



Construction Stage Health & Safety Plan – HHRFC Padel

Trevor May Contractors Limited have been appointed to be the Principal Contractor.

Work is **not** to commence until this plan has been completed and a copy issued to client and site foreman. Copy to be retained on site for duration of the works.

1. The client / the project:

Project: Construction of three padel courts, padel canopy and associated works.

Date of this plan: 16/11/2024

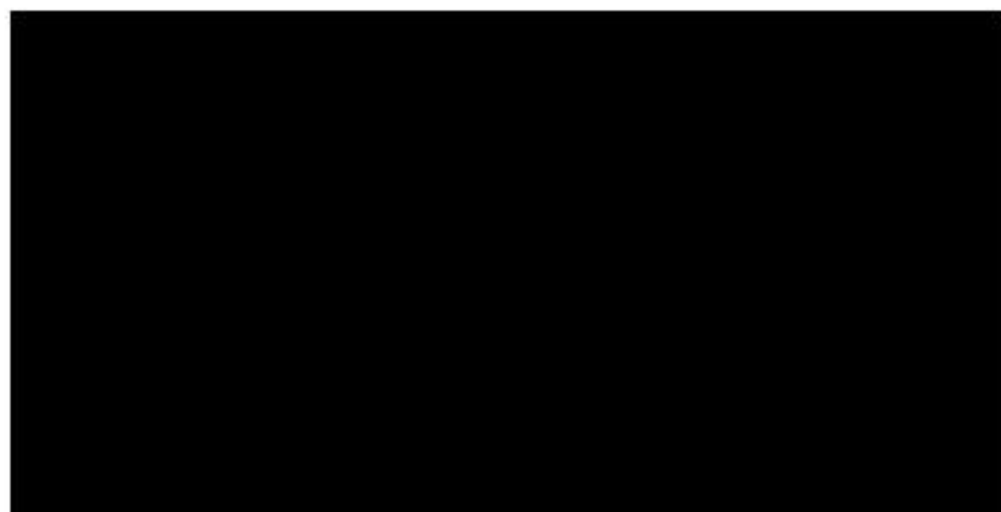
Client: Padeltastic Ltd (Smash Pad)
Site Address: Whitemans Green, Cuckfield, Haywards Heath, RH17 5HX

Client representative: Patrick Neville 07513 604961

Access: Access is via the single track tarmac drive that runs past the front of the new HHRFC clubhouse.

Project type: New padel courts.

Contacts: Trevor May Director: Gordon Sharp
Contracts Manager: Gary Barker
Site foreman: Lee Roberts



2. Health & Safety objective:

To carry out the project to the specified standard without placing operatives, site users or the general public at significant risk.

3. Situation:

Existing services:
Overhead: On the opposite side of the track adjacent to the site are power lines supplying housing at the end of the track

Underground : None known. When we commence work the area of the site and perimeter outside our site will be scanned with a Cat4 scanner to identify any services.

Highway matters:
Parking: In rugby club car park

Ease of delivery: Good and direct to working area but access track must not be blocked

Noise and working time restrictions: Monday to Friday - 7.30 am to 4.30pm
Weekends - May be difficult due to sporting activity on adjoining areas

Ground conditions:

The site is grass and top soil. Top soil depth is approximately 250mm deep.

The sub soil is clay.

Steep Slope: No, there is a very low fall across the site but the general appearance is that it is a level site

Gross instability: No

Possible subsidence: No

Underground obstructions: None known

Old mine workings: No history

4. Existing information:

H & S file: We have checked Local Authority information for existing drainage and electrical services

5. The design: The following construction hazards cannot normally be avoided:
Buried services, which may be live or abandoned
Use of plant and mechanical equipment
Noise, dust, vibration

Risk assessments: Risk assessments- Information and controls for the above standard procedures are in the **RAMS document**

Additional specific hazards identified by designer for this project (if any)

1. Working adjacent to a sports clubs and sports pitches, spectators and players may be present in the local area and in the vicinity of the site at any time.
2. Occasional busy traffic within and around the sports clubs which may affect deliveries.
3. Children may be present in and around the area when using the local sports fields.

