



Turvey Construction Limited, 20a Aston Road, Waterloooville, Hants, PO7 7XE
Tel No; 02392 250763

CONSTRUCTION METHOD ENVIRONMENTAL PLAN

(produced in line with Planning Application)

PRINCIPAL CONTRACTORS

CONSTRUCTION (DESIGN & MANAGEMENT) REGULATIONS 2015

REPLACEMENT PUBLIC HOUSE DEVELOPMENT AT;

**GARDENERS ARMS
SELSFIELD ROAD
ARDINGLY
HAYWARDS HEATH
RH17 6TJ**

A COPY OF THIS DOCUMENT SHOULD REMAIN ON SITE AT ALL TIMES DURING DEVELOPMENT

<u>Document Version</u>	<u>Status</u>	<u>Date;</u>
Draft 0.1	Issued	31/10/2025
Draft 0.2	Issued	
Draft 0.3	Issued	

Introduction

Turvey Construction Ltd have issued this Construction Method Statement, in respect of the proposed planning application for the erection of an accommodation block comprising of 12 guest rooms, including car parking and landscaping.

The following information has been addressed through this plan:

- Communications
- Construction Traffic Management
- Deliveries – loading and unloading
- Dust Mitigation Control
- Environmental Restrictions
- Housekeeping
- Monitoring of Procedures and Operatives/Contractors Noise
- Quality of Surface Water Runoff
- Parking
- Pollution Prevention
- Public Engagement
- Waste Management
- Monitoring of Vibration Procedures

An Ecological Assessment has been undertaken by L C Ecological Services dated January 2022, and we will adhere to the advice given within the report to ensure that there are no further impacts that would affect our construction works. Elements of the assessment are further noted under section 3 with mitigation procedures noted.

All those involved in the development phase have a statutory duty to comply with the Construction Method Environmental Plan and to provide Turvey Construction Ltd, as Principal Contractor with any information they have, which is needed to keep this Plan up to date.

This report is provided to the Client and should they wish to release this report to any other third party for that party's reliance, Turvey Construction Ltd accept no responsibility to any third party to whom this report or any part thereof is made known. Turvey Construction Ltd accepts no responsibility for any loss or damage incurred as a result, and the third party does not acquire any rights whatsoever, contractual or otherwise, against Turvey Construction Ltd except as expressly agreed with Turvey Construction Ltd in writing.

Signed:



Name; Mick Bacon

Position: Managing Director

Date: 20th October 2025

Document Review

This policy is the responsibility of Turvey Construction Ltd, as the Principal Contractor to implement, manage and maintain the construction works. The document will form part of our site file and will form an annex to any contracts with contractors that we have on site.

These works are to be carried out in accordance with the Construction (Design and Management) Regulations 2015 Regulations together with LC Ecological Appraisal carried out January 2022 and any further assessments required by the Local Planning Authority.

It is intended that the plan will be reviewed throughout the duration of the project. If we seek to alter the measures within the plan, or any other further plan produced, this will be undertaken with consultation with Hall & Woodhouse Ltd, Greenline Design Ltd, PSE Associates (Quantity Surveyor), Local Planning Authority.

We will implement the plan in full and will instigate external monitoring. Reports will be issued directly to Hall & Woodhouse. A copy of the agreed plan shall be kept on site at all times for reference.

Review Date	Comments	Initials

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1 – Project Details
Description of Project

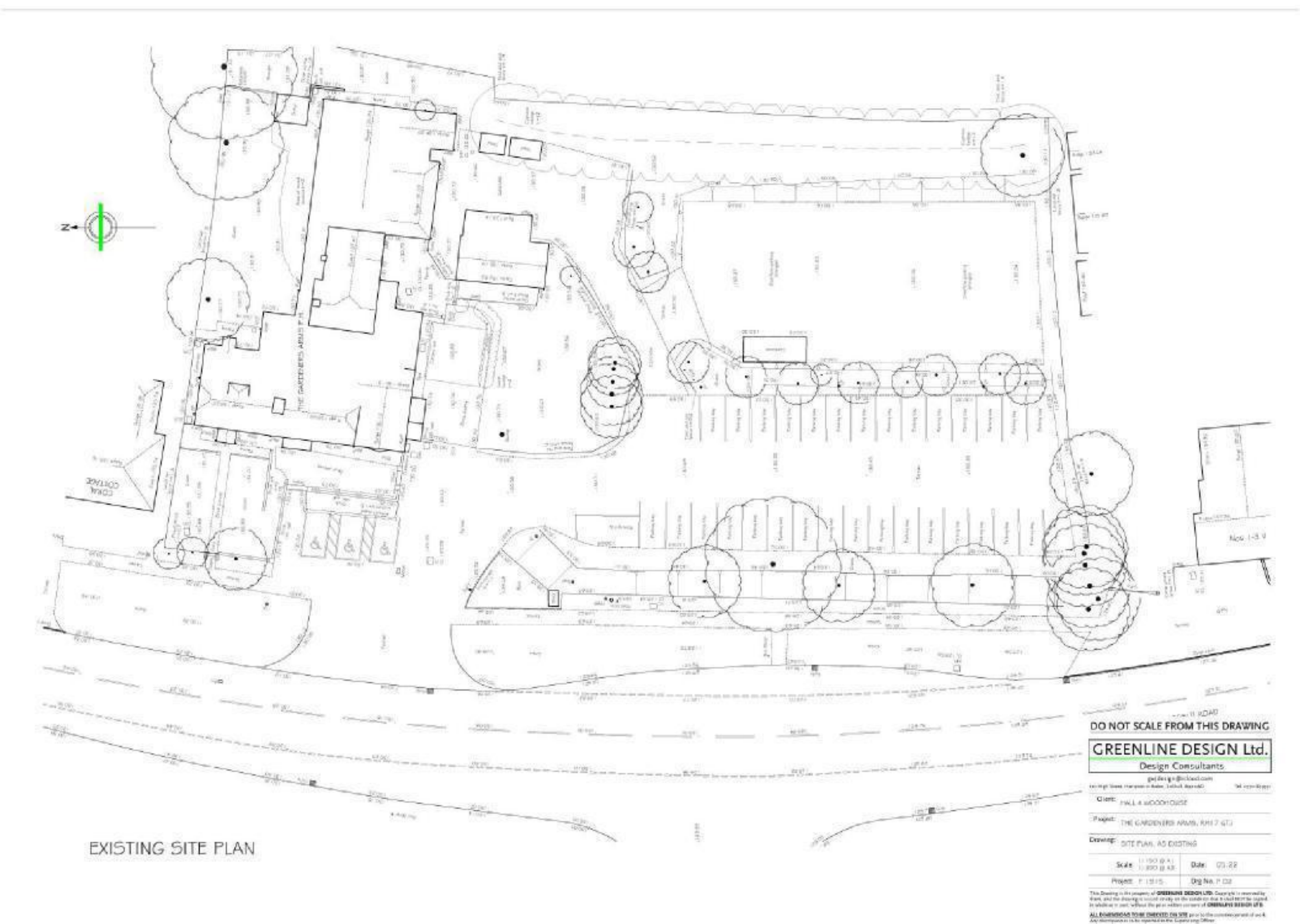
This project is to erect an accommodation block comprising of 12 guest rooms with associated works and to a new car park and landscaping

Programme Dates
Commencement of works are to be confirmed following planning approval

