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West Sussex
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PP-15134701

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For Official use

App No:

Date Rec:

Fee:

Application for Removal or Variation of a Condition following Grant of Planning Permission or Listed Building Consent

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	107
Suffix	
Property Name	Marlow House
Address Line 1	High Street
Address Line 2	
Address Line 3	West Sussex
Town/city	Lindfield
Postcode	RH16 2HR

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
534767	125662

Description

Applicant Details

Name/Company

Title

Mr

First name

S

Surname

Dougall

Company Name

Address

Address line 1

107 Marlow House High Street

Address line 2

Address line 3

Town/City

Lindfield

County

West Sussex

Country

Postcode

RH16 2HR

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Applicant Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

RH10 1BD

Contact Details

Primary number

01293605160

Secondary number

Fax number

Email address

Planning.Support@dmhstallard.com

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

Variation to conditions 1 and 2(viii) attached to DM/25/3132 to remove the requirement relating to the plaster on the west basement wall.

Reference number

DM/25/3132

Date of decision (date must be pre-application submission)

31/07/2026

Please state the condition number(s) to which this application relates

Condition number(s)

2. (viii)

Has the development already started?

☒ Yes

☐ No

If Yes, please state when the development was started (date must be pre-application submission)

09/08/2026

Has the development been completed?

☐ Yes

☒ No

Condition(s) - Variation/Removal

Please state why you wish the condition(s) to be removed or changed

The June Committee meeting our planning documents substantiated that the plaster was not to be removed.

Clearly recorded in the DAS document PAGE 184 is the Heritage specialist SHDR confirming the works are in accordance with his recommendations. On page DAS 185 it clearly confirms the justification of the works. Furthermore on page 217 of the DAS under Heritage Benefits point 17 it clearly states "The works to the basemnet have been caiired out in accordance with the SHDR recommnedations. An Air Control Unit as been installed to keep an ambient temperature" The cellar in now perfectly dry. It has removed the dampconditionsaffecting the property.

It is noteworthy that at the December 4th 2025 committee meeting Vice Chair Cllr Hitchcock advised in his professional capacity that the application of a lime plaster coating to the west wall " was considered best practice in combating dampness in cellars". He further requested this condition was removed. It was further agreed when bought up again in the 11th June meeting that a breathable lime plaster coating on the cellar walls would allow any dampness to evaporate naturally.

The plaster is a breathable lime plaster entirely appropriate to the cellar of a damp heritage building, therefore, this part of the condtion 2 should be removed. .

If you wish the existing condition to be changed, please state how you wish the condition to be varied

Removal of 2.vii)

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

E.g. All the land is owned by a single individual

☒ Yes

☐ No

Is any of the land to which the application relates part of an Agricultural Holding?

☐ Yes

☒ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

*** "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.**

**** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

☐ The Applicant

☒ The Agent

Title

First Name

Surname

Declaration Date

☒ Declaration made

Declaration

I/We hereby apply for Removal/Variation of a condition as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Date

14/09/2026

Amendments Summary

upload new floor plan and amend description as requested by LPA