Proposals to control the site specific risks associated with these hazards to an acceptable level (where the hazards cannot be avoided)

1. Main construction works are to be isolated within temporary fenced area..
2. All deliveries to be seen into site by banksman
3. Potential health hazards - the following materials for sports surface construction projects cannot normally be avoided.
 - Substances harmful by inhalation of dust or fumes:
 - Silica and quartz dust in sand and aggregates
 - Solvents in paints and adhesives
 - Substances harmful in contact with skin / mucous membranes:
 - Brick, stone, concrete dust, cement, fuel, paints and adhesives, chemical weed killer, coated road materials
 - Contaminated water (drainage)

Other materials (if any) to be used

On this project with potential hazard: None

If so see attached COSHH N/A

6. Site controls:

Site access and egress:	As described above
Unloading /storage area:	Un loading will always be supervised. One storage containers will be used to store plant and equipment.
Location of lockable storage:	No fuel to be stored on site except small quantities in plant and vehicle fuel tanks. No special storage required.
Location of water supply	Outside tap on the side of the new clubhouse.
Location of welfare facilities	Welfare facilities will also be made available to our workforce in the old rugby club.
Traffic / pedestrian routes:	The immediate working area will be fenced off from pedestrians All vehicle movements within site to be limited to 5 mph and there will be signage placed on the site fencing.

7. Site user considerations:

Working area will be out of bounds for members and staff during works.

Will site be occupied: Yes

8. Site rules:

Site training:	The following activities are to only be undertaken by suitably trained operatives: Use of disc cutters and breakers and other plant.
Induction:	All persons (Trevor May Contractors employees and subcontractors) to complete induction prior to starting work on site.
Security:	The general public shall not have access to the working areas. The working area shall be made secure outside working hours. All persons entering working areas to report to the site foreman.
Protective clothing:	All persons entering the working area shall wear protective clothing appropriate to the activities taking place that day.
Animals:	No dogs or other animals may be brought to the site.
Mobile phones and radios	Mobile phones are not to be used whilst operating plant, when working above ground level or whilst supervising vehicle or plant movements. Personnel stereos, transistor radios etc. are not to be used at any time on this site.
No smoking:	No smoking is permitted on this site.
Inspections	The site foreman shall inspect the site at the start and end of each working day to check for hazards. Regular checks by Contracts Manager and Projects Manager
Emergencies:	There is a first aid kit in all of our vehicles. There will be a first aid kit kept permanently in the on-site container. The site foreman shall have a mobile phone to enable the emergency services to be summoned in the event of a serious fire, medical emergency or accident. The nearest accident and emergency hospital is at location shown on the map below. There will be a fire extinguisher kept permanently in the on-site container.

Reporting: In the event of accidents, plant or equipment failure or other difficulty, the site foreman shall report **without delay** to the Trevor May office (01233 740574).

9. Isolation of operations:

Isolation of fumes / vapour hazard:. None planned

10.Contract period: Approx. 14 weeks

11. COSHH- see also attached data sheets

All of the works are to be carried out in the open air, at ground level and involve standard construction activities.

The bitumen will be part of the porous macadam mix and will be delivered to site hot. First aid action for burns as well as handling and skin contact will be relevant.

No other special or unusual uses involved.

12.Health & Safety information and operating / maintenance instruction:

The contractor is to provide the employer with any relevant H&S information and maintenance guidance..

Distribution of copies of this Health & Safety information:

Issued to:	Date of issue	Initial (recipient)
Contracts Manager - Gary Barker	18/11/2024	
Site Foreman - Andy Crichton	18/11/2024	
Patrick Neville	30/11/2024	
Client (HHRFC)	06/12/2024	

Nearest A and E department;
Princess Royal Hospital
Lewes Road
Haywards Heath

RH16 4EX

Open 24 Hrs
Distance 3.1 miles

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