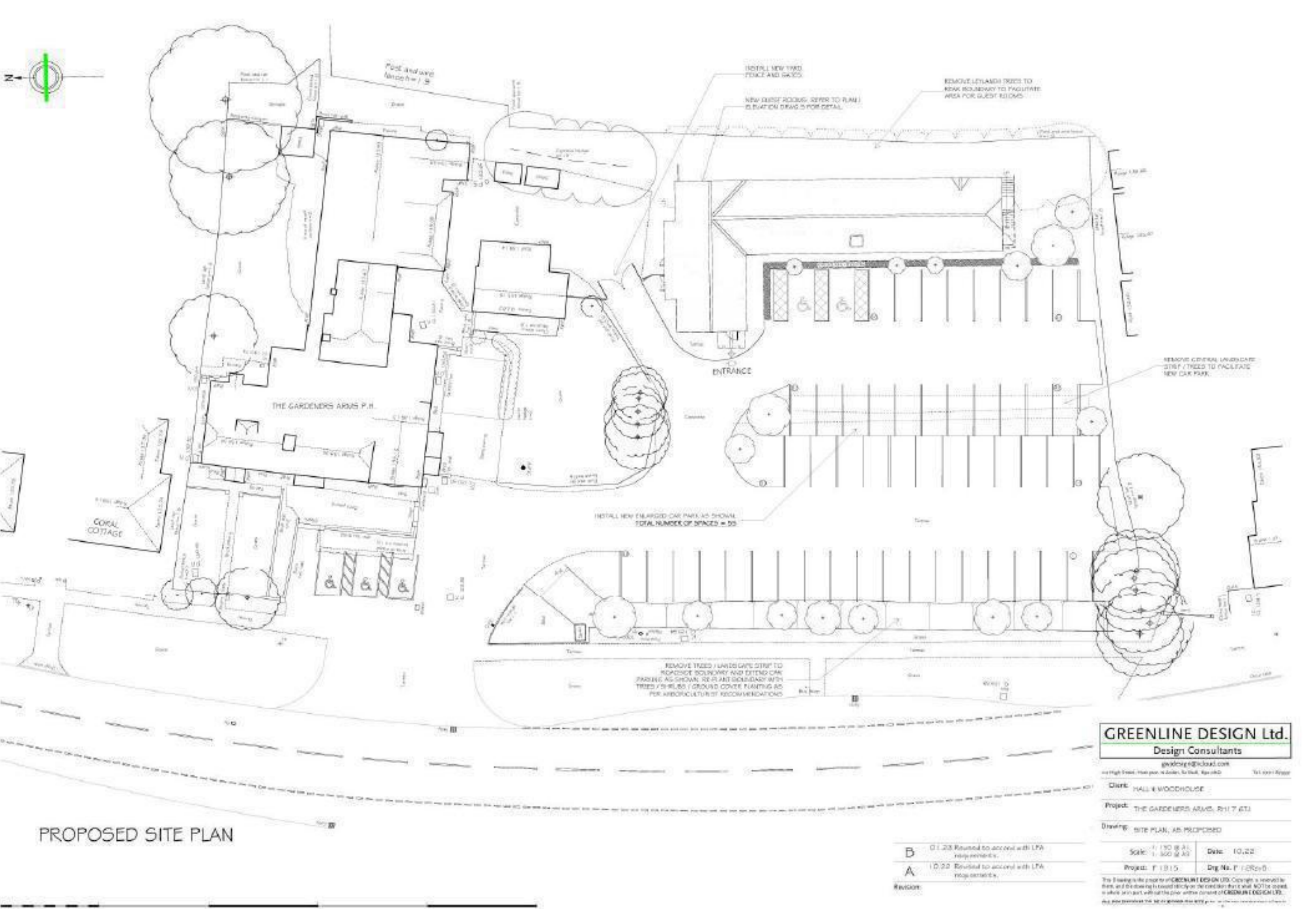
Working Hours
For Demolition, Construction Work and Associated Activities, other than internal works that are not audible from outside of the boundary, works will take place between the following hours;
Monday to Friday 8.00am – 18.00pm
Saturday 8.00am – 13.00pm
Sunday and Public/Bank Holidays – No working unless written permission has been authorised in advance by the Local Planning Authority.

Location
The public house is located on the busy B2028 Selsfield Road and is made up of predominantly residential properties. The South of England Showground is situated opposite the site and hosts various international shows to the public.
What3words; journey.dynasties.prayers

Appendix 1.0 Existing Site Plan



Appendix 2.0 Proposed Site Plan



Existing Information and Records

- Proposed drawings have been issued by Greenline Design Ltd

Building Use After Completion

The main building will continue to be used as a public house with an additional new accommodation block and landscaped carpark

Adjacent and Previous Lane Use

The South of England Showground is situated opposite to the site and hosts various international shows to the public. This area can become very busy with day visitors to the area. Traffic Management Plans will be addressed under Section 7

Project Directory

Name	Address	Contact details	
Client	Hall & Woodhouse The Brewery Blandford St Mary Dorset DT11 9LS	Tel: Mob: Email: Name:	Andy Thompson
Quantity Survey	PSE Associates Rothbury House, 24 Franklin Road, Brighton, BN41 1AF	Tel: Mob: Email: Name:	01273 383 383 paul.edwards@pse-associates.co.uk Paul Edwards
Designer	Greenline Design Ltd Worcester WR9 7AJ	Tel: Mob: Email: Name:	01932 220335 gwjdesign@icloud.com Graham Jones
Principal Contractor	Turvey Construction Limited 20A Aston Road Waterlooville Hants PO7 7XE	Tel: Mob: Email: Name:	02392 250763 07808 477749 Mick.bacon@turveyconstructionltd.co.uk Mick Bacon/Tracey Bell

2 – Planning Conditions – Aims and Objectives

This Construction Method Environmental Plan (CMEP) is being produced to satisfy pre-comment planning conditions and outlines the proposed approach to the construction project.

No development shall take place, including any works of demolition, until a Construction Management Plan has been submitted to and approved in writing by the Local Planning Authority. Thereafter the approved Plan shall be implemented and adhered to throughout the entire construction period. The Plan shall provide details as appropriate but not necessarily be restricted to the following matters;

- *the anticipated number, frequency and types of vehicles used during construction,*
- *the method of access and routing of vehicles during construction,*
- *the parking of vehicles by site operatives and visitors,*
- *the loading and unloading of plant, materials and waste,*
- *the storage of plant and materials used in construction of the development,*
- *the erection and maintenance of security hoarding,*
- *the provision of wheel washing facilities and other works required to mitigate the impact of construction upon the public highway (including the provision of temporary Traffic Regulation Orders),*
- *details of public engagement both prior to and during construction works.*

Reason: In the interests of highway safety and the amenities of the area and to accord with Policy DP21 of the Mid Sussex District Plan.”

3 - Ecological Assessment Mitigation Requirements

We have taken and highlighted the following sections from the Ecological Assessment that we feel are relevant to our proposed development, and have included mitigation procedures within our Construction Method Environmental Plan

Under each section in bold we have indicated which section the assessment requirements have been addressed.

5.2 Habitats

5.2.1 Priority habitats

The nearest priority habitat to the site is traditional orchards found 25 metres to the south of the eastern boundary, and deciduous woodland to the immediate east. The site does not contain any supporting features of these habitats.

Mitigation

Our construction method statement will mitigate for any potential impacts to the nearby habitats due to dust, construction traffic or pollution from stored materials. This will be put into place prior to the beginning of the construction phase and will include:

- *Details of how materials / chemicals will be stored and controlled on-site to avoid pollution (for example - all plant will be fitted with drip trays in order to avoid potential pollution incidents and no re-fueling will take place on the site)*

Addressed in Section 8

- *Details on the proposed construction methodology including factors such as construction access, methods of construction, timing of work and working hours (particularly after dark when bats may be affected).*

Addressed in Section 6

- *Construction lighting, if required, will be targeted and focused inwards away from retained vegetation.*

Addressed in Section 13

- *Dust suppression to protect the nearby high-quality habitats such as the woodland to the east of the site.*

Addressed in Section 9

Following full implementation of the management measures there is likely to be no significant negative effect on nearby priority habitats with relation to damage of vegetation and pollution during the construction phase.

