

Householder Application for Planning Permission for works or extension to a dwelling

Your Data

Form reference		
Payment reference		

Applicant Details

Applicant name and address		
Title	Mr	
Your Name		
First name	Stephen	
Last name	White	
Phone number		
Email address		
Confirm email address		
Applicant address		
Street address	35 St. Wilfrids Road	
Town/Village	Burgess Hill	
County	West sussex	
Postcode	RH15 8BE	

Agent Details

Agent Details		
Are you using an Agent?		no
Agent name		

Description of the Proposed Works

Description of the Proposed Development	
DEVELOPMENTDESCRIPTION	a side extension to create a new bedroom the build will be in keeping with the existing property and also the
Has this work already started?	No
Workstarted	
Has the work already been completed?	No

Full Site Address

Location - Full address of site
Full address of site

Street address	35 St. Wilfrids Road
Town/Village	Burgess Hill
County	West sussex
Postcode	RH15 8BE

Pedestrian and vehicle access, roads and rights of way

Pedestrian and vehicle access, roads and rights of way	
Is a new or altered vehicle access proposed to or from the public highway?	no
Is a new or altered pedestrian access proposed to or from the public highway?	no
Do the proposals require any diversions, extinguishments and/or creation of public rights of way?	no

TREESANDHEDGES

Trees and Hedges	
Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?	No
Will any trees or hedges need to be removed or pruned in order to carry out your proposal?	No
Will the proposed works affect existing car parking arrangements?	No

Authority Employee or Member

Authority Employee or Member	
With respect to the authority, I am:	None

Materials

#1.0	
MATERIALS	
Usage	Walls
Existing material	block, brick and render
Proposed material type	block, brick and render
Proposed material colour	standard block and brick, finish will be white painted render
#2.0	
MATERIALS	
Usage	Roof
Existing material	tile
Proposed material type	tiles for dummy pitched roof, mineral felt for flat roof
Proposed material colour	standard tiles , black mineral felt
#3.0	
MATERIALS	
Usage	Windows
Existing material	white upvc double glazed window
Proposed material type	white upvc double glazed window
Proposed material colour	white

Additional Information

Label	
Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?	Yes
Please state references for the plan(s) /drawing(s)/design and access statement:	001 initial application 002 location plan 003 front elevation 004 overhead plan 005 notes from consultation with MSDC planning officer

Ownership Certificates

Ownership Certificates	
Certificate Provided	Certificate A
Label	

Ownership Certificates

#	
Owners/Agricultural Tenants	
Name of owner/agricultural tenant	Mr Stephen White & Mrs Sophie White
Address	35 St Wilfrids Road Burgess hill west Sussex RH15 8BE
Date noticed served	21/01/2026

Ownership Certificates

Type applicant/agent name to indicate agreement	Home owner
Date noticed served	21/01/2026

Checklist

Checklist	
Location plan	file/B07DC8DC-A6A5-4004-952C-6490CF0B871B/files.zip
Block Plan	file/811E5814-BD5D-44C8-A576-AAA07CA69593/files.zip
Plans or drawings of the development.	file/6BE9127A-3EEC-432E-881A-395FDA317252/files.zip
Additional plans or supporting documents	file/9E26A6B1-3182-473F-B748-BE842EF86089/files.zip

Site Visit

Site Visit	
Can the site be seen from a public road, public footpath, bridleway or other public land?	Yes
If the planning authority needs to make an appointment to carry out a site visit, whom should they	

contact?	Applicant
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Declaration

Type of householder?	Householder Ancillary Works
Fee	
Total charge (inc VAT)	528
I am exempt from payment	No
Declaration	
I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.	Yes
Date	21/01/2026

Submit
