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CONTACT: Stefan Galyas
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DATE: 11th November 2025

Dear Sir/Madam

Reference: DM/25/1114

Description: **Part retrospective application for the proposed installation of play equipment and a retrospective timber framed summer house to the rear (Amended plans received 20.08.2025)**

Location: **Hambrook School Marle Place 171 Leylands Road Burgess Hill**

With reference to the above planning application you will be aware of the importance to the Council in determining applications according to the Government's timeframes of 8 or 13 weeks. However, under the provisions of the Town and Country Planning (Development Management Procedure) (England) Order 2015 under Section 34 (2)(c) it does allow the Local Planning Authority and the applicant to agree an extended period to determine applications:

http://www.legislation.gov.uk/ksi/2015/595/pdfs/ksi_20150595_en.pdf

I seek agreement with you to further extend the period available to determine the application to 22nd December 2025 for the reason(s) noted below:

1. Additional information submitted after the initial submission, therefore, it is not possible to determine the application within the statutory determination period.

I would be grateful if you could confirm, in writing or by email, your agreement to this extension for the Council's records.

Yours faithfully

A handwritten signature in black ink, appearing to read "AB Biggs".

Ann Biggs

Planning Services Division

Ann Biggs
Assistant Director Planning and Sustainable Economy

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