5.4 Reptiles

5.4.1 Summary of findings

Reptiles are protected from killing or injury under the Wildlife and Countryside Act 1981 (as amended). The amount of available habitat on site is very limited, and any common reptiles found on site would have a small population only.

5.4.2 Further recommendations

As a precautionary approach the following measures are therefore recommended during site clearance:

- Maintain the amenity grassland as a short sward and hard standing areas clear until works commence;*

Addressed in Section 17

- The clearance of the tall ruderal vegetation will be undertaken under the supervision of a suitably qualified ecologist when the weather is sufficiently warm for reptile activity to occur, this is typically between March and October when night time temperatures are 8°C or greater.*

Addressed in Section 17

- Vegetation clearance will be undertaken directionally towards the western boundary area. The clearance will result in the vegetation being cut to a height of <5cm over two stages, the first cut to 10cm and the second cut at least a day later to ground level.*

Addressed in Section 17

- Immediately remove arisings from any vegetation clearance.*

Addressed in Section 17

- Stop works and contact a suitably qualified ecologist if reptiles are encountered during any unsupervised works.*

Addressed in Section 17

5.5 Nesting birds

5.5.1 Summary of findings

Although no evidence of nesting birds was recorded during the survey, some potential nesting habitat is present in the scattered trees. Recommendations provided in 5.5.2 will avoid potential impacts on nesting birds during site clearance.

5.5.2 Further recommendations

The following precautions should negate risk of harming, injuring or contributing to the demise of these species:

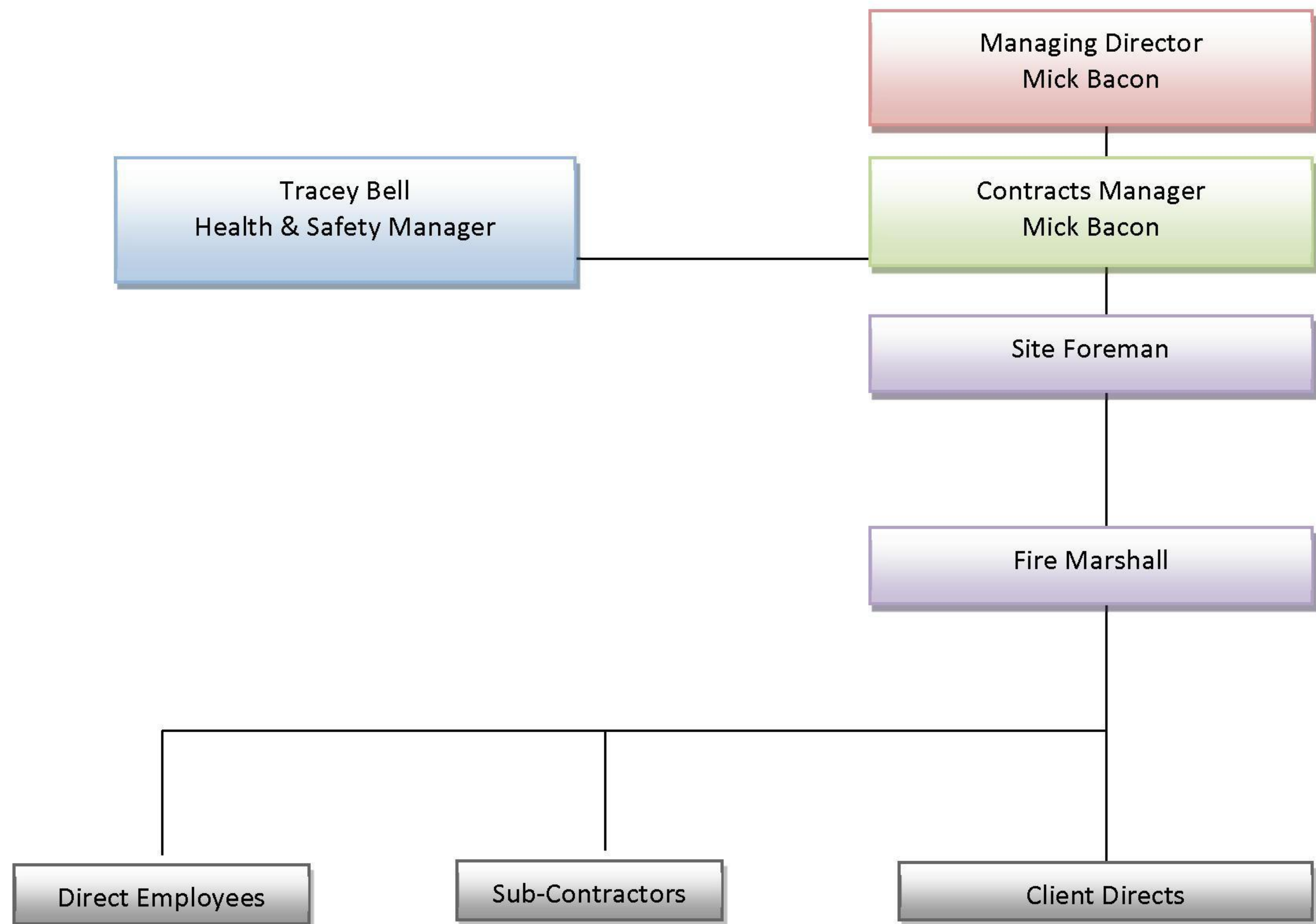
- Clearance of scattered trees should be completed outside the bird nesting season (1st March to 31st August). If this is not possible a pre-works check will be required and if works an active nest is identified, then works will be postponed until the young have fledged the nest. A buffer zone of 5 metres will be put in place surrounding the nest to ensure the young are not disturbed.*

Addressed in Section 16

4 - Client Considerations and Management Arrangements

Management Structure and Responsibilities

The contract will be managed by the following people within our Organisation



Managing Director / Director Responsible for H & S

Name: Mick Bacon

Telephone Number: 07808 477749

Planning and Managing Construction Work

All contractors on site will comply with Hall & Woodhouse's current Code of Practice

Comply with all relevant and applicable environmental, health & Safety policy and legislations for this project;

- Working at Heights Regulations 2005
- Control of Substances Hazard to Health Regulations 2002
- Manual Handling Regulations 2012
- Control of Vibration at Work Regulations 2005
- Noise at Work Regulations 2005
- Conservation of Habitats and Species Regulations 2017
- Natural Environment and Rural Communities Act (NERC) 2006
- The countryside and Rights of Way Act 2000
- [REDACTED]
- Wild Mammals (Protection) Act 1996
- Hedgerow Regulations 1997
- National Planning Policy Framework 2021 (NPPF)
- Local Sites, Local Nature Reserves (LNR), and Biological Notification Sites (BNSs)/Local Wildlife Sites (LWSs)
- Natural England Protected Species Standing Advice

- Biodiversity Action Plans (BAPs)
- Wildlife and Countryside Act 1981 (as amended) – Protection of nesting birds and their nests.

Safety Goals For The Project

- A 'best practice' approach is to be adopted by all parties on all construction projects
- Control Pollution Impacts that may arise from Construction Activities
- Projects are to be completed with zero reportable accidents

Liaison And Communication With Client And Others

The Site Manager and Contracts Manager will carry out liaison with the following personnel regarding project meetings, site visits, works schedules and changes in designs to the project. At times there maybe, the requirement to liaise with professional bodies:

- The Client
- Principal Designer
- Designers
- Other Contractors/Consultants
- Emergency Services
- Local/Highways Authority
- Local Planning Authority –

Monitoring, Compliance, Reporting and Consultation

The site manager will be undertaking regular reviews of the CMEP. The plan will be discussed at regular meetings by the site manager, health and safety advisors, project managers, designers and client and consultants as required.

