

Architects & Planning Consultants

GRM/zyf/2124/C.01

Mr A Clarke, DC Planning Manager
Mid Sussex District Council
Oaklands
Haywards Heath
West Sussex,
RH16 1SS

27 November 2024

Dear Sir

**Householder Planning Application
Proposed Ground/First Floor Side & Rear Extensions & Associated Alterations
12 Churchill Way, Burgess Hill, West Sussex, RH15 0ES**

I write with regard to the above property and confirm we have been instructed by our client's Mr & Mrs Connaughton to submit a planning application to extend the existing house at the side and rear together with associated alterations.

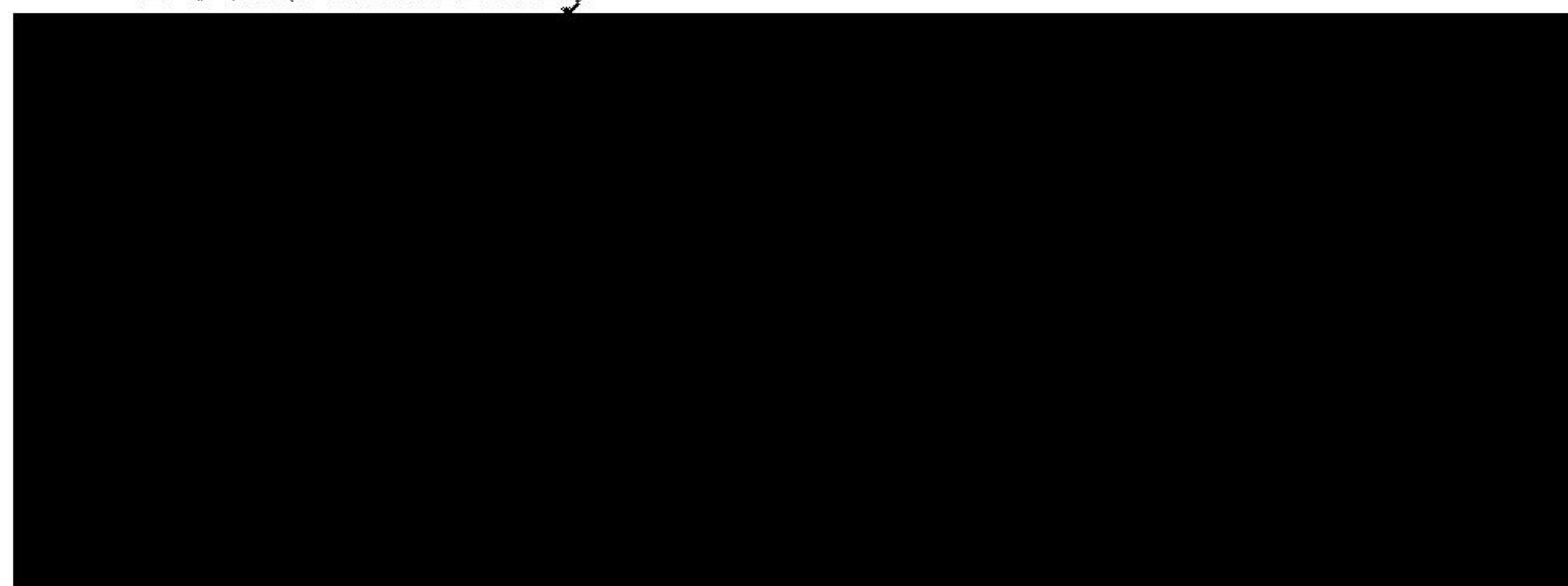
Accordingly, we attach our client's detailed planning application comprising:

Pdf copy of the application forms including certificates
Pdf copy of drawing number of drawing 2124.P01 –Existing & Proposed Elevations & Floor Layouts
Pdf copy of a Site Location drawing 2124.SP01
Pdf copy of a Site Location drawing 2124.SP02
Application fee cheque in the sum of £258.00

We would ask that prior to completion of your deliberations and preparation of your committee report, we be given the opportunity to discuss any issues of concern.

Should you have any queries or require additional information, please do not hesitate to contact me.

Yours faithfully



CC. Mr & Mrs R Connaughton