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For Official use

App No:

Date Rec:

Fee:



Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Finches Field and Hemsley's Meadow

Address Line 1

Old Brighton Road South

Address Line 2

Address Line 3

Town/city

Peace Pottage

Postcode

RH11 9AH

Description of site location must be completed if postcode is not known:

Easting (x)

525715

Northing (y)

123773

Description

Hemsley's Meadow is a flat area of grass overlooked from the east by house frontages. There are no facilities or features other than the open meadow and some existing vegetation along its boundaries.

Finches Field is a playing field with Slaugham Council community centre and car park. The western part of Finches Field, also used as playing fields is outside of MSDC ownership, with no visible or physical boundary to separate the two different land owner ownerships.

Applicant Details

Name/Company

Title

Mr

First name

Rob

Surname

Anderton

Company Name

Mid Sussex District Council

Address

Address line 1

Oaklands

Address line 2

Oaklands Road

Address line 3

Town/City

Haywards Heath

County

West Sussex

Country

UK

Postcode

RH161SS

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Agent Details

Name/Company

Title

First name

claire

Surname

Le Feuvre

Company Name

Allen Scott Ltd

Address

Address line 1

44 Newton Road

Address line 2

Address line 3

Town/City

Tunbridge Wells

County

Country

Postcode

TN1 1RU

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- ☒ Yes
☐ No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- ☐ Yes
☐ No
☒ Not applicable

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

IMPROVEMENTS TO PUBLIC GREEN SPACE INCLUDING NEW PATHS, TREE PLANTING, PLAYSPACES AND IMPROVED DRAINAGE.
AMENDED AND ADDITIONAL INFORMATION OF PLAY EQUIPMENT RECEIVED ON 26.04.2024.

Reference number

DM/24/0114

Date of decision

16/08/2024

What was the original application type?

Full planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- ☐ **Householder development:** Development to an existing dwelling-house or development within its curtilage
☒ **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

Reduction of proposed height of the proposed play mound at Hemsley's Meadows. Permitted application proposed the formed mound to be 2m from ground level. The proposed reduced height will be 1.5m from the ground level.

Please state why you wish to make this amendment

The proposed height of the mound is sought to be reduced because of discussion and engagement with stakeholders.

Are you intending to substitute amended plans or drawings?

- ☒ Yes
☐ No

If yes, please complete the following details

Old plan/drawing numbers

739 -102 - General Arrangement North - (Rev H)
739 - 200 - Clearance North - (Rev C)
739 - 210 - Typical Sections - (Rev A)
739 - 250 - Surfacing Edging North - (Rev C)
739 - 361 - Technical Details - Play Mound (P-03) - (Rev C)
739 - 400 - Planting North - (Rev B)
739 - 450 - Soiling North - (Rev B)

New plan/drawing numbers

739 -102 - General Arrangement North - (Rev I)
739 - 200 - Clearance North - (Rev D)
739 - 210 - Typical Sections - (Rev B)
739 - 250 - Surfacing Edging North - (Rev D)
739 - 361 - Technical Details - Play Mound (P-03) - (Rev D)
739 - 400 - Planting North - (Rev C)
739 - 450 - Soiling North - (Rev C)

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
- ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

Date (must be pre-application submission)

25/02/2025

Details of the pre-application advice received

Email correspondence between agent and planning officer with advice as follwos:

"If you were to submit an application for consideration of a non material amendment, you would need to provide the amended proposed drawings in order for the assessment to be carried out. In other words, whether the proposed amendment is considered to be minor or is material. If it is minor it could be dealt with under the NMA application. If it were considered to be material you would need to make a full application.

As you have said, it is a reduction of 0.5m, and as such, and in terms of its height, it is probably likely to the considered to be minor and therefore, a non material amendment. "

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☒ Yes
- ☐ No

If yes, please provide details of their name, role, and how they are related:

***** REDACTED *****

Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

claire Le Feuvre

Date

09/10/2025