The meetings will be recorded in meeting minutes to also include the following matters;

- Issues arisen on site to date
- Anticipated issues and anticipated solutions to concerns
- General feedback of the CMEP in practice
- Feedback regarding any communication made with neighbours

The site will be monitored by the following personnel for Environmental, Health, Safety and Welfare performance by the following:

- The Site Manager is responsible for carrying out regular safety inspections which will be recorded on a checklist.
- The Contracts Manager is responsible for assessing the performance of the contract at each visit.
- The Health and Safety Advisor will carry out regular, unannounced visits to site to inspect the works being carried out and to assess the overall H & S performance of the project and review the effectiveness of the controls in place.
- External parties on behalf of the client and/or CDM Advisor may visit the site periodically to assess the H & S performance also.

Visual monitoring will take place on a daily (Monday to Saturday) and on an ad-hoc basis linked to the activities taking place.

Monitoring will be carried out by the site manager or by a selected operative and include observations of:

- Vehicle, tool and plant emissions – noise and fumes
- Waste management controls such as ensuring containment of waste derived from demolition/construction
- Notice boards and signs
- Perimeter fencing, hoarding, security gates and lighting

- Complaints procedure – review of investigations and outcomes

Where specific issues are noted, the site manager will make the necessary arrangements to improve the operation and resolve the issue.

Findings will be reported back to the complainant along with the mitigation measures deployed, if required, and logged on site.

In the event of non-compliance with obvious visual impacts and/or complaints, the following measures shall be implemented:

- Immediately undertake an investigation of activities on site to ascertain whether any visible dust is emanating from the site or activities are occurring that are not in line with dust control procedures;
- If on-site sources are identified, the relevant activities shall be rectified and/or suspended where practicable until remedial measures can be implemented actions shall be recorded in a site logbook
- The activity shall then be monitored to ensure that the mitigation measures are working and that there is no repeat incident
- If the cause of the alert is not related to site operations, the outcome of any investigations shall be recorded in the site logbook.

Communication With Neighbours And Visiting Public

The following measures will be undertaken, to ensure a fluidity of communication between the construction team, client, operatives, contractors, residents/neighbours and visiting public to the area:

- Prior to commencement of the construction phase, a directory of project team contacts will be distributed within the local community, so that neighbouring residents and businesses know whom to contact if the need arises;
- Communication and engagement is key including the Local Planning Authority, residents and local businesses in the area. It is recommended that neighbours in the vicinity of the site are informed of activities that could produce excessive noise or dust in advance and keep them advised of progress.
- A directory of site contacts will also be made available on the contractor's notice board, which will be affixed to the site hoarding in a visible location;
- Notification of access way, pavement and/or road closures that will affect public or visitors outside of the site location will be distributed to the local community and displayed on the perimeter boards of the site.

Complaints Procedure

In the event of a complaint from the general public, neighbours and/or Local Planning Authority, the incident will be recorded;

- A complaints book will be kept on site to record details of all complaints – including complainant details, the nature of the complaint made, the time/date, and the actions taken to resolve
- Following appropriate investigation, the results shall be communicated to the complainant and reported to the Local Authority if deemed necessary.
- The site manager must be informed of any deviations from this CEMP as soon as possible following identification of such issues. Deviations will be reported to the Local Planning Authority and all relevant parties within 24 hours.
- It is our responsibility of the Contractor to ensure the appropriate mitigating measures have taken place.

Site Management

Turvey Construction Limited is required under CDM Regulations to manage and control all matters of environmental, health and safety on site. They will dismiss from site any operative or contractor not meeting the standards required.

We will make sure contractors are aware that non-compliance with any health and safety legislation, or site rules will result in them being removed from site.

At all times a signing-in book will be located in the site office for all operatives and visitors to sign in and out of the site.

Site Set-Up

Turvey Construction Limited shall comply with the Hall & Woodhouse's Code of Practice and the following items;

- Maintaining a signing-in point
- Provide and DISPLAY the following;
 - Insurance Certificate
 - F10
 - Signing in Book
 - Completed Health & Safety Poster
 - Site Rules
 - Fire Evacuation Plan Designating Assembly Point
 - Address of Site & Emergency contact details
 - Local hospital, fire, and police telephone numbers and addresses
 - Certificate of First Aider
 - Statutory and Site-Specific Signage
 - Appropriate and tested firefighting equipment
 - Construction Method Environmental Plan (CMEP)
 - Asbestos Survey (if required)
 - PAT Testing records for tools and equipment
 - Risk Assessments, Method Statements and COSHH Assessments with appropriate Safety Data Sheets
 - Spare PPE equipment – Hard Hats, Hi Visibility Jackets, hearing protection, FFP3 Masks
 - Induction Register
 - First Aid Box
 - Accident Book & RIDDOR reporting sheets

Site Induction

The standard site induction will be adapted to suit the particular works and constraints of this project and will be delivered, by the Site Manager, to ALL operatives intending to work on our site.

This induction will explain to all operatives or visitors;

- Who the site management are
- Scope of the project
- Allowed access routes to the works
- What and where the welfare facilities are
- That ALL operatives are aware of their own risk assessments and method statements applicable to this project
- Emergency arrangements are explained and understood including; fire precautions, the need to report all accidents, incidents and near misses
- Site Rules
- Specific Hazards or Risks on site

- Environmental considerations including Site Waste Management Plan requirements i.e. segregation of waste if possible

Site Rules

Turvey Construction Limited have a set of 'Site Rules' that will be displayed on the information board set up on site. Inductees can request a copy of the document, which they will sign to say they accept to work under these rules.

Site Specific Rules are as below:

- The Company Safety Policy, work permits where applicable, emergency procedures and other procedures must be followed.
- All employees whether directly employees or sub-contracted must undergo an induction prior to commencement of work.
- It is forbidden to possess or consume alcohol, drugs, intoxicants, or other illegal substances in the Works or on site or to be under their influence such that safety at work is jeopardised.
- It is forbidden to indulge in horseplay, fighting or malicious damage.
- All injuries, fires, accidents or near misses must be reported to your senior manager immediately.
- Method Statements must be strictly adhered, including the use of equipment and personnel protection. If they cannot be complied with, work must stop, and your manager informed, and the method statement reviewed, and any changes authorised prior to recommencing the task.
- Smoking/Vaping is not permitted in office, mess rooms, toilets or any substantially enclosed building and may be banned on particular sites. Specific smoking areas will be designated and identified Smoking, or any naked flame is strictly banned during the use flammable or explosive substances.
- Barricades and hazard notices must be maintained and obeyed.
- Equipment will only be operated or repaired by trained and competent personnel.
- Incorrect or faulty tools, equipment or plant must not be used; defective equipment must not be used and must be reported to a senior person immediately.
- Standard issue of Personal Protective Equipment (PPE) i.e. Safety Helmet, Safety Footwear, and a High Visibility Garment, must be available worn when attending sites and worn when directed by site management. Additional PPE such as ear defenders, safety glasses and gloves may be required on particular sites and must be worn when directed.
- Spillages are to be reported or cleaned up immediately.
- Fire Exit And Fire Exit routes are to be kept clear at all times.
- Employees are to co-operate with management on all health and safety matters whilst on site.

Training/Onsite Training (including Toolbox Talks)

Any operative carrying out tasks requiring them to be 'competent' will be required to provide evidence of training with copies of certificates or recognised card schemes being checked and copies kept.

Toolbox talks will be arranged by the Site Manager and details of the subject covered will be relevant to activities being carried out on site at that particular time. The attendance will be recorded, and the information held in the site file.

