

Doc reference: 2359 let 1 MSDC planning

20<sup>th</sup> July 2026

Planning Department  
Mid Sussex District Council,  
Oaklands, Oaklands Road,  
Haywards Heath,  
West Sussex. RH16 1SS

Dear Sirs, 39 Brookway, Burgess Hill RH15 0LN

**CONSTRUCTION OF SINGLE STOREY SIDE EXTENSION,**

On behalf of my clients I submit the Planning application for the above, The Following Documents are attached to the application;

|                  |                                                            |             |
|------------------|------------------------------------------------------------|-------------|
| 2359 - 1         | Floor plans as proposed / existing: Elevations as Proposed | 1:50 at A1  |
| 2359 - 2         | Elevations as Existing                                     | 1:100 at A3 |
| 2359 - 3         | Block plan                                                 | 1:500 at A4 |
| 2359 - 4         | Roof as existing/ proposed                                 | 1:100 at A3 |
| Design statement | Appended                                                   |             |
| Cil Form 1       |                                                            |             |
| Cil form 2       |                                                            |             |

**DESIGN STATEMENT**

This application seeks approval to construct a single storey side extension to the property to improve the accommodation on the ground floor by the provision of a ground floor WC/ Shower Room, and utility room and to create an extra room to be used as a study/ extra bedroom

The small utility space will release space in the small kitchen for other purposes

Other properties adjacent have front "porch" extensions, quite extensively, in some cases, to include a WC on the ground floor, but by clients prefer the side location for their extension, as they have sufficient space and this is unobtrusive to the street scene

These are AT no 42 : BH/196/84 AND

DM/18/3495

Address 40 Brookway Burgess Hill West Sussex RH15 0LN

Description New porch to front elevation. Rear extension to existing garage with new pitched roof. 3 X 2

reference DM/19/0909

Address 41 Brookway Burgess Hill West Sussex RH15 0LN

Description New Porch.

These are shown in the photos appended below along with other views of the property

I would hope that this extension can be approved without difficulty, it would not appear to affect any neighbours detrimentally,

if there are any matters that need addressing, I would be grateful if the case officer would contact me before a decision notice is issued.

Yours Faithfully,

Philip J Clay



PHOTO 1

SHOWING  
NEIGHBOURING  
HOUSES WITH  
FRONT EXTENSIONS



PHOTO 2

Front  
Elevation



PHOTO 3

Side elevation  
showing space  
available from  
the extension  
NOTE the  
fence is not the  
property  
boundary and  
was erected by  
my clients for  
privacy  
purposes



PHOTO 4

Side  
elevation as  
viewed from  
rear  
See  
comments re  
fence as  
above