

Form Submission PDF

Application for works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation site.

Your Data

REFERENCENUMBER	2322-6115-3386-0902
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Applicant Details

Your Details	
Applicant Details	
First name	Catherine
Last name	Harris
Phone number	
Email address	
Confirm email address	
Address	3 DIAMOND COTTAGES BRETTS ORCHARD BALCOMBE WEST SUSSEX RH17 6PL

Agent Details

Agent Details	
Agent Details	
Name	Joshua
Last Name	Salisbury
Company	J Salisbury Tree Surgery
Address	Mount House Farm, Snow Hill, Crawley Down, West Sussex, England, RH10 3EF
Phone number	
Email address	

Tree Location

Tree Location	
Do all trees stand at the applicant address?	Yes
Full address/location of the site where the tree(s) stand	
Location Description	

Ownership of Trees

Label	
Is the applicant the owner of the trees?	Yes
Owner Details	
First name	
Last name	
Phone number	
Email address	
Address	

TPO Details

Further Details	
Are you seeking consent for works to tree(s) subject to TPO	No
Are you wishing to carry out works to tree(s) in a conservation area?	Yes
If you know which TPO protects the tree(s), enter its title or number	
Please identify the tree(s) and provide a full and clear specification of the works you want to carry out	Tree Description: One large Yew Tree located in the rear garden of the property. Proposed Works: Fell the tree to stump level. The roots will not be removed. Reason for Works: The Yew Tree is in very close proximity to the rear of the house, with significant overhang near the property and immediately adjacent to the second-floor rear window. Due to its size, spread, and proximity, there is concern about potential damage to the property, particularly during periods of high winds or severe weather. In addition to the safety concerns, the tree’s location makes ongoing maintenance and safe access to the rear of the property increasingly difficult. There are also concerns about potential structural impact on the building foundations and drainage systems due to the proximity of the root system. The proposed works are therefore considered necessary to manage the potential risk to property and occupants while preventing future structural and maintenance issues. If required, the applicant is willing to consider replanting a suitable replacement tree at a more appropriate distance from the house.

Additional Information

ADDITIONALINFORMATION	
For all trees	
Sketch plan clearly showing the position of trees listed in the previous question	Tree_3 Diamond cottages.jpg (download)
For works to trees covered by TPO	
Please provide a reason	The tree is in extremely close proximity to the house, with branches and the main structure almost touching the rear walls and

why you wish to perform these works	windows. This presents an ongoing risk of damage to the building fabric and glazing, particularly during high winds or severe weather, and makes the situation unsustainable in the long term.
Condition of the trees(s)	No
Advice/Diagnostics	
Alleged damage to property	Yes
Report/Evidence	
Are you providing separate information?	No
Please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application.	

Authority/Employee

Label	
With respect to the Authority, I am	none of the above
Please provide details of the name, relationship and role	

Declaration

Label	
Signed - Applicant	Catherine Harris
Signed - Agent	Joshua Salisbury
Date	2026-02-06

Summary of Form