This list of toolbox talks is not exhaustive;

- COSHH (Control of Substances Hazardous to Health)
- Dust Management
- Drugs & Alcohol
- Hand Arm Vibration (HAVs)
- Housekeeping
- Modern Slavery

- Nesting Birds
- Noise and Vibration Management
- Reptiles
- Stress Management
- Slips & Trips
- Whistleblowing
- Waste Management Working at Height - including Mobile Scaffold Towers, Scaffolding

Any additional training which is identified as being required at site level may be arranged at short notice and carried out on site if conditions allow.

Consultation

The entire workforce will be encouraged to communicate directly to the site manager, details of any hazard they have seen, or to make suggestion that will make conditions safer. Any such contributions will be recorded in the Site Managers site diary and either raised at the next project meeting or referred back to the office. Any suggestions will be followed up by Tracey Bell – H&S Advisor who will contact the operative direct. The Site Manager operates an “Open Door” policy.

The above will be communicated to ALL operatives working on site during the site induction.

Selection and Control of Contractors

Turvey Construction Limited will only appoint competent contractors; an assessment of each contractor engaged by Turvey Construction Limited will be carried out before such contractors are employed for the first time by means of an interview with the Tracey Bell – Health & Safety Advisor and Office Manager – Gill Compton.

The following information will be requested from the Contractor to bring to the meeting;

- Insurance
- CIS Number
- Trading Certificates – specifically electricians and plumbers
- Evidence of Risk Assessments
- Evidence of Method Statements
- Copy of their Health & Safety Policy
- Training Certificates and skills evidence
- Confirmation of Competence H&S Advice to the company – internal/external

They will be issued with a copy of the Turvey Construction Limited’s Health & Safety Policy and a copy of the Contractor Procedures whilst working on site.

Accident and Near Miss Reporting

All accidents/incidents which occur on site **will** be reported to the site first aider in the first instance. This must then be reported to the Site Manager – if this is a different person - who will enter it on the company 'Accident/Incident' form and notify Tracey Bell - H&S Advisor.

If the accident/incident is/or could develop into a ‘RIDDOR’ event, it **MUST** be reported to the Tracey Bell, H&S Manager as soon as practically possible (ie via telephone – office number 02392 250763). She will then visit site and carry out an initial investigation and notify as necessary.

Method Statements and Risk Assessments

Turvey Construction Limited will request risk and method statements from all contractors who will be working for them on site. These must be produced by the contractor at least 1 week prior to the relevant works commencing to enable them to be reviewed and any additional information requested.

No works will be allowed to commence until these are in place and operatives have been briefed on the contents.

Along with their risk assessment and method statement contractors will be required to provide COSHH, Noise, Manual Handling etc. assessments as appropriate to their operation. Contractors arriving on site without the appropriate documentation will not be allowed to commence works. This includes any contractors employed directly by the client.

Co-ordinating Ongoing Design and Design Changes

Any changes to the intended design or details during the contract will be identified and communicated to all parties to ensure the changes do not affect other works and do not add additional health and safety risk to the project. Any changes that are felt to add or alter risk levels will be highlighted and discussed so that the risk can be removed, mitigated, or controlled.

Exchange of Health and Safety information between contractors

This Construction Phase Plan will be issued to all contractors involved in the project to ensure they are aware of the site specific: scope of work, hazards, access arrangements, welfare arrangements, emergency procedures and reporting procedures.

Contractors will be encouraged to highlight any environmental, health and safety issues which they feel may impact on others on site. Any concerns or issues should be raised with the Site Manager to ensure coordination with others on site.

A Health and Safety information board will be set up on site, the place to be decided by the site manager. It contains information on the emergency/fire plan as well as the health and safety law poster, etc. Site entrances and exits will need to be specifically signed up in compliance with the Site Layout plan. All health and safety signage will comply with the Health and Safety (Safety Signs and Signals) Regulations 1996.

5 - Health & Safety Requirements for personnel involved in this project

Emergency Procedures and Escape Arrangements

The Site Manager will display a Site Layout and Fire Safety Plan on the central information board.

The Site Manager is to ensure that:

- Adequate means of escape and access for emergency vehicles is allowed for during all stages of construction.
- Fire emergency exit routes to be established, adequately signed, and kept free of obstructions.
- Emergency procedures follow a logical sequence if more than one incident needs to be tackled at a time.
- Full co-operation is established with other contractors, so that all personnel are aware of the risks, safety zones, access routes etc.
- All work areas are adequately protected against fire hazards by the provision of appropriate fire extinguishers, and compliance with current fire regulations.
- It is the responsibility of any individual who detects a fire to immediately evacuate the building and notify the **emergency services** via telephone.
- The following information must be given when reporting a fire:
 - Your Name
 - Address of the public house
 - Type of fire, ie: Building/Waste Container/Fuel or Vehicle fire

First Aid

Adequate first aid facilities will be made on site with at least two members of the site management team being trained as first aiders. The Turvey Construction Ltd first aider will be the Site Manager, and key sub-contractors will be asked to identify any first aiders or emergency aid trained personnel they have on site.

The first aid kit will be located with the main site compound.

Hospital Details

Any injury requiring treatment at an A & E Hospital will be transported, if appropriate, by car or van to the:

Princess Royal Hospital
Lewes Road,
Haywards Heath,
RH16 4EX
Tel No; 01444 441881

Fire Precautions

The Site Manager will act as site fire co-ordinator and will monitor and review the Fire Plan and instigate the site emergency procedures.

The Emergency assembly point will be located within the existing carpark of the public house

Locations of Existing Services

Services will be located and marked up once we are on site. This information will be communicated to all our operatives on site during the site inductions

Personal Protective Equipment (PPE):

The site will be designated mandatory footwear and hi-visibility clothing site. Hard hats will be worn at site manager's discretion.

Additional PPE may be required for some particular tasks. Specific method statements will be referred to in order to ensure that all required PPE is provided and worn which will include; Safety harness, safety glasses, ear defenders, dust/face mask, gloves (various)

Welfare Facilities

Turvey Construction Limited has assessed the need for welfare facilities. A full arrangement of facilities will be set up within the existing carpark to create our site compound.

This will comprise of a 20ft Office Container, 20ft Canteen Container, 20ft Meeting Room, Full toilet block including washing facilities.

Within our welfare facilities, we will be providing the following

- Hot/Cold Drinking Water
- Microwave
- Kettle with Tea/Coffee facilities
- Chairs/Seating with backs
- Table sufficient for up to 20 operatives at any one time
- Changing Area/Drying Room

The welfare facilities will remain on site for the duration of the project

6 – Environmental Restrictions and On-Site Risks

Deliveries

The delivery companies will be advised to make contact with the site manager before they arrive at site. All deliveries will be made to the site compound only. We will ensure that we have a banksman present during deliveries to safely guide drivers into the site compound.

To reduce the number deliveries to site, we will use multi-material and multi-trade deliveries, so each load is maximised and therefore using minimal contractors. This will give us a good oversight and control of the deliveries.

Parking

There will be a parking area available for all operatives and visitors to use within the existing carpark. When they arrive on site there will be directional signage in place to guide them to the correct location. Access into site is located off Selsfield Road.

It will be reiterated that all contractors must only park within the allocated parking area. No contractor vehicles or delivery vehicles will park on Selsfield Road. The site manager will be controlling the parking and information will be communicated during site inductions. Contractors will be encouraged to car share as well as using public transport.

Site Hoarding and Security

We will obtain structural calculations to erect hoarding around the boundary of our site compound. Access into site will be through metal gates with padlock security.

Construction signage and contact information will be displayed on the hoarding at intervals and on the metal gates.

The hoarding will be frequently inspected and any repairs that are required will be carried out as soon as they are identified. We will remove any vandalism eg graffiti, as necessary.

