

From: Irene Fletcher <Irene.Fletcher@midsussex.gov.uk>
Sent: 10 September 2025 14:35:35 UTC+01:00
To: "Catherine Cardin" <Catherine.Cardin@midsussex.gov.uk>
Subject: RE: DM/25/1909: 10 Woodhall Close, Cuckfield, Haywards Heath, West Sussex

Hi Catherine,

I have no objections to the application, however, please condition adherence to these documents.

Kind Regards,

Irene Fletcher
Tree Officer
Development Management
Mid Sussex District Council
(Mon – Thurs)
www.midsussex.gov.uk

From: Catherine Cardin <Catherine.Cardin@midsussex.gov.uk>
Sent: 09 September 2025 12:02
To: Irene Fletcher <Irene.Fletcher@midsussex.gov.uk>
Subject: FW: DM/25/1909: 10 Woodhall Close, Cuckfield, Haywards Heath, West Sussex

Hi Irene,

Please see the requested information for 10 Woodhall Close. Let me know if there is anything else you require me to do at me end.

Many thanks,

Catherine

From: Kelly McNally <kelly@kmarchitecture.co.uk>
Sent: 09 September 2025 12:01
To: Catherine Cardin <Catherine.Cardin@midsussex.gov.uk>
Cc: Gemma m <gemma@kmarchitecture.co.uk>; jj sutcliffe <nikejj@msn.com>
Subject: Re: DM/25/1909: 10 Woodhall Close, Cuckfield, Haywards Heath, West Sussex

Hi Catherine,

In response to the comments below, please see the attached information for you to forward to the tree officer.

Thank you

Kelly

Kelly McNally

RIBA Chartered Architect

KM Architecture

07862 093254

Office hours:

Monday/Tuesday/Friday: 9.45am - 2.45pm | Wednesday: Closed | Thursday: 9.15am - 5.30pm

From: Catherine Cardin <Catherine.Cardin@midsussex.gov.uk>

Sent: 28 August 2025 16:55

To: Kelly McNally <kelly@kmarchitecture.co.uk>

Subject: RE: DM/25/1909: 10 Woodhall Close, Cuckfield, Haywards Heath, West Sussex

Hi Kelly,

Having reviewed the application, I am writing to raise a number of concerns regarding the proposal.

Following consultation with our Tree Officer, they have advised that the submitted AIA is inadequate for the following reasons:

- There is no RPA shown and no tree protection plan, although reference is made to some tree protection. Full details should be provided.
- Reference is also made to foundations being the same concrete pads and foundations as the existing patio. Full details of construction within the RPA should be provided in the form of a method statement.
- The tree appears to be a veteran and, this would have a minimum RPA of 15m. It has not been categorised in the tree report.

Given the above concerns, please can you advise when this further information can be provided to allow their consultation response.

Furthermore, I have received an objection from no. 12 Woodhall Close, who are concerned about their loss of light amongst other issues. Can I request that you submit an elevational plan and floor plan which shows the 45 degree test on the window of the neighbour at 12 Woodhall Close. This is because I am currently concerned about how the proposal might affect their light.

If you have any questions regarding this then please get in touch.

Kind regards,

Catherine

From: Kelly McNally <kelly@kmarchitecture.co.uk>
Sent: 27 August 2025 17:07
To: Catherine Cardin <Catherine.Cardin@midsussex.gov.uk>
Cc: Gemma m <gemma@kmarchitecture.co.uk>
Subject: Re: DM/25/1909: 10 Woodhall Close, Cuckfield, Haywards Heath, West Sussex

Hi Catherine,

Just wondering if you have any comments/concerns following your visit to 10 Woodhall Close last week?

Many thanks

Kelly

Kelly McNally

RIBA Chartered Architect
KM Architecture
07862 093254

Office hours:

Monday/Tuesday/Friday: 9.45am - 2.45pm | Wednesday: Closed | Thursday: 9.15am - 5.30pm

From: Kelly McNally <kelly@kmarchitecture.co.uk>
Sent: 20 August 2025 12:41
To: Catherine Cardin <Catherine.Cardin@midsussex.gov.uk>
Cc: Gemma m <gemma@kmarchitecture.co.uk>
Subject: Re: DM/25/1909: 10 Woodhall Close, Cuckfield, Haywards Heath, West Sussex

Hi Catherine,

All drawings now adjusted to scale and attached to this email.

Also - the client has confirmed that a visit tomorrow between 10am and 12pm is fine.

Thanks

Kelly

Kelly McNally

RIBA Chartered Architect

KM Architecture

07862 093254

Office hours:

Monday/Tuesday/Friday: 9.45am - 2.45pm | Wednesday: Closed | Thursday: 9.15am - 5.30pm

From: Catherine Cardin <Catherine.Cardin@midsussex.gov.uk>

Sent: 20 August 2025 12:36

To: Kelly McNally <kelly@kmarchitecture.co.uk>

Subject: RE: DM/25/1909: 10 Woodhall Close, Cuckfield, Haywards Heath, West Sussex

Hi Kelly,

Yes, this measures correctly.

Catherine

From: Kelly McNally <kelly@kmarchitecture.co.uk>

Sent: 20 August 2025 12:32

To: Catherine Cardin <Catherine.Cardin@midsussex.gov.uk>

Subject: Re: DM/25/1909: 10 Woodhall Close, Cuckfield, Haywards Heath, West Sussex

Hi Catherine,

Could you tell me if the attached scales correctly please.

Thank you

Kelly

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Kelly McNally

RIBA Chartered Architect

KM Architecture

07862 093254

Office hours:

Monday/Tuesday/Friday: 9.45am - 2.45pm | Wednesday: Closed | Thursday: 9.15am - 5.30pm

From: Catherine Cardin <Catherine.Cardin@midsussex.gov.uk>

Sent: 20 August 2025 12:19

To: Kelly McNally <kelly@kmarchitecture.co.uk>

Subject: DM/25/1909: 10 Woodhall Close, Cuckfield, Haywards Heath, West Sussex

Dear Kelly,

DM/25/1909: 10 Woodhall Close, Cuckfield, Haywards Heath, West Sussex

On reviewing the above application, it has come to my attention that the submitted plans do not measure to the scales labelled. Please see attached.

Please can you amend these plans and send them to me directly ASAP.

Many thanks,

Catherine

Catherine Cardin BA (Hons) Msc Town Planning
Planning Officer
Development Management

Mid Sussex District Council
Catherine.cardin@midsussex.gov.uk
www.midsussex.gov.uk



Working together for a better Mid Sussex

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