

Form Submission PDF

Application for works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation site.

Your Data

REFERENCENUMBER	0854-9438-9137-2443
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Applicant Details

First name	Suzanne
Last name	Mark
Phone number	
Email address	
Confirm email address	
Address	WAVELEISURE TRUST LTD ACORN HEALTH AND LEISURE CLUB, SAINT HILL ROAD EAST GRINSTEAD WEST SUSSEX RH19 4JU

Agent Details

Name	Suzanne
Last Name	Mark
Company	Treehoppers Forest Kindergarten
Address	c/o 5 The Brambles, Cuckfield West Sussex, RH17 5BF
Phone number	
Email address	

Tree Location

Do all trees stand at the applicant address?	No
Full address /location of the site where the tree(s) stand	The trees are within the area we use at Treehoppers Forest Kindergarten, based at East Grinstead Sports Club, Saint Hill Road, West Sussex RH19 4JU. Our contact is Acorn Health and Leisure, who run the club on the charity's behalf.

Location Description	Please see the attached tree report and map. The area in question is known as the Plantation and the paths leading down to it from East Grinstead Sports Clubs car park, incorporating the area also known as High Wood The ordnance survey grid reference for the plantation is TQ 376 363
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Ownership of Trees

Is the applicant the owner of the trees?	No
First name	East Grinstead Sports Club
Last name	
Phone number	
Email address	
Address	

TPO Details

Are you seeking consent for works to tree (s) subject to TPO	Yes
Are you wishing to carry out works to tree (s) in a conservation area?	No
If you know which TPO protects the tree(s), enter its title or number	TP/15/0007 (also registered under TP/15/0011
Please identify the tree(s) and provide a full and clear specification of the works you want to carry out	Please see the attached tree survey and map of the area. This has identified many trees that need some work, including some to be felled, some where the crown should be reduced, deadwood cleared or limbs removed. We would like to obtain permission to carry out the works included in the reports, so that we can then plan in the works over the next few months.

Additional Information

Sketch plan clearly showing the position of trees listed in the previous question	26-2093-Report-01-Rev-A (1).pdf (download)
	We run a forest kindergarten for children aged 2-5 years old in this area and therefore want to ensure that the area is safe for the

Please provide a reason why you wish to perform these works	children. We also asked the Arboriculturist to include the access paths down to our site that our families would use, so the report covers this too. The area of woodland we use has a high number of Ash trees, which have been affected by Ash dieback. In 2020 in conjunction with the sports club permission was granted to fell a number of trees affected, this was dealt with at the time by Irene Fletcher, the Tree Officer. As then we are happy to arrange for replacement trees to be planted and have already been in touch with the Woodland Trust about this, who are able to help educational settings with free trees & hedging.
Condition of the trees(s)	Yes
Advice /Diagnostics	
Alleged damage to property	No
Report/Evidence	
Are you providing separate information?	Yes
Please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application.	Please see the Tree survey report we commissioned from Neil Taylor, Arboriculturist which has been uploaded.

Authority/Employee

With respect to the Authority, I am	none of the above
Please provide details of the name, relationship and role	

Declaration

Signed - Applicant	Suzanne Mark
Signed - Agent	NA
Date	2026-10-01

Summary of Form

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