7 - Traffic and Vehicular Movement

Construction Traffic Procedures

The anticipated number, frequency and types of vehicles used during construction will fluctuate, dependent on the nature of work on site. The following traffic rules will be observed at all times:

- All vehicles entering site must be regularly maintained and fit for purpose;
- All nearby Safety and Traffic signage must be obeyed;
- Beware of pedestrians and public using local facilities particularly when entering and exiting the site;
- Beware of other vehicles on site;
- Be considerate and polite to all road users and pedestrians;
- No reversing into or out of site.

Vehicles must access the site in a forward gear, turn around and leave site in a forward gear. All vehicles will be checked prior to leaving the construction area to confirm loads are secure and wrapped where necessary. Where large vehicles are expected these will be scheduled outside of rush hour to reduce impact upon surrounding traffic. Large vehicles deliveries to site must call ahead and be received at the entrance by the site manager.

Access

All construction traffic will access the site compound via Selsfield Road and exit through this entrance. The site manager or delegated operatives will act as a banksman to guide large vehicles back onto Selsfield Road.

All construction vehicles and delivery companies will enter the site either for parking or delivering materials. No construction vehicles will park or stop on the Selsfield Road. The site manager will be controlling the parking and information will be communicated to all operatives during their site inductions.

At this time, we are not aware of any restrictions that would not allow access into the site. If during the project, access is restricted, then the site manager will communicate alternative procedures. This information will be communicated to all operatives and delivery companies coming onto site. All contractors vehicles will stay parked within the site compound whilst they are on site.

Consideration to residents and visitors within the vicinity

The site manager will advise all drivers, including site workers using their own vehicles, that consideration must be shown to local residents, public and visitors to the area who will be using the public highway outside of our site compound.

Times traffic can enter and leave site

Traffic will be able to enter and leave site during the working hours as stated for Monday to Saturday Working which will be between the following hours;

Monday to Friday 8.00am – 18.00pm

Saturday 8.00 – 13.00pm

Sunday/Public and Bank Holidays – No working unless with prior agreement

Delivery Vehicles on Site and Visiting (Noise)

We will allocate an area within the site compound for delivery vehicles to park whilst they are unloading.

No high frequency audible reversing alarms will be permitted on vehicles that are working on site.

White noise alarms or alternative arrangements will be made by the site manager for providing a safe system of work.

At this stage we cannot see the need for any vehicle to be reversing, but should it need to happen at any time, then we will ensure a banksman will be selected to control this activity.

Contractors/Visitors Vehicles on site

All contractors and visitors to site will ensure that they make contact with the site manager ahead of arriving on site, so that they can be guided to the allocated contractor parking area.

This area may change as the project progresses, and all operatives will be communicated to with the changes as they happen. Directional signage will be on display for any changes.

Control of vehicles visiting and leaving site

Any vehicle that cannot immediately leave site after a delivery or collection will be given a parking area and their engine will be switched off while they are waiting.

Wheel Washing

A wheel wash system will be set up on site by the site manager at the beginning of the project, this is to prevent mud and debris deposits reaching the public highway. The area will be set up once we are on site and can see the most appropriate area for this task.

Site vehicles will be guided around site and their wheels be washed down using handheld hosepipes and/or jet washers, prior to leaving site.

The access road will be checked daily to ensure that any residue will be thoroughly cleaned, so as to keep Selsfield Road free from debris.

If required, a street sweeper will be deployed by Turvey Construction Ltd in the event that highways are impacted by vehicles leaving our site.

8 - Controlling Pollution from Stored Materials & COSHH Products on Site

The site manager will be responsible for controlling pollution from stored materials and COSHH products on site. He will communicate this information during the site inductions and agree a location for storage of COSHH Products. All operatives who will be using COSHH products on site will be asked to

provide Manufacturers Data Sheets of the product along with COSHH Assessments in line with their risk and method statement procedures;

- We will ensure all products are labelled and have the correct signage displayed on containers and bottles, with the appropriate hazard symbols, handling instructions, and emergency contact information on display.
- The site manager will communicate where all hazardous materials will be stored on site. They will be checked to ensure that they are in designated, sealed, and impermeable containers or bunded areas to prevent spills from reaching the environment.
- We will keep incompatible substances separate to prevent dangerous reactions or leaks, and refer to the COSHH safety data sheets for specific guidelines for storing.
- We will ensure that our storage areas have adequate ventilation to avoid the buildup of fumes or vapours, especially with volatile substances.

Spill Control and Response Plans

Spill Kits:

We will provide and maintain spill kits near storage areas where COSHH products are being held and clean up any accidental spills

Drainage Management:

We will ensure that storage areas are equipped with or near drainage systems that are either sealed or properly routed to prevent hazardous substances from entering watercourses or drains.

Regular Inspections:

The site manager or designated operative will conduct regular inspections for leaks, rusting containers, and any signs of degradation that may lead to spills or emissions.

Waste Management and Disposal

Waste Segregation:

We will ensure that hazardous waste materials (e.g., expired chemicals, containers with residues) are segregated and properly stored before disposal away from current products that are being used.

Legal Disposal Routes:

We will follow local regulations on the disposal of hazardous waste, ensuring that it is sent to licensed waste disposal facilities or collected by an authorised waste management supplier.

Record-Keeping:

A record of hazardous substances stored, used, and disposed of will be kept within the site file as well as any incidents or spills.

Training

COSHH Training:

We will ensure that all employees are properly trained in handling hazardous materials and are aware of the risks associated with these substances. This includes how to properly store, use, and dispose of materials.

Emergency Procedures:

The site manager will communicate our emergency response procedures on site to all our operatives and also including procedures for handling chemical spills, fire safety, and first-aid measures in case of exposure.

PPE (Personal Protective Equipment):

We will ensure that we have an ample supply of additional PPE on site so that our operatives are provided with appropriate PPE (gloves, goggles, respirators, etc.) and know when and how to use them.

Monitoring and Reporting

Air and Water Quality Monitoring:

The site manager will carry out regularly monitoring of air and water quality around storage areas for pollutants, especially if large quantities of volatile or hazardous materials are stored.

External Audits:

We will be externally audited during this project which will assist in checking compliance with COSHH regulations and environmental guidelines. This can help identify potential pollution risks before they escalate.

Incident Reporting;

Ensure that any pollution or accidental release of hazardous substances is reported to the relevant environmental authorities and that corrective actions are taken promptly

Environmentally Friendly Practices

Green Substitutes:

Where possible, we will use safer, environmentally friendly alternatives to hazardous chemicals to minimize pollution risks.

Eco-friendly Packaging:

When ordering our materials, we will consider using suppliers that offer eco-friendly packaging materials for storing substances to reduce long-term environmental impact.

Compliance with Regulatory Requirements

COSHH Regulations:

We will ensure compliance with COSHH regulations by conducting risk assessments for all chemicals and hazardous substances on-site. This includes assessing their potential for pollution and creating control measures.

Environmental Legislation:

We will ensure that we comply with local environmental protection laws concerning pollution control, chemical storage, and waste disposal.

9 - Dust Mitigation Control

The site manager will be the person accountable for Dust Management on site. The following mitigation controls will be put into place and communicated to all operatives during their site inductions;

- Plan site layout so that machinery and dust causing activities are located away from the main working areas. If required erect solid screens or barriers around dusty activities
- Fully enclose site or specific operations where there is a high potential for dust production, so as to prevent dust travelling into site working areas and to public areas outside of our site compound.
- Keep site fencing, hoarding and barriers clean during the project works by using wetting down methods
- Remove materials that have a potential to produce dust from site as soon as possible or once they have been used or the task is finished that they were needed for

Monitoring

We will be updating our daily diary on a daily basis, and will note any exceptional incidents that cause dust or air emissions either on or off the site. We will record the action taken to resolve the situation. Meetings will be held on site with all parties involved and any dust or emission issues discussed and resolved to a minimum.

