

Form Submission PDF

Application for works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation site.

Your Data

REFERENCENUMBER	9444-7222-7465-7687
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Applicant Details

Your Details	
Applicant Details	
First name	Colm
Last name	Roberts
Phone number	
Email address	
Confirm email address	
Address	LYTTON HOUSE LONDON ROAD BALCOMBE WEST SUSSEX RH17 6HT

Agent Details

Agent Details	
Agent Details	
Name	Colm
Last Name	Roberts
Company	N/A
Address	Lytton House London Road
Phone number	
Email address	

Tree Location

Tree Location	
Do all trees stand at the applicant address?	Yes
Full address/location of the site where the tree(s) stand	Lytton House, London Road, Balcombe, RH17 6HT
Location Description	Front of Property

Ownership of Trees

Label	
Is the applicant the owner of the trees?	Yes
Owner Details	
First name	
Last name	
Phone number	
Email address	
Address	

TPO Details

Further Details	
Are you seeking consent for works to tree(s) subject to TPO	No
Are you wishing to carry out works to tree(s) in a conservation area?	Yes
If you know which TPO protects the tree(s), enter its title or number	
Please identify the tree(s) and provide a full and clear specification of the works you want to carry out	The tree is a mature Beach specimen, currently approximately 7 to 8 meters in height, with a broad canopy extending over the property boundary, the adjacent road, and into utility lines. We propose the following works to be carried out: • Reduce the overall height of the Beech tree by up to 2 metres to maintain an appropriate size for the setting and to manage future growth. • Crown reduction will be undertaken in accordance with BS 3998:2010 (Tree Work – Recommendations) to retain the tree’s natural shape and form, while carefully reducing its size. All pruning cuts will be made to suitable growth points, and no more than 30% of the overall crown volume will be removed. • Remove all dead, diseased, or structurally weak branches throughout the crown to promote the long-term health and safety of the tree. • Clear branches from around overhead utility lines — the tree is nearing electricity wires and currently making contact with telephone cables. Careful clearance will be carried out to avoid damage to services while preserving tree health. • Lift the canopy and reduce lateral branches overhanging the public road, to improve clearance for vehicles and pedestrians, and to prevent obstruction to visibility and traffic. All works will be carried out by a qualified and experienced arborist, with appropriate measures taken to ensure the tree's health and structural integrity are maintained.

Additional Information

ADDITIONALINFORMATION	
For all trees	
Sketch plan clearly showing the position of trees listed in the previous question	Sketch.pdf 
For works to trees covered by TPO	

Please provide a reason why you wish to perform these works	- Remove all dead, diseased, or structurally weak branches throughout the crown to promote the long-term health and safety of the tree. - Clear branches from around overhead utility lines – the tree is nearing electricity wires and currently making contact with telephone cables. Careful clearance will be carried out to avoid damage to services while preserving tree health. - Lift the canopy and reduce lateral branches overhanging the public road, to improve clearance for vehicles and pedestrians, and to prevent obstruction to visibility and traffic.
Condition of the trees(s)	No
Advice/Diagnostics	
Alleged damage to property	No
Report/Evidence	
Are you providing separate information?	No
Please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application.	

Authority/Employee

Label	
With respect to the Authority, I am	none of the above
Please provide details of the name, relationship and role	

Declaration

Label	
Signed - Applicant	Colm Roberts
Signed - Agent	N/A
Date	2025-10-09

Summary of Form