, it is your responsibility to ensure that any onward transmission, opening or use of this message and any attachments will not adversely affect your or the onward recipients' systems or data. Please carry out such virus and other such checks as you consider appropriate.

An e-mail reply to this address may be subject to monitoring for operational reasons or lawful business practices

This e-mail is issued by Southern Water Services Limited, company number 2366670, registered in England and having its registered office at Southern House, Yeoman Road, Worthing, BN13 3NX, England.

In sending this e-mail the sender cannot be deemed to have specified authority and the contents of the e-mail will have no contractual effect unless (in either case) it is otherwise agreed between Southern Water Services Limited and the recipient.

This e-mail is intended solely for the person or organisation to which it is addressed. It may contain privileged and confidential information. If you are not the intended recipient, you are prohibited from copying, disclosing or distributing this e-mail or its contents (as it may be unlawful for you to do so) or taking any action in reliance on it.

If you receive this e-mail by mistake, please delete it then advise the sender immediately.

Without prejudice to the above prohibition on unauthorised copying and disclosure of this e-mail or its contents, it is your responsibility to ensure that any onward transmission, opening or use of this message and any attachments will not adversely

affect your or the onward recipients' systems or data. Please carry out such virus and other such checks as you consider appropriate.

An e-mail reply to this address may be subject to monitoring for operational reasons or lawful business practices

This e-mail is issued by Southern Water Services Limited, company number 2366670, registered in England and having its registered office at Southern House, Yeoman Road, Worthing, BN13 3NX, England.

In sending this e-mail the sender cannot be deemed to have specified authority and the contents of the e-mail will have no contractual effect unless (in either case) it is otherwise agreed between Southern Water Services Limited and the recipient.

The information contained in this email may be subject to public disclosure under the Freedom of Information Act 2000. Unless the information contained in this email is legally exempt from disclosure, we cannot guarantee that we will not provide the whole or part of this email to a third party making a request for information about the subject matter of this email. This email and any attachments may contain confidential information and is intended only to be seen and used by the named addressees. If you are not the named addressee, any use, disclosure, copying, alteration or forwarding of this email and its attachments is unauthorised. If you have received this email in error please notify the sender immediately by email or by calling +44 (0) 1444 458 166 and remove this email and its attachments from your system. The views expressed within this email and any attachments are not necessarily the views or policies of Mid Sussex District Council. We have taken precautions to minimise the risk of transmitting software viruses, but we advise you to carry out your own virus checks before accessing this email and any attachments. Except where required by law, we shall not be responsible for any damage, loss or liability of any kind suffered in connection with this email and any attachments, or which may result from reliance on the contents of this email and any attachments.

The information contained in this email may be subject to public disclosure under the Freedom of Information Act 2000. Unless the information contained in this email is legally exempt from disclosure, we cannot guarantee that we will not provide the whole or part of this email to a third party making a request for information about the subject matter of this email. This email and any attachments may contain confidential information and is

intended only to be seen and used by the named addressees. If you are not the named addressee, any use, disclosure, copying, alteration or forwarding of this email and its attachments is unauthorised. If you have received this email in error please notify the sender immediately by email or by calling +44 (0) 1444 458 166 and remove this email and its attachments from your system. The views expressed within this email and any attachments are not necessarily the views or policies of Mid Sussex District Council. We have taken precautions to minimise the risk of transmitting software viruses, but we advise you to carry out your own virus checks before accessing this email and any attachments. Except where required by law, we shall not be responsible for any damage, loss or liability of any kind suffered in connection with this email and any attachments, or which may result from reliance on the contents of this email and any attachments.

The information contained in this email may be subject to public disclosure under the Freedom of Information Act 2000. Unless the information contained in this email is legally exempt from disclosure, we cannot guarantee that we will not provide the whole or part of this email to a third party making a request for information about the subject matter of this email. This email and any attachments may contain confidential information and is intended only to be seen and used by the named addressees. If you are not the named addressee, any use, disclosure, copying, alteration or forwarding of this email and its attachments is unauthorised. If you have received this email in error please notify the sender immediately by email or by calling +44 (0) 1444 458 166 and remove this email and its attachments from your system. The views expressed within this email and any attachments are not necessarily the views or policies of Mid Sussex District Council. We have taken precautions to minimise the risk of transmitting software viruses, but we advise you to carry out your own virus checks before accessing this email and any attachments. Except where required by law, we shall not be responsible for any damage, loss or liability of any kind suffered in connection with this email and any attachments, or which may result from reliance on the contents of this email and any attachments.

The information contained in this email may be subject to public disclosure under the Freedom of Information Act 2000. Unless the information contained in this email is legally exempt from disclosure, we cannot guarantee that we will not provide the whole or part of this email to a third party making a request for information about the subject matter of this email. This email and any attachments may contain confidential information and is intended only to be seen and used by the named addressees. If you are not the named addressee, any use, disclosure, copying, alteration or forwarding of this email and its attachments is unauthorised. If you have received this email in error please notify the sender immediately by email or by calling +44 (0) 1444 458 166 and remove this email and its attachments

from your system. The views expressed within this email and any attachments are not necessarily the views or policies of Mid Sussex District Council. We have taken precautions to minimise the risk of transmitting software viruses, but we advise you to carry out your own virus checks before accessing this email and any attachments. Except where required by law, we shall not be responsible for any damage, loss or liability of any kind suffered in connection with this email and any attachments, or which may result from reliance on the contents of this email and any attachments.