Site inspections will be carried out to monitor compliance with Hall & Woodhouses' site procedures and Turvey Construction Ltd.'s method and risk statements.

Operating Vehicles/Machinery

Delivery drivers will be advised that they must switch off their engines when stationary – no idling vehicles on site. The site manager will monitor vehicles on site.

We will avoid the use of diesel or petrol-powered generators and use mains electricity or battery powered equipment where practicable

An adequate water supply will be available for effective dust/particle matter suppression, using non-portable water where possible

Ensure equipment that we have the appropriate skill kits readily available on site to clean and dry spillages and clean up spillages as soon as reasonably practicable.

Complaints

We will record all dust complaints, identify causes, take appropriate measures to reduce emissions in a timely manner and record the measures taken.

Complaint logs will be made available to the Hall & Woodhouse if requested

10 - Water Quality Mitigation Control

Wastewater

Wastewater generated from foundation construction and related activities will be diverted away and prevented to enter storm drains on site.

Toilet Waste

We will be supplying a toilet block placed in the existing carpark for all of our operatives to use during the construction phase. We will be setting up a cleaning programme with our supplier to ensure that this is achieved once a week. The toilet block will be connected directly into the foul drain.

Excavations

Trenches will not be left open for long periods of time to collect water. They will be covered up until pipework and cabling is completed and they will be backfilled immediately.

Stock piling of soil will be controlled by the site manager, so as not to release debris into the drainage.

Piles of debris will be covered with tarpaulin.

11 - Noise Control & Vibration Mitigation Control

We will carry out Noise Management on site and outline the methods by which Turvey Construction Ltd will systematically assess and minimise the potential impacts of noise generated at the Gardeners Arms site. The Noise Management Plan will have a specific aim of ensuring that:

- Noise impact is considered as part of routine inspections
- Noise is primarily controlled at source by good operational practices, including physical and management control measures
- All appropriate measures are taken to reduce noise emissions.

This Noise Management Plan addresses the impact of noise and vibration control measures to enable Turvey Construction Ltd to mitigate the risk. These are supported through monitoring procedures to identify both elevated levels and review complaints should they arise. The complaints management procedure including the management responsibilities are also addressed.

Sources

Sources of noise and vibration generated at the site will come from the following activities:

- Engineering controls to modify equipment or the work area to make it quieter such as substituting equipment with quieter equipment; retrofitting equipment with damping materials, mufflers and erecting barriers;
- Noise reducing baffle boards to be erected around machinery such as cement mixer housings
- Positioning of machinery away from boundaries and neighbouring property
- Deliveries to site – no idling vehicles, engines to be switched off if, delivery cannot be made as they arrive
- Designing less cuts/on-site alterations to materials, having work carried out off-site and Delivered where possible;
- Breakdown of equipment, vehicles or plant on site

- Hand cutting materials with hand-held tools
- On site vehicle movements to and from the facility including mobile plant and waste transportation vehicles
- Audible reversing alarms from delivery vehicles
- Removal of waste to skips on site

Not all of the sources of noise mentioned above are continuous, the noise levels will vary throughout the day.

Noise from on-site vehicle movements will occur between 08.00am and 18.00pm five days a week from Monday – Friday. Noise will be intermittent and generated by vehicle movements both to the site, from the site and within the site for unloading, out loading and mobile plant movements.

Monitoring

All operational staff will be responsible for reporting any noise problems immediately to the Site Manager

Routine maintenance of all plant and equipment, including vehicles, will also identify equipment operating at elevated noise levels and work will be undertaken to repair the defect.

Wherever practical all plant equipment will be powered by mains electricity in preference to powered sources such as diesel generators. Hand tools will also be used.

Plant equipment will be checked and monitored ensure that they are in good condition so that extraneous noise from mechanical vibration, creaking and squeaking is kept to a minimum.

Contingency Measures

Elevated levels of noise may be identified either by receipt of a noise complaint from a third party suggesting that there is an excessive noise from the site or by detection of noise as a result of the routine monitoring by site personnel.

Elevated Noise & Vibration Levels

The Site Manager will investigate the source of the noise or high level of vibration and carry out a range of checks at the identified source of the elevated levels if it is found to be originating from within the site.

As part of these checks, the Site Manager will consider the need for quantitative monitoring.

Any noise or vibration monitoring will be completed in accordance with the relevant British Standards (BS4142). Monitoring locations will be agreed with the Client and/or Local Planning Authority. The results of any noise monitoring will determine whether the site is causing an unacceptable impact at the receptor in question.

The Site Manager will ensure the plant is being operated to the manufacturer's specification, and that any improvements required to minimise the noise levels are made.

To further mitigate elevated noise or vibration levels, the replacement of equipment identified as generating excess noise or vibration will be carried out.

Once the improvements identified by the Site Manager have been completed, the manager will commission a further set of monitoring to ensure that the improvements have met the required standard. If the noise or vibration levels are still not being met, then the manager will repeat the request for improvements and subsequent monitoring until the limits are met.

Noise Complaint Investigations

A daily site diary will be completed by the Site Manager and reported to the office.

As part of the CEMP, a complaints procedure will be implemented. The complaints procedure applies to all complaints, feedback and requests made by third parties regarding Turvey Construction Ltd's operational activities, environmental, health and safety performance or quality of service/product.

All complaints from third parties including external customers, potential customers, and members of the general public and internal clients will be forwarded to the Site Manager for him to action as below and record in his daily diary. This information must then be passed onto the main office within 24 hours.

The Site Manager will ensure that:

- The complaint is investigated to identify the cause, if necessary, this may involve direct communication with the complainant.
- In the event of elevated levels of noise being detected, the presence of 'abnormal' onsite activity is assessed and if necessary, preventative action will be taken that will prevent a reoccurrence of the same problem. These actions will be documented in the daily diary.
- The Complainant will be contacted and given information on the investigations conducted and actions taken as appropriate

Breakdown of Equipment and Plant

Elevated levels of noise may escape from the site due to the breakdown of the plant equipment, waste vehicles, delivery vehicles whilst carrying out deliveries or from collection waste vehicles. These types of equipment or vehicles may create unacceptable levels of noise and the failure of control equipment such as damage to acoustic cladding or acoustic barriers may allow unacceptable levels of noise to escape from the site.

In the event of a breakdown of equipment, vehicle or plant equipment, the site manager will be responsible to ensure that the situation is dealt with as quickly as possible. If the equipment can be removed from site for repair, then this will be the first option.

If the equipment has to stay on site to be repaired or replaced, then the site manager will ensure that noise levels are kept to a minimum, and any other personnel in the vicinity that the noise levels could be affected will be informed as soon as possible with regard to the situation.

Reporting Measures

In the event of any breach of the Noise and Vibration values will be reported to the LPA, and records of the Noise and Vibration levels will be available on request. A meeting will be conducted with the Director, Project Manager, Site Manager and Health & Safety Manager to discuss the noise level and categorise it as follows;

- Minor event: quick fix possible, locally resolved;
- Medium event: brief disruption to service, Management intervention required;
- Major event: significant disruption to service, Management intervention required, if necessary, report to Local Planning Authority

Once the category of the noise complaint has been identified, then a plan of action will be put into place. Once the issue has been resolved, the corrective action will be logged and the case closed.

Emergency Plans

If the site manager decides that the noise situation to be an emergency, then mitigation measures will be immediately implemented and the site manager will consider limiting the hours of operation or immediately suspending the site operations that are creating the unacceptable levels of noise. These measures will be considered on a case-by-case basis.

Review of Noise Control Measures

Noise control measures will be reviewed through internal and external audits as part of the monitoring of construction projects under Construct, Design and Manage Regulations 2015.

12 - Air Quality Mitigation Control

Bonfires on Site

Bonfires and burning of waste materials on site will not be permitted at any time

Emissions from Plant Equipment

We shall ensure that smoke or fumes from plant equipment is controlled on site to prevent it drifting into residential or commercial properties within the vicinity. Plant Equipment will be delivered with a record of maintenance checks, and the equipment will be visually checked by the operative prior to use on a daily basis.

Measures will be taken to ensure that the equipment is not continually used and that there are intervals when the equipment is shut down or throttled down to a minimum.

13 –Lighting Mitigation

This Light Management Plan addresses the impact of artificial light control measures to enable Turvey Construction Ltd to mitigate the risk. These are supported through monitoring procedures to identify both elevated levels and review complaints should they arise. The complaints management procedure including the management responsibilities are also addressed.

Light Management Plan;

The Light Management Plan has a specific aim of ensuring that:

- Low level lighting has been incorporated within the construction works to be both minimal and directional. The lighting scheme has been designed to allow safe use of the car park and will be timed not to work in the small hours of the night.
- Artificial lighting will be directional and set up for site safety when works are taking place during the winter months of the project, and also for security protection.
- We will also be considering low level lighting when we are working near neighbouring properties from the 1st or 2nd Level of the new building.

Bat Routes and Foraging Routes

The Ecological survey carried out has confirmed that the property has a 'high potential' to support roosting bats. The proposed development that we will be building will not disturb or affect any roosting features therefore we do not need to carry out any further surveys.

All lighting on site during the construction phase will be LED and warm white (less than or equal to 3,000k).

14 - Security and Alarms

Security and Alarms

At this time, we do not anticipate having any security present on site or have any alarm systems in place. If we feel this needs to change as the project progresses, then this will be arranged by Turvey Construction Ltd.

15 - Waste Management Mitigation

The Environment Agency 'Waste (England & Wales) Regulations places a legal requirement to separate all waste into General Waste, Glass, Plastic, Paper, and Metals. We will ensure that we are providing skips to implement the segregation of waste on our site.

We will have a number of skips on site to enable our waste to be segregated, and we be allocating separate skips, for recyclable materials, general waste and for non-recyclable general materials.

Waste Management Procedures

We will include waste management responsibilities and guidelines in our site induction talks and toolbox talks that will be carried out on site during our project works.

Management personnel such as the Site Manager, will be the main contact regarding waste management queries, issues ensuring all personal are aware of this; and will ensure all supervisors of sub-contractors are aware of their waste responsibilities.

Storing Materials

All deliveries of materials for site will be stored within our site compound in the top carpark. At the beginning of the project a delivery area will set up and segregated away from the main construction works. Signage will be displayed accordingly.

Construction waste will be stored in suitable containers and appropriately maintained:

- Recyclable - recycled containers/wheelie bins;
- Reusable – salvage;
- Compactable - visiting compactors/wheelie bins;
- Non-compactable – skips;
- Hazardous – specialist licensed removal from site

Prior to collection, waste will be contained and covered using a suitable tarpaulin (or similar) to prevent fugitive emissions (dust) migrating off-site and protect the area from the elements.

To reduce the potential for pests the waste areas will be kept tidy, clean and well maintained at all times. Daily inspections shall take place and any requirement for pest removal will be carried out by a professional pest control company who will be a preferred supplier to Hall & Woodhouse

Monitoring Waste

We will set up a Site Waste Management Plan with our waste supplier and all WTN's and Consignment Notes will be used for them to extract waste data and produce a monthly and overall project report

The following is a list of waste management recommendations that we will carry out for good practice, and to achieve our SWMP targets;

- No burning of any material is to be allowed on site at any time;
- Excess material should be re-used or recycled on or off site;
- Materials to be stored safely in locked containers, therefore ensuring damage from weather or vandalism is minimised;
- Calculate material quantities in advance to ensure overordering does not occur;
- Minimise risk of theft or damage of material by controlling access to storage;
- Provide store such that spare supplies may be re-used;
- Ensure all storage is labelled for their intended use;
- Provide segregated skips for metals, timbers, hardcore and general wastes, ensuring skips are labelled and covered;
- Aim for suppliers to remove off site packaging of materials/goods; Utilise Just in Time (JIT) delivery, to reduce storage, double handling and thus possibility of damage and pollution to air;

Cost Effective Waste Reduction

Although the majority of our materials will be new products, we will still have a small percentage of waste and packaging that we need to monitor, so we will be targeting the key materials;

- Concrete, bricks, tiles, ceramics and gypsum
- Glass
- Insulation materials
- Steel, Lead and Copper
- Plastics
- Wood

16 - Nesting Birds

Although nesting birds were not identified at the time of the survey, since that time there may be potential nesting habitat that has developed within the scattered trees around the proposed site. Should this be the case when we start work, then we will follow a step-by-step process for the clearance of scattered trees during the bird nesting season to ensure compliance with wildlife protection legislation and Hall & Woodhouses' company's Environmental Policy.

This procedure applies to all project areas where vegetation or tree clearance is required between March and August inclusive, when birds are likely to be nesting. It applies to all our operatives on site who will be engaged in vegetation clearance, site preparation, or construction activities.

It is an offence to intentionally damage, destroy, or disturb the nest of any wild bird while it is in use or being built.

If works must occur during the nesting season, arrange for a pre-clearance nesting bird survey by a suitably qualified ecologist.

Review any planning or environmental constraints relating to ecology before starting work.

Pre-Clearance Nesting Bird Survey

We will obtain a pre-clearance bird survey carried out by a competent ecologist. The survey will be completed no more than 48 hours prior to clearance.

The ecologist will inspect all trees, shrubs, and ground vegetation to identify active nests or nesting behaviour.

A survey record (including date, weather, findings, and photos) will be prepared and retained on file.

If no active nests are identified, clearance may proceed under the ecologist's advice.

Active Nests Found

If an active nest is identified:

We must cease works immediately in the area.

Establish a buffer zone of at least 5–10 metres (or greater if recommended by the ecologist).

Clearly mark and protect the exclusion area with tape or fencing.

Works within the exclusion zone must not recommence until the ecologist confirms the nest is no longer active (i.e., fledging is complete).

The ecologist will document the clearance to proceed once it is safe to do so.

Site Controls and Communication

Our site manager will conduct a Toolbox Talks for all operatives on site to explain legal protections and this procedure.

The Site Environmental Clerk of Works (ECoW) or nominated environmental ecologist representative will monitor compliance during clearance works.

Any suspected nesting activity observed during works must be reported immediately, and clearance paused pending inspection.

Records and Reporting

Maintain records of all ecological surveys, findings, photographs, and clearance approvals.

Retain copies in the Environmental File and the Construction Environmental Method Plan.

Report any breaches or accidental nest disturbance to the Project Manager and Ecologist immediately for assessment and mitigation

17- Reptiles

The Ecological Assessment carried out in January 2022 confirmed that there was a very small and limited population of reptiles found at the site.

Following the requirements of the ecological assessment, we will follow the suggested recommendations as a precautionary approach when clearing the site;

- We will maintain the amenity grassland as a short sward and hardstanding areas clear until works commence.
- The clearance of the tall ruderal vegetation will be undertaken under the supervision of a suitably qualified ecologist when the weather is sufficiently warm for reptile activity to occur, this is typically between March and October when night time temperatures are 8°C or greater.
- Vegetation clearance will be undertaken directionally towards the western boundary area. The clearance will result in the vegetation being cut to a height of <5cm over two stages, the first cut to 10cm and the second cut at least a day later to ground level.
- Immediately remove arisings from any vegetation clearance.
- Stop works and contact a suitably qualified ecologist if reptiles are encountered during any